

1. **Council Convenes - O Canada** - The Council meeting was called to order at 1:00 p.m. by Warden Keith Hunter. Everyone joined in the singing of our national anthem.
2. **Roll Call** - The roll was called by Connie Scott, Executive Secretary. All Councillors were present. Also in attendance were Rennie Bugley, Chief Administrative Officer, Steve Ferguson, Deputy Clerk, Andrew MacDonald, Director of Finance.
3. **Approval of Agenda (Additions/Deletions)** - The agenda was approved with the following amendments: Additions: 10.3 Lillian Fraser Hospital Funding Request, 11.5 Southampton Petition, 12.2 Bussing, 15.2 Municipal Day, Deletions: 11.1 Wallace Bay Petition, 7. Public hearing, 10.2 Remittal
4. **Approval of Minutes**
 - 4.1 **January 18, 2006** - The minutes of the January 18, 2006 session of Municipal Council were declared approved as presented.
5. **Business Arising from the Minutes**
 - 5.1 **Action List - January 18, 2006 Council Meeting** - Information only.
6. **Delegations and Presentations**
 - 6.1 **CREDA re: Community Investment Support Program** - A representative of CREDA, Mr. Paul Hopper, was welcomed to Council. Mr. Hopper spoke to Council about the Community Investment Support Program, which is sponsored by International Trade Canada. The program involves doing a sector strategy study (county-wide), and development of community profiles, among other initiatives. Letters of support from all units in Cumberland were received. The budget for this project is approximately \$131,000, and \$15,000 is being requested from the five municipal units. Mr. Hopper was asked to advise what specific amount would be required from Cumberland before the budget deliberations are completed. Warden Hunter thanked Mr. Hopper for his presentation.
7. **Public Hearings** - Deleted from agenda - there were no public hearings.
8. **Correspondence**

The following correspondence was received since the January 18, 2006 Council session.

River Philip Community Hall Association

1. Patti Harrison, President, expressing appreciation for the municipal grant to construct a new entrance for the community hall.

CREDA

1. Beth Smith, Evaluation Survey Coordinator, advising of and requesting the County to participate in an evaluation survey of CREDA

RE: School Closures

1. Various correspondence re: school closures. (Copies were given to all councillors)

Nova Scotia Municipal Finance Corporation

1. Mark Gilbert, PhD, CEO/Treasurer, advising of the Government Finance Officers Association Conference, May 6 - 10, 2006 *This was referred to staff.*

9. **Planning Issues**

9.1 **Utility Zone Amendment** - A memo from Planner, Jim Coughlin regarding a utility zone amendment (John Black Road) PID 25058100 was circulated in advance of the meeting. The development agreement was approved by Council and the facility has been built. It has been the County's practice to deal with such utility facility through the application of the general Utility zone to specific parcels of land, pursuant to the policies of the Municipal Planning Strategy, on a case by case basis.

It was moved by Deputy Warden Kellegrew, seconded by Councillor Redmond that Council give first reading to the rezoning of the gas distribution centre property (PID 25058100) to the Utility zone and that a public hearing be scheduled for March 1, 2006.

MOTION CARRIED #06-25

9.2 **Update re: Windmill Zoning** - Council was advised that an appeal has been filed with the Nova Scotia Utility Review Board regarding Council's decision to rezone an area of the Amherst Marsh to utility to allow the erection of wind turbines. Apparently the appeal application was not complete and the URB will advise in the next few days whether it will be allowed to proceed.

Councillor Gerald Langille circulated some information relative to windmill "factories", decommissioning of sites following their lifespan, and location of such structures.

It was moved by Councillor G. Langille, seconded by Councillor Gilbert that staff be directed to draft a by-law with respect to where in the Municipality wind turbines will or will not be permitted.

MOTION CARRIED #06-026

10. **Financial Reports/Issues**

10.1 **Recreation Grant Requests** - It was moved by Councillor J. Reid, seconded by Councillor Gilbert that the following recreation grants be approved, as recommended by the local area Councillor:

River Hebert District Recreation Commission	Dist 9 - \$4,000
	Dist 8 - 500
	Dist 2 - 500
David Thompson (Forum for Young Canadians)	Dist 10 - 500
Amherst & Area Drug Awareness Bursary (RH)	Dist 9 - 200
	Dist 8 - 75
	Dist 2 - 75

MOTION CARRIED #06-027

*The following request for funding was referred to budget discussions:
Bayview Community Health Foundation, Advocate*

A request for a recreation grant by a Junior C hockey team out of Parrsboro, (with players from Maccan and other surrounding areas) was tabled for further information, # of County players, etc.

