

1. **Council Convenes - O Canada** –Warden Hunter called to order the December 1, 2010 session of Cumberland Municipal Council at 1:00 p.m. The meeting was held in the Council Chambers of the E. D. Fullerton Municipal Building, Upper Nappan. O Canada was sung.
2. **Roll Call** - The roll was called by Shelley Hoeg, Executive Assistant to the CAO. All Councillors were in attendance excepting Councillor MacNutt who sent regrets as he had a medical appointment. Also in attendance Rennie Bugley, CAO, Stephen Ferguson, Director of Policy and Research, Penny Henneberry, Director of Planning and Development, Andrew MacDonald, Director of Finance and Administration, and Robert Streach Director of Public Works
3. **Approval of Agenda (Additions/Deletions)** - The agenda was approved with the following additions and deletions:
 - Additions:** 13.3 – Pension Plan Amendments; 14.1 – Cell Service; 14.2 – Truemanville Sign; 14.3 – Tax Exemption and Reduction By-Law; 16.1 Colon Cancer Prevention Program Launch; 16.2 - Movember
 - Deletions:** 7, 8, 9, 10, 11
4. **Approval of Minutes**
 - 4.1 **Minutes from November 17, 2010 Council Session IT WAS MOVED by Councillor Redmond, seconded by Councillor Read to approve the minutes of the November 17, 2010 Council session as presented.**

MOTION CARRIED #10-212
5. **Business Arising from the Minutes**
 - 5.1 **Action List, November 17, 2010** there was no discussion regarding this item.
6. **Delegations and Presentations**
 - 6.1 **Active Transportation** – Jim Campbell, Dawn Stegen and Robin Norrie, all of Health Promotion and Protection, were on hand. They provided information on the Active Transportation initiatives that are taking place across Nova Scotia. They advised Council that Active Transportation is “people powered transportation” (walking, biking, rollerblading, using wheelchairs) as a means for getting around. Active transportation improves our physical and mental health, reduces air and noise pollution and helps to make our communities more live-able and healthy. The presentation advised how active transportation is one option in trying to achieve activity friendly” communities in Cumberland County.
 - 6.2 **Tantramar Radio Society** – Sheilagh Rayworth, Ester Boyd, and Geoff DeGannes provided a presentation to Council on the status of the Tantramar Radio Society’s plan. Mr. DeGannes went over accomplishments that the Tantramar Radio Society has achieved to date. He explained that the Society is now ready to erect the Tower and due to regulations of the CRTC they have a two year timeline to be up and running. The also provided fund raising campaign totals and a budget for the next 5 years. They are requesting the release of the \$30,000 (that had previously been approved) to the Society to allow them to continue ahead with the project.

IT WAS MOVED by Councillor Redmond, seconded by Councillor Read to release the \$30,000 funding that was previously committed, to the Tantramar Community Radio Society.

MOTION CARRIED #10-213
7. **Public Hearings**

This item was deleted
8. **Correspondence**

Ms. Hoeg advised Council of a Card of appreciation from Brenda Moore, Municipal Clerk/Records Manager for the donation in the Memory of her Mother and a letter of thanks

from Sport Pugwash for their Grant.

9. **Planning Issues**

This item was deleted

10. **Strategic Planning**

This item was deleted

11. **Financial Reports/Issues**

This item was deleted

12. **Operational Services/Reports Issues**

12.1 **Summer Student Funds** – Ms. Henneberry, Director of Planning and Development advised Council that the timing of budget approval versus when the hiring process of summer students actually takes place does not match, therefore she is requesting that Council provide an early commitment to allow for hiring a student so that the hiring process can begin in the January-February timeframe.

The proposed project for summer 2011 will be Community Asset Mapping. This is labour intensive and will help provide valuable land use data to our Geographic Information System. This data will aid in future land use planning and a current project for Active Transportation. It will also help guide work on implementing various aspects of Council's Strategic Plan and the Integrated Community Sustainability Plan.

A current college level or university student will be sufficient at a salary scale of 12.50/hour for 16 weeks (May-August) plus benefits. This is would be approximately \$11,630. and of course application would still be made for a grant(s) to assist in offsetting this expense.

IT WAS MOVED by Deputy Warden Kellegrew, seconded by Councillor Read to approve \$11,630 from the 2011/2012 budget towards the hiring of a summer student in the 2011/2012 budget year.

MOTION CARRIED #10-214

12.2 **Renovation Funding** - Ms. Henneberry, Director of Planning and Development advised that as part of the current 2010-2011 Budget, Council approved \$30,000 for a re-modeling project that was identified for the Planning and Development Department. This work was intended to relocate administrative services to the P&D front counter, ensure two other staff members have work space within the department versus elsewhere in the building as well as provide better space for meeting with applicants to discuss their file.

The Department created a floor plan to accommodate these changes however two issues have arisen that have caused them to re-evaluate the use of these funds:

- While it is their intent to move planning admin to a counter position, the current work station requirements, for both the customer service and the planning areas, are far from efficient and ergonomic and represent a health and safety risk to the staff and therefore each station will require significant remodeling. The two positions are also interconnected and require a revisit to physical connectivity other than walking around to the other side.
- The other modifications, while potentially achievable from a construction standpoint, fall short in regards to addressing electrical and mechanical requirements

Ms. Henneberry is requesting that Council consider approval of the use of the 30K for architectural-mechanical design versus actual construction and to create a design that will first focus on the two front counters and a phased approach for the other work.

