

1. **Council Convenes - O Canada** –Warden Hunter called to order the January 18, 2012 session of Cumberland Municipal Council at 1:00 p.m. The meeting was held in the Council Chambers of the E. D. Fullerton Municipal Building, Upper Nappan. O Canada was sung.
2. **Roll Call** - The roll was called by Kellie Seaman, Administrative Assistant for the Finance Department. Councillors in attendance: Warden Keith Hunter, Deputy Warden Gerald Read, Councillor John Kellegrew, Councillor Allison Gillis, Councillor Ron MacNutt, Councillor Kathy Redmond, Councillor Phillip Donkin, Councillor Ernie Gilbert, and Councillor John Reid and Councillor Ratchford Merriam. There were also a number of staff in attendance.
3. **Approval of Agenda (Additions/Deletions)** –The Agenda was approved with the following additions and deletions:

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| Additions: | 12.5 – Fire Service Strategic Plan Consultant; 12.6 – Biggs Drive; 14.3 – Cape D’Or; 15.3 –Mayor at Large/Warden System 13.2 Multipurpose Center 16.3 District 6 Information |
| Deletions: | Public Hearings, Planning Issues, Strategic Planning |
4. **Approval of Minutes**
 - 4.1 **Minutes from December 7, 2011 Council Session**
The minutes of the December 7, 2011 Council session were approved as circulated.
5. **Business Arising from the Minutes**
 - 5.1 **Action List, December 7, 2011** – Councillor Redmond inquired about the status of correspondence to be written regarding cutting forest around walking trails in Wentworth. Mr. Bugley will follow up on this issue.

Municipal Intern, Emily Lutz, informed Council that #8 is now completed.

Councillor Kellegrew inquired about #3. Mr. McNeil is currently getting quotes from contractors, and the work will be done shortly.
6. **Public Hearings**
This item was deleted.
7. **Delegations and Presentations**
 - 7.1 **Staff Recognition** – Nelson Bezanson was congratulated by Council for achieving certification of Municipal Development Officer of Nova Scotia.
 - 7.2 **Renewable Energy Systems** – Mr. Nicholas Wochinski and Mr. Keith Tallis presented a power point presentation to Council regarding the wind energy company Renewable Energy Systems. The business model was discussed and what will happen during production and installation of their product. Specifications were given about a previous Wind Farm project completed in Ontario as an example of their work. A typical Wind Farm schedule was presented that will last 5 years. Expected Municipal tax revenue is estimated at \$400,000 per year (\$6700 per MW). Construction in the Cumberland County area will also generate jobs.

Councillor Redmond inquired about the concern of the farm being seen from Ski Wentworth. Mr. Wochinski confirmed that there was concern voiced from residents about the turbines being visible from the ski hill. In the near future there will be public participation sessions with Renewable Energy Systems in the Wentworth area, and residents will be encouraged to participate.

Warden Keith Hunter asked if part of this wind farm will be located in Colchester County. Mr. Wolchinski confirmed that 75% will be in Cumberland County and 25% will be in Colchester County.

Warden Hunter thanked Mr. Wochinski and Mr. Tallis for their presentation.
 - 7.3 **Tyndal Wellfield Wilderness Designation Presentation** - Ms. Penny Henneberry gave a presentation about the Tyndal Wellfield Wilderness Designation. A map of boundaries and protected areas was discussed. Not only are people trying to protect the wellfield, but also the flora and fauna in the area. The concern is, if residents do not come forward to protect these areas, they will never be considered protected. The land beside the Irving owned land should also be considered protected as in the future there may be draw down from it. It was confirmed by Ms. Henneberry that the Town of Amherst is very much in support of this effort to designate the area as protected. It was recommended that Cumberland County write a letter to the Minister of the Environment about the importance of protecting these wellfield areas, and designating them as protected.

Ms. Henneberry will inquire about the issues surrounding camps on Mr. Chris Newman and Mr. Gallagher's property in the area before a letter is written.

Warden Hunter thanked Ms. Henneberry for her presentation.

8. **Correspondence**

There was no discussion on this item.

9. **Planning Issues**

This item was deleted.

10. **Strategic Planning**

This item was deleted.

11. **Financial Reports/Issues**

11.1 2012 Assessments – The Director of Finance, Mr. MacDonald clarified the assessment amount reports to Council. Assessments have increased by 5.4%. The CAP program was discussed and the fact that the Province will not be changing the program.