10.2 **Remittal** - Deleted (dealt with at last meeting)

10.3 **Lillian Fraser Hospital** - It was moved by Councillor G. Langille seconded by Councillor J. Reid that the request for financial assistance be deferred to budget.

MOTION CARRIED #06-028

- 10.4 **River Hebert & Joggins Development Association** - It was moved by Councillor J. Reid, seconded by Councillor Gilbert that a grant of \$5000 be made to the River Hebert & Joggins Development Association, as budgeted, conditional on financial statements being provided.
- 10.5 **Cumberland East Recreation and Development Association** - This request for development association grant was tabled for further information.
11. **Operational Services/Reports Issues**
- 11.1 **Wallace Bay Road Petition** - This item was deferred to next meeting.
- 11.2 **Vested Property - Springhill Junction** - This item was referred to the Vested Property Committee for action.
- 11.3 **Fire Services Apparatus - RFP** - An update with respect to the Fire Services Apparatus Request for Proposals was provided by Steve Ferguson. Council accepted the staff recommendation which identified a preferred proponent for the supply of 8 fire trucks. Staff were directed to negotiate a supply contract with the proponent, and the Fire Services Coordinator will meet with the departments to discuss options to be installed on the firetrucks.
- 11.4 **Policy Approval** - It was moved by Councillor K. Langille, seconded by Deputy Warden Kellegrew that the revised Policy "Building Services Connection Installation and Inspection Fees" be adopted by Council.

MOTION CARRIED #06 -029

It was moved by Councillor K. Langille, seconded by Councillor G. Read that the revised Policy "Building Service Connection Standards and Specifications" be adopted by Council.

MOTION CARRIED #06-030

- 11.5 **Southampton Petition** - Councillor Ernie Gilbert presented a petition with 153 names, on behalf of Southampton residents. The residents want their C&D status renewed at the Southampton transfer station.
- Councillor Gilbert gave notice that at the next Council meeting he will make the following motion: that C&D service be reinstated at the Southampton Transfer Station with a container until October 2006.
12. **Committee/Other Reports**
- 12.1 **2006 Priority Issues** - For information and discussion at a future Long Range Planning meeting.
- 12.2 **Bussing Issue** - Councillor Redmond informed everyone about a meeting this Saturday at 1:00 p.m. at the Oxford Legion. She expressed concern about the length of time the bus strike has been on, and the fact that a lot of people have used up their resources. She urged Councillors to attend to support the parents of Cumberland County's children.
13. **Old Business**
14. **New Business**
- 14.1 **Volunteer Awards/Volunteer Week** - This item was provided for information. Councillors were asked to each nominate someone from their district for recognition.
- 14.2 **Maccan Recreation Project** - Discussion took place concerning the transfer of a parcel of land for a recreation project in Maccan. Further details concerning who the ownership is to be transferred to will be available at the next Council meeting.

15. **Information Items**

15.1 **Ride for the Cure** - Deputy Warden Kellegrew informed Council that there will be a fund-raising event in Cumberland County in July - a motorcycle ride for the cure and barbeque to raise money for the transplant centre in Nova Scotia.

15.2 **Municipal Day** - The date for Cumberland's annual Open House on Municipal Day was set. Council agreed that transportation for schools (as in the past - one bus per school) will be provided.

*** Recording Secretary's Note: After this meeting, with the permission of Council, the date was changed so it would not conflict with another major event in Cumberland.*

Municipal Day will be held Thursday, April 27, 2006 from 9 a.m. to 4 p.m.

16. **Adjournment**

There being no further business, on motion by Councillor G. Langille, the meeting adjourned at 2:15 p.m.

