

1. **Council Convenes - O Canada** –Warden Hunter called to order the March 21, 2012 session of Cumberland Municipal Council at 1:00 p.m. The meeting was held in the Council Chambers of the E. D. Fullerton Municipal Building, Upper Nappan. O Canada was sung.
2. **Roll Call** - The roll was called by Shelley Hoeg, Executive Assistant to the Chief Administrative Officer. Councillors in attendance: Warden Keith Hunter, Deputy Warden Gerald Read, Councillor John Kellegrew, Councillor Ron MacNutt (via video conference), Councillor Phillip Donkin, Councillor Ernie Gilbert, Councillor John Reid and Councillor Ratchford Merriam. Regrets were sent by: Councillor Allison Gillis and Councillor Kathy Redmond. Staff in attendance were: A/CAO, Steve Ferguson, Director of Public Works, Robert Streach, Director of Finance, Andrew MacDonald, Director of Planning and Development, Penny Henneberry and Recreation and Physical Activities Coordinator, Vicki Weaver.

A moment of silence was held in honour of former long serving Councillor, Deputy Warden and Warden, Ralph Welton.

IT WAS MOVED by Councillor Kellegrew, seconded by Deputy Warden Read to approve the participation of Councillor MacNutt via Video Conferencing for today's Council session.

MOTION CARRIED #12-035

3. **Approval of Agenda (Additions/Deletions)** –The Agenda was approved with the following additions and deletions:
 - Additions: Video Conference Motion, 11.3 – Budget Update
 - Deletions: 6, 9, 10, 12 and 16
4. **Approval of Minutes**
 - 4.1 **Minutes from March 7, 2012 Council Session**
The minutes of March 7, 2012 were approved as circulated.
5. **Business Arising from the Minutes**
 - 5.1 **Action List, March 7, 2012** – There was no discussion on this item.
6. **Public Hearings**
This item was deleted.
7. **Delegations and Presentations**
 - 7.1 **Ships Company Theatre** - Mr. David Beattie, Board Chair, and Mr. Matthew Tiffin, Artistic Producer were on hand to provide information to Council regarding Ships Company Theatre. The gentlemen explained the sources of revenue and that Ship's Company has been in existence for 28 seasons and overall has had a balanced set of books. They also advised Council of the productions being held this season and of the Community Support they have provided in past years. Mr. Beattie advised of the deterioration of the Ship itself and that they are establishing a fund to effect repairs to the Ship and Building.

Warden Hunter asked the representatives why they are not self sustaining and was advised that Theatre is not really there to be a money making operation. It tends to be an avenue to bring culture to the community.

The representatives are requesting funding in the amount of \$5,000.

Warden Hunter thanked the Gentlemen for their presentation and advised this matter will be forwarded to budget deliberations.
8. **Correspondence**

A Thank You was received from the Sexual Health Centre for Cumberland County for a grant for the Go Girl Self Esteem Workout Programs. A response to our February 14, 2012 correspondence regarding the CAP and MOU was received.

Correspondence was received from Cumberland Public Libraries regarding the fact that the Library Board and Management have been affected by the arrangement the Municipality has with the Village of River Hebert to deal with library services. Staff were directed to deal with the correspondence from Cumberland Public Libraries
9. **Planning Issues**
This item was deleted.
10. **Strategic Planning**
This item was deleted.

11. **Financial Reports/Issues**

11.1 Community Development Grant Applications – Recreation and Physical Activity Coordinator, Vicki Weaver, advised Council of the following Community Development Grant requests:

Safe Grad (River Hebert District High School) – The graduating class of RHDHS 2012 is currently fundraising for this year’s upcoming Safe Grad. Their goal is to go to the Dundee Sportsdome in Moncton where they will enjoy three hours of playing a variety of giant games, paintball, optical race and soccer. They will then return to River Hebert to enjoy a morning breakfast at the cafeteria. The total cost is projected to be \$2,410. They already have almost \$800 fundraised and are requesting **\$300** from Council.

Council recommends \$300 from District 9 and \$100 from each of Districts 1 and 8

Prom (River Hebert District High School) – The graduating class from RHDHS 2012 is currently fundraising for this year’s upcoming prom. The theme is “Medieval Ball”. The prom has always been a huge community event. Everyone from students, staff, parents and friends join together every year to share the milestone event. The total expected cost for this year’s prom is \$2,500. They are requesting **\$300** from Council.

Council recommends funds of \$100 from 1 and 8 and \$300 from 9

Amherst & Area Girl Guides Spring Fair – The fair is hosted on Saturday, May 5th at Trinity St Stephens United Church in Amherst. Sparks, Brownies, Guides and Pathfinders will serve hot and cold beverages, snacks, and toasties. There will be craft tables, door prizes, gift baskets, handmade goodies, and games. The profits from this annual fundraiser will go towards the end of year camping and craft supplies. Any donation would be appreciated.

Staff were directed to determine the number of County participants and they would be funded at \$30 per child.

Wallace & Area Recreation Committee – This group operates and maintains the Wallace Recreation facility, which consists of a ball field, a tennis/basketball court, a ball hockey/ ice rink, and they also support the minor baseball teams. They are requesting **\$4,000** to help with annual expenses (power bill, lawn mowing, painting, general maintenance) and constructing garbage sorting bins.

District Councillor would support the \$4,000 request.