IT WAS MOVED by Councillor MacNutt, seconded by Councillor Merriam, that Council forward correspondence to Service Nova Scotia and Municipal Relations requesting their rationale for the Province's support and position to cap municipal assessments as compared to the Provincial position that the Federal Government should not impose a cap on health, education, and equalization transfers to the Province

MOTION CARRIED #12-001

11.2 Low Income Exemption Policy - Mr. MacDonald, Director of Finance, discussed the Low Income Exemption policy.

IT WAS MOVED to give Notice to consider the Low Income Exemption policy for amendment at the next regular meeting in February.

MOTION CARRIED #12-002

11.3 2012/2013 Grants to Organization Process – Mr. MacDonald, Director of Finance, asked Council if they would be in favor of having a committee to discuss the Grant to Non Profit applications. Council agreed to have a committee to “pre” qualify the applications, but would prefer to have them discussed during a council meeting.

IT WAS MOVED by Councillor Redmond, seconded by Councillor MacNutt that a committee consisting of Councillor Redmond, Councillor Reid and two staff members will discuss grant applications and determine which applications qualify.

MOTION CARRIED #12-003

11.4 2012/2013 Budget – Director of Finance, Mr. MacDonald advised the he would like to start the budget process and schedule the first budget meeting for February 29th, 2012 at 10:00 am.

11.5 Community Development Grant Applications – Ms. Vicki Weaver discussed Community Development Grant applications from Wentworth Youth Hostel, Northport Elementary School, Pugwash High School Basketball Team and Pugwash School Soccer Team.

IT WAS MOVED by Councillor Redmond, seconded by Councillor MacNutt to approve the following Community Development Grant Applications:

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|---|---|
| Wentworth Youth Hostel | \$1000 - District 6 |
| Northport Elementary School | \$1600 - District 3 |
| Pugwash HS Basketball Team/ Soccer Team | \$1500 - \$750 from District 4 \$750 from District 5 |

MOTION CARRIED #12-004

12. **Operational Services/Reports Issues**

12.1 Dangerous and Unightly Premise Procedure – The Dangerous and Unightly Premises procedure was discussed at a COW meeting early in the day.

- 12.2 E. D. Fullerton Municipal Building Roof Tender – Council was informed that part of the current year's budget included replacing the roof to the E.D. Fullerton Municipal building. This project was not completed due to an absence of Mr. Streach, Director of Public Works. Mr. Streach recommends hiring Roger Prime for this project. He also recommends carrying forward the unused capital funds for this project to 2012/2013 and pre-approving an additional \$25,000 for the 2012/2013 capital budget for this project to address the current budget shortfall. Council voiced their concern about hiring a consultant for this project, and not using a local contractor.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Gilbert to carry forward the unused capital funds for the E. D. Fullerton Municipal building roof project to 2012/2013 and to pre-approve an additional \$25,000 for the 2012/2013 capital budget for this project and that the Consultant for the project be Roger Prime.

MOTION CARRIED #12-005

- 12.3 2012/2013 Capital Investment Plan – Mr. Streach, Director of Public Works asked Council if there are any projects missing from the list for the 2012/2013 Capital Investment Plan. Deputy Warden Read would like to have a sidewalk project from Canadian Tire to the hospital put on the list.

- 12.4 Safety Policy Review – There is a requirement under the Occupational health and Safety act that this policy be reviewed and approved every year. There have been no changes to the policy this year.

IT WAS MOVED by Councillor Gilbert, seconded by Councillor Kellegrew to approve the Municipality of Cumberland's Healthy and Safety Policy for 2012.

MOTION CARRIED #12-006

- 12.5 Fire Service Strategic Plan Consultant – Ms. Henneberry, Director of Planning and Development requested that \$50,000 from the Fire Protection Services budget be permitted for the hiring of a consultant to assist with the Fire Services Strategic Plan. This will be sent out as an RFP.

IT WAS MOVED by Councillor Reid, seconded by Councillor MacNutt to allow \$50,000 to be used from the Fire Protection Services budget to hire a consultant, by way of RFP, to do a report on Regionalization.