17. **God Save The Queen**

Warden

Chief Administrative Officer

Connie Scott
Recording Secretary

1. Council Convenes - O Canada - Warden Keith Hunter called to order a meeting of Cumberland Municipal Council on Wednesday, February 20, 2006 at 1:00 p.m. The meeting was held in the Council Chambers of the E. D. Fullerton Municipal Building in Upper Nappan, NS. O Canada was sung.
2. Roll Call - The roll was called by the Council Secretary, Constance Scott. All Councillors were in attendance. Also present were CAO Rennie Bugley, Deputy Clerk Steve Ferguson, and Director of Finance Andrew MacDonald.
3. Approval of Agenda (additions / deletions) - The agenda was approved with the following additions and deletions: Additions: 10.6 CREDA Windpower grant, 10.7 Tractor Tenders, 10.8 Sunset Resolution, 13.5 Department of Transportation, 15.3 Early Intervention, 14.2 FCM conference. Deletions: 6. Delegations and Presentations, 7. Public Hearings, 9. Planning Issues, 11.3 Maccan Recreation Project
4. Approval of Minutes
 - 4.1 February 2, 2006 - The minutes of the February 2, 2006 Council meeting were approved as presented. There were no errors or omissions.
5. Business Arising from the Minutes -
 - 5.1 Action List - February 2, 2006 - Council reviewed the list of actions resulting from the February 2, 2006 Council meeting. There were no questions from Councillors.
6. Delegations and Presentations - There were no delegations or presentations to this meeting.
7. Public Hearings - There were no public hearings at the meeting.
8. Correspondence - A letter from The Zone Three Cattle Producers re livestock fencing regulations within the Municipal Boundaries was received. Staff will prepare a response.
9. Planning Issues - deleted from agenda.
10. Financial Reports/Issues
 - 10.1 Recreation Grant Requests - **It was moved by Councillor G. Langille, seconded by Councillor K. Langille that the following recreation grants be approved, based on the recommendation of the district Councillor: Northport Home and School Association \$2000 District 3 recreation**

MOTION CARRIED #06-031

It was moved by Councillor G. Langille, seconded by Deputy Warden Kellegrew that Council sponsor a game for the Cumberland D.W. Thompson Esso Scotsburn Bomber Midget AAA Hockey Team, at a cost of \$285, from the advertising budget.

MOTION CARRIED #06-132

A request from E.B. Chandler Jr. High for recreation funding was deferred for further information (total budget, etc.)

- 10.2 UNSM Pre- Budget Submission - For information.

- 10.3 Assessment Management Board - It was moved by Councillor E. Gilbert, seconded by Councillor J. Reid that correspondence be sent to the Assessment Management Board to request that the assessment cost recovery formula be re-examined on a priority basis, and to strongly recommend that the formula be based on service effort rather than uniform assessment and number of accounts.

MOTION CARRIED #06- 133

- 10.4 CREDA Funding - It was moved by Councillor G. Langille, seconded by Councillor G. Read that Council approve CREDA's core funding for 2006/2007 in the amount of \$68,250.

MOTION CARRIED #06-134

- 10.5 Grants to Organizations - It was moved by Councillor Gerald Read, seconded by Councillor K. Langille that a letter of support be provided to the Amherst Little League regarding their new clubhouse, and the request for financial assistance, a capital grant in the amount of \$15,000, be referred to budget discussions.

MOTION CARRIED #06-135

It was moved by Councillor Redmond, seconded by Councillor K. Langille that a grant in the amount of \$5,000 be made to the Wentworth Community Development Council, for the Wentworth International Youth Hostel Outreach Program.

MOTION CARRIED #06-136

- 10.6 CREDA Request - It was moved by Councillor G. Langille, seconded by Councillor G. Read that Council approve a grant in the amount of \$8,000 for wind testing at the Joggins Fossil Cliffs site, to be funded from the Economic Development Reserve.

MOTION CARRIED #06 -137

- 10.7 Tractor Tenders - It was moved by Deputy Warden Kellegrew, seconded by Councillor Gerald Read that tender numbers W06-1, W06-2 and W06-3 be awarded to Fort Equipment for the total amount of \$48,933 (net expenditure within budget).

MOTION CARRIED #06 -138

- 10.8 Sunset - It was moved by Councillor K. Redmond, seconded by Councillor G. Langille that the following resolution be adopted by Council: That the Chief Administrative Officer be authorized on behalf of the Municipality of the County of Cumberland to execute under its corporate seal a guarantee in the amount of \$312,000 in favour of the Bank of Nova Scotia on the said Bank's regular form whereby the Company guarantees the indebtedness and liability of Sunset Residential and Rehabilitation Services Inc. to the said Bank.