IT WAS MOVED by Councillor Gilbert, seconded by Councillor Reid, to approve the following recreation grants:

- Safe Grad (RHDH) District 9 - \$300**
- District 1 - \$100**
- District 8 - \$100**
- Prom (RHDH) District 9 - \$300**
- District 1 - \$100**
- District 8 - \$100**
- Girl Guides \$30 per participant for County residents**
- Wallace Rec Cmte District 5 - \$4,000**

MOTION CARRIED #12-036

11.2 Insurance RFP – Andrew MacDonald, Director of Finance, advised that the RFP for Insurance closed on February 29, 2012. The following three companies submitted proposals:

- Frank Cowan Company
- Jardine Lloyd Thompson
- BFL Canada

Staff reviewed the submissions and determined that all submissions have met or exceeded the requirements of the RFP.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Reid that the Frank Cowan Company, in partnership with Fraser and Hoyt Insurance Inc. be selected as the successful proponent for the provision of the General Insurance and Risk Management Services Program for the 2012/2013 fiscal year and that based on satisfactory performance and service, subsequent renewals may be granted.

MOTION CARRIED #12-037

11.3 Budget Update – Will meet next Wednesday, starting at 10 a.m. A draft agenda was provided.

12. **Operational Services/Reports Issues**

This item was deleted.

13. **Committee/Other Reports**

13.1 UNSM Regional Meetings – Warden Hunter advised of the meeting being held in Truro and invited all to attend.

13.2 Northern Region Coordinator (Solid Waste) – Council was advised that the new Coordinator for the Northern Region is Andrea Trask of the Municipality of East Hants.

14. **Old Business**

14.1 Citizen Appointment Policy – **IT WAS MOVED by Councillor Reid, seconded by Councillor Kellegrew to approve the Policy on Citizen Appointments which is as such:**

**Municipality of Cumberland Policy 12-XX
Policy on Citizen Appointments**

1. This Policy is entitled the “Policy on Citizen Appointments” and applies to all appointments of persons to committees of, or created by, Municipal Council and all appointments by Council to committees or governance boards of other organizations (such as the Cumberland Regional Development Authority, the Police Services Advisory Committee, the Cumberland Senior Care Corporation Board, Wellfield and Planning Advisory Committees, etc.), hereinafter referred to as “Citizen Appointments”. This Policy does not apply to the appointment of Councilors to committees or boards, whether of Council or otherwise.
2. All Citizen Appointments shall be made or approved by Council on such terms and conditions as Council may determine.
3. The following terms and conditions shall apply to all Citizen Appointments unless Council specifically determines otherwise:
 - a) All Citizen Appointments are at the pleasure of Council and may be terminated at any time without notice or cause.
 - b) All Citizen Appointments to committees of Council terminate on December 31st each year.
 - c) Citizen Appointments to boards or committees of other organizations shall be for the term set by that organization unless earlier terminated by Council.
 - d) All Citizen Appointments must have their primary residence in the Municipality. If a citizen Appointment moves their primary residence outside the Municipality their Appointment shall cease immediately unless Council determines otherwise.
 - e) Citizen Appointments shall be reimbursed their travel expenses to and from meetings at the same rate, and on the same terms and conditions, as Councilors. Travel expenses for other purposes related to the Appointment will be paid by the Municipality at the Municipality’s standard rates, if approved in writing, in advance, by the Municipality’s CAO.
 - f) Citizen Appointments shall be paid an honorarium for each meeting of the committee or board that they attend. The honorarium shall be \$50.00 for each meeting lasting three hours or less, and \$100.00 for meetings lasting more than three hours.

MOTION CARRIED #12-038

15. **New Business**

15.1 Personnel Policy – **IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Gilbert, are hereby notified to give notice to amend the personnel Policy, Section 66, regarding the vacation entitlement.**

MOTION CARRIED #12-039

- 15.2 Paving of Chapman Settlement Road – Warden Hunter has received requests from residents of Chapman Settlement Road requesting the road to be paved.

IT WAS MOVED by Deputy Warden Read, seconded by Councillor Kellegrew to forward correspondence to the N.S. Department of DOTIR, area manager and our local MLA, requesting paving of the Chapman Settlement Road.

MOTION CARRIED #12-040

IT WAS MOVED by Councillor Reid, seconded by Councillor Merriam to forward a Letter to DOTIR Area Supervisor Buffy White, Greg Frail and the MLA for District 9 requesting immediate action to repair the Lower Cove Road, Alderson Road and Pit Road in Joggins, where new sewer lines were run as they are hazardous to the residents and their vehicles.

MOTION CARRIED #12-041

- 15.3 Open Air Burning By-Law –

IT WAS MOVED by Councillor Reid, seconded by Deputy Warden Read, to approve first reading of the Open Air Burning By-Law and to advertise this By-law will be on the agenda for a meeting 4 weeks from now for Final Approval.

MOTION CARRIED #12-042

- 15.4 ECL – Ratification of Appointment –

IT WAS MOVED by Councillor Donkin, seconded by Councillor Kellegrew to ratify the appointment of Debbie Cameron (who is replacing Judy Moore) to the Board of East Cumberland Lodge, effective March 21, 2012.

MOTION CARRIED #12-043

- 15.5 Cape Chignecto Provincial Park – **IT WAS MOVED** by Councillor Reid, seconded by Deputy Warden Read to send correspondence to N.S. Department of Natural Resources requesting funding remain for the Cape Chignecto Provincial Park to ensure that the park stays open and the jobs are maintained. Also reminding of conversations held with the Department via CREDA where they assured they would fund this Park.

MOTION CARRIED #12-044

16. Information Items

This item was deleted.

17. Adjournment

On motion the meeting adjourned at 1:49 p.m.

18. God Save the Queen

Warden Keith Hunter

Municipal Clerk Brenda Moore