MOTION CARRIED #12-007

- 12.6 Biggs Drive Wastewater Treatment Plant – Mr. Streach, Director of Public Works, discussed a letter received from the Department of Environment. The correspondence advised that the Department requires the Municipality to have a contingency plan for ongoing effective operation of the Waste Water Treatment Plant. Mr. Streach requested that a letter be written to show support.

IT WAS MOVED by Deputy Warden Read, seconded by Councillor Donkin to forward correspondence to the N.S. Department of Environment, informing them of the County's contingency plan for ongoing effective operation of the Biggs Drive Waste Water Treatment Plant.

MOTION CARRIED #12-008

13. Committee/Other Reports

- 13.1 Pugwash Water Project – A proposal was received from CBCL regarding the Pugwash Water project. Part of this proposal is to test wells and collect data from the water residents are drinking. It will also estimate capital and operating costs of this project. This proposal is to determine whether or not this project needs to proceed and if residents are in favor of it proceeding.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Kellegrew to allocate \$8000 as Cumberland County's share for the pre-design for the Pugwash Water Project, pending receipt of a motion from the Pugwash Village Commission confirming their provision of \$8,000 to this project as well.

MOTION CARRIED #009

- 13.2 Pugwash And Area Master Plan (Multi-Purpose Centre)- Municipal Intern, Emily Lutz distributed a report to Council regarding the Pugwash and Area Community Master Plan. This report is an information update. Councillor Gillis thanked Ms. Lutz for all her work on the Pugwash and Area Master Plan report.

IT WAS MOVED by Councillor Gillis, seconded by Deputy Warden Read that the Municipality of Cumberland will provide \$7500 towards the Multi-purpose Centre concept design, pending receipt of confirmation from the Pugwash Village Commission of their funding of \$7500 towards the project as well.

MOTION CARRIED #010

- 13.3 RCMP Advisory Board Minutes – Information Item
- 13.4 Cumberland YMCA Management Advisory Board Minutes – Information Item
- 13.5 Infrastructure Team/PAMP – Information Item

14. **Old Business**

- 14.1 Smith Road Culvert Replacement – A letter was received regarding the culvert replacement. Advising that the culvert is still functioning, but at a reduced capacity; also that the project is scheduled for next year, when the weather is suitable.
- 14.2 Retiring of Snow Removal Equipment - DOTIR - A response from Transportation and Infrastructure Renewal regarding their winter maintenance standards was discussed.
- 14.3 Cape D’Or – Ms. Henneberry, Director of Planning and Development, discussed with Council that the Department of Fisheries and Oceans require a motion from council to approve an extension of six months to the Memorandum of Agreement between Fisheries and Oceans and the Municipality of the County of Cumberland.

IT WAS MOVED by Deputy Warden Read, seconded by Councillor Donkin that Section 2, paragraph i of the Memorandum of Agreement between Fisheries and Oceans Canada and the Municipality of the County of Cumberland be amended to state “with a closing date of no later than August 31, 2012.”

MOTION CARRIED #12-011

15. **New Business**

- 15.1 Professional Development Session - Mr. Bugley asked for any comments, questions or concerns about the Negative Listening session given by Mr. Hartling. Ms. Fowler, Human Resources Administrator will be distributing comment cards in the next few days for staff and council to fill out.
- 15.2 Appointment of Auditors – Mr. Bugley discussed that we will be sending out RFP’s for auditing, insurance carriers and legal firms. It was discussed that fiscal year 2011/2012 should be done by Jorgensen & Bickerton because of time restraints.

IT WAS MOVED by Councillor Kellegrew, seconded by Deputy Warden Read that the firm of Jorgensen & Bickerton will be retained to perform the audit for the 2011/2012 fiscal year.

Warden Hunter declared conflict of interest and did not vote on this matter.

MOTION CARRIED #12-012

- 15.3 Election of Mayor at Large vs. Warden – Mr. Bugley, CAO, advised Council that should they wish to change to a Mayor at Large, the change needs to happen 9 months before the election which takes place October 20, 2012. Also, if the decision is made to change to a Mayor the decision can never be reversed. Council agreed to leave the process the way it is. They do not want to implement Mayor at Large and wish to remain with a Warden.

16. **Information Items**

- 16.1 Meeting with MP Armstrong – Information item
- 16.2 Meeting with Minister Valcourt – Information item

17. **Adjournment**

On motion the meeting adjourned at 3:15 p.m.

18. **God Save the Queen**