MOTION CARRIED #06-139

11. Operational Services Reports/Issues

- 11.1 Surplus DTPW Land - Fort Lawrence - Information relative to land that is owned by the Province of Nova Scotia, which has been declared surplus, was circulated as part of the meeting package. The parcel consists of 20 acres with frontage on Trans Canada Highway, and was offered to the Municipality for \$6,325,000 including HST. **It was moved by Councillor G. Langille, seconded by Councillor Gilbert that the Department of Transportation and Public Works be advised that the Municipality of Cumberland is interested in acquiring the parcel of land in District One, PID #25043803**

MOTION CARRIED #06-140

- 11.2 Solid Waste Management Services - **It was moved by Councillor Gilbert, seconded by Councillor G. Langille that the staff recommendations regarding changes to solid waste management services be approved, and a media release be prepared to advise of upcoming changes to solid waste management services in Cumberland County.**

MOTION CARRIED #06-141

- 11.3 Maccan Recreation Project - Deferred to the next meeting of Council.

12. Committee/Other Reports

- 12.1 Municipal Law Symposium Workshop - The recent Municipal Law Symposium was attended by several Councillors, as well as Planner Jim Coughlin. It was agreed the sessions were very useful, and informative.

13. Old Business

- 13.1 CERDA Funding Request - This item was deferred at February 2, 2006 Council meeting for further information, which was reviewed. **It was moved by Councillor K. Langille, seconded by Councillor K. Redmond that a grant in the amount of \$5,000 be made to the Cumberland East Recreation and Development Association (to be funded from the 2005/06 development association budget line)**

MOTION CARRIED #06-142

It was moved by Councillor K. Langille, seconded by Councillor G. Langille that CERDA be advised that the request for an additional \$5000 be deferred to the 2006/07 budget discussions.

MOTION CARRIED #06-143

- 13.2 Wallace Bay Road Petition - **It was moved by Councillor K. Langille, seconded by Councillor G. Langille that the petition signed by 650 residents of the North Wallace Road (formerly the North Wallace Bay Road) requesting rebuilding and repaving of the western end of the road, beginning at Route 6, a distance of approximately 6 kms be sent to the Department of Transportation and Public Works, and further that the road be placed at the top of the Department's priority list.**

MOTION CARRIED #06-144

- 13.3 Southampton Petition - **It was moved by Councillor E. Gilbert, seconded by Councillor J. Reid that a Construction and Demolition Debris container be placed at the Southampton Transfer Station from now until October 2006 or until an agreement is reached with the Little Forks Landfill for a C&D spot.**

MOTION CARRIED #06-145

13.4 Divestiture/Transfer and Sale of Real Property - A staff report regarding the transfer and sale of real property was distributed earlier. Andrew Macdonald noted in his report that the MGA does not identify the process that Council must follow in determining if a property is no longer needed for municipal purposes. *Staff recommended that this process be developed by way of policy so that all such transactions are dealt with in a consistent way.*

13.5 Department of Transportation - **It was moved by Councillor J. Kellegrew, seconded by Councillor K. Langille that correspondence be sent to the Department of Transportation, to request when the Hastings Road will be paved, and to confirm where the Hastings Road is on the Department's priority list.**

MOTION CARRIED #06-146

14. **New Business**

14.1 Local Government Leadership Certification- **It was moved by Councillor J. Reid, seconded by Councillor R. Merriam that Council approve the registration of Warden Hunter, and Deputy Warden Kellegrew into the Local Government Leadership Program.**

MOTION CARRIED #06-147

14.2 FCM Conference - Information regarding the June Federation of Canadian Municipalities conference was circulated several weeks ago. Councillors were requested to select their preferred sessions, and submit the information to C. Scott before the end of February. The Annual FCM conference will be held in Montreal, Quebec June 2 - 5, 2006.

15. **Information Items**

15.1 FCM Board of Directors/Standing Committees - Information relative to the positions available on the FCM Board of Directors, as well as the process involved was provided for information.

15.2 CREDA Minutes - Circulated for information.

15.3 Early Intervention Month - Councillor Kathy Redmond informed Council that March is Early Intervention Month. The program is of great benefit to many children in the County of Cumberland, from infants to 6 years old. Council has supported this program via the S.M.I.L.E. program. It was agreed that staff would arrange a proclamation and photo opportunity for the Warden.