IT WAS MOVED by Councillor Redmond, seconded by Councillor Read to approve the use of \$30,000 for architectural-mechanical design versus actual construction and to create a design that will first focus on the two front counters and a phased approach for the other work.

MOTION CARRIED #10-215

There was discussion on clarifying the scope of the design and should we be looking at the building as a whole.

13. **Committee/Other Reports**

13.1 Nomination committee Report – Deputy Warden Kellegrew advised that at the November 17, 2010 Nomination Committee the following was agreed:

All councillors remain on their current committees excepting Councillor Reid who will be replaced on the CCFFA by Councillor MacNutt.

Council also agreed to add the Wellness Committee to the approved Committee Listing.

Councillor Merriam agreed to sit on the L.A. Animal Shelter Board as the Municipality’s representative. It was also agreed to have the L.A. Animal Shelter Committee added to our official committee listing.

Finally, it was agreed to add the FPS Planning Committee to our Committee listing and to have Councillors MacNutt and Reid on the FPS Strategic Planning committee.

IT WAS MOVED by Deputy Warden Kellegrew, seconded by Councillor Merriam to accept the report of the November 17, 2010 Nominations Committee.

MOTION CARRIED #10-216

Councillor Gilbert asked whether or not Council wanted an alternate for the CJSMA Committee. It was felt that this was not an issue for our Council.

Council requested staff to forward correspondence to express the concern of members of the other units not attending the meetings on a regular basis.

13.2 Municipal Intern Application Update – Mr. Bugley, CAO, advised that we have been approved to receive a Municipal Intern.

13.3 Pension Plan Amendments – **IT WAS MOVED by Councillor Read, seconded by Deputy Warden Kellegrew to amend our pension plan to reflect the revisions which are:**

| Years of Service | Contribution Rates | | |
|------------------|--------------------|----------|-------|
| | Employer | Employee | Total |
| 0-10 | 6% | 6% | 12% |
| 11-20 | 7.5% | 7.5% | 15% |
| 21+ | 9% | 9% | 18% |

MOTION CARRIED #10-217

14. **Old Business**

14.1 Cell Service – Warden Hunter expressed concern regarding not receiving follow up on correspondence. A suggestion is to have the correspondence cc’d to the Councillor making the motion for their information. Staff were directed to follow up and receive written confirmation regarding the cell service issue and to henceforth copy correspondence to the Councillor who makes a motion or raises the issue.

14.2 Truemanville Sign – Staff were directed to get written follow up on this issue.

14.3 Tax Exemption and Reduction Policy – **IT WAS MOVED by Councillor Redmond, seconded by Councillor Gillis to approve the following amendment to the Tax Reduction and Exemption Policy which is as follows:**

Municipality of Cumberland Policy 10-16

**Policy to Amend Policy 10-14
Tax Reduction and Exemption Policy**

1. This Policy is entitled the “Policy 10-16, Policy to Amend the Tax Reduction and Exemption Policy 10-14.
2. Effective April 1, 2010 land in Wallace identified as AAN 5562066 owned by the Wallace Area Museum Society and land in Wallace identified as AAN 9687351 owned by the Wallace and Area Recreation Committee are hereby added to Schedule A of the Tax Reduction and Exemption Policy.

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|------------------------------------------------------------------------------------------------------------------------------------|-------|
| <u>Clerk’s Annotation For Official Policy Book</u> | |
| Date of Notice to Council Members of Intent to Consider [7 days minimum]: <u>November 17 , 2010</u> | |
| Date of Passage of Current Policy: <u>December 1 , 2010.</u> | |
| I certify that this POLICY TO AMEND POLICY 10-04 THE TAX REDUCTION AND EXEMPTION POLICY was adopted by Council as indicated above. | |
| _____ | _____ |
| Municipal, Clerk | Date |

MOTION CARRIED #10-218

15. **New Business**

15.1 **Volunteer Recognition** – the Executive Assistant to the CAO advised that the Provincial Recognition Ceremony will be held earlier this year, therefore the nominations in the Municipality must take place earlier. Monday, February 14th will be the deadline for nominations and a nomination meeting will take place February 16th, 2010. This will be advertised in the news papers as well. Councillors were requested to provide this information to Shelley Hoeg.

16. **Information Items**

16.1 **Colon Cancer Prevention Program Launch** – Council was advised that they are invited to launch of the Colon Cancer Prevention Program Launch which will be taking place at 12:30 p.m., December 10, 2010, in Conference Rooms 1 & 2, at the Cumberland Regional Health Care Centre, and a light lunch will follow.

16.2 **Movember** – Mr. Ferguson, Director of Policy and By-Law advised that this year was bigger and better than last year. He personally thanked those who participated and donated to this worthwhile cause.

17. **Adjournment**

The meeting adjourned at 2:41 p.m.

18. **God Save the Queen**