16. Adjournment - There being no further business, the meeting adjourned, on motion by Councillor G. Langille.

17. God Save the Queen

9.1
COPY

Approved

MEMORANDUM

TO: Warden Hunter and Members of Council
FROM: Jim Coughlin, Planner
DATE: Wednesday, December 7, 2005
RE: PUGWASH AREA PLANNING ADVISORY COMMITTEE

On November 23, 2005 Council received a request from the Pugwash Village Commission for the County to initiate a process with respect to planning issues within the Village of Pugwash.

This report provides Council with a recommendation regarding the scope and membership of a planning advisory committee that could be established by Council for this purpose.

BACKGROUND

1. Municipal Government Act

The Municipal Government Act (MGA) empowers municipalities to establish planning advisory committees to advise councils on the preparation of planning documents and planning matters generally for all or any part of the municipality. As for membership, the only stipulations under the MGA is that such committees must include members of the public and that at least one such member must be appointed by the village commission.

2. Membership

Regarding membership, it has been the policy and practice of Council to appoint 3 councillors and 3 citizens to planning advisory committees. This has been done to ensure that the committees will represent the best interests of both the County and the citizens of the local community.

3. Planning Area Boundary

In terms of establishing the boundaries for the planning areas for the 2 previous planning advisory committees (i.e. Central Area and Joggins Area), they were not set at the onset of the planning process as there were no easily identifiable boundaries. The boundaries were established by the committees at an early step in the planning process. Pugwash, as an incorporated village, already has a well-established village boundary for planning purposes.

4. Mandate

Finally, the mandates for the previous planning advisory committees reflected the planning priorities of their areas. In the Central Area, the priority was to deal with the unique planning issues of this suburban area around Amherst and, in the Joggins Area, it is to ensure that future development in the vicinity of the nominated Joggins Fossil Cliffs World Heritage Site is appropriate and future development throughout the area will support the goals and priorities of local community members. For Pugwash, one of the priorities will be to prepare policies to ensure the compatibility of future land uses and development with existing development within the village.

DRAFT MANDATE

Planning Area Boundary

The Pugwash planning area boundary will coincide with the established boundary of the incorporated Village of Pugwash.

Membership

1. The committee will be comprised of six (6) voting members;
2. The voting members will include three (3) citizen representatives, at least one of which will be recommended by the Pugwash Village Commission (one or more Commissioners could be committee members);

3. The voting members will include three (3) councillors; and,
4. Non-voting members will include County staff and its agencies and associations, planning, and other staff as required. Non-voting members will provide a resource, research, and advisory function.

Committee Mandate

The overall mandate of the Pugwash Planning Advisory Committee is to develop a secondary municipal planning strategy and land use bylaw for the Village of Pugwash. The preparation of these planning documents will include the following:

1. Develop a set of principles that will be used in the committee's public consultation and decision-making processes. Decisions will be made by consensus, if possible. When the committee is evenly divided, matters will be referred to staff for more study so that the committee will be able to speak with one voice. If a consensus can not be reached, the matter will be referred to Council for a decision;
2. Develop policies that will reflect a vision for the future infilling, revitalization and redevelopment of the Village of Pugwash and be aimed primarily at ensuring future land use compatibility and maximizing benefits for local people;
3. Develop policies that will ensure that any negative impacts of any increase in traffic on the citizens of Pugwash (e.g. health and safety) will be minimized and mitigated;
4. Develop policies that will ensure that cultural and tourist services and amenities are developed in a manner that will provide the greatest benefit possible to the citizens of Pugwash. Economic development opportunities should be community-based and designed first and foremost with local people in mind;
5. Develop policies that will ensure that the location, type, and architectural style of new development will protect and enhance the image and integrity of the overall village as being typical of rural Nova Scotia;

6. Review present and future required municipal services and develop policies to ensure that service delivery will be efficient and based on the objectives of the municipal planning strategy for the village. This planning document will need to be reasonably consistent with the Statements of Provincial Interest, particularly regarding the efficient use of infrastructure, and
7. Reports and recommendations will be prepared for Council in regards to a municipal planning strategy and land use bylaw for Pugwash. Modifications and changes to this planning document can be made by the committee as their work progresses and by Council prior to adoption and afterwards through the formal amendment process.

RECOMMENDATION

THAT Council establish a Pugwash Planning Advisory in accordance with their committee selection policy and the aforementioned mandate.