

1. **COUNCIL CONVENES - O CANADA**

- 1.1 Warden Hunter called to order the April 2, 2014 session of Cumberland Municipal Council at 1:00 p.m. The meeting was held in the Council Chambers of the E. D. Fullerton Municipal Building, Upper Nappan. O Canada was sung.

ROLL CALL

- 1.2 The roll was called by Shelley Hoeg, Executive Assistant to the CAO. Councillors in attendance were: Deputy Warden Don Smith, Councillor Kellegrew, Warden Hunter, Councillor Gillis, Councillor Welton, Councillor Rector, Councillor Gilbert, Councillor McLellan and Councillor Fletcher. Councillor Baker was absent due to bereavement.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda (Additions/Deletions)

The Agenda was approved with the following additions/deletions:

Additions: 6.3 – Community Development Grants, 7.2 – Amherst & Area Chamber of Commerce AGM, 7.3 – CNTA AGM and Conference

Deletions: 2.4, 2.5, 3, 5 and 6.1

- 2.2 Approval of the Minutes from March 19, 2014 Council Session – The minutes of March 19, 2014 were approved as circulated.

- 2.3 Business Arising – Action List of March 19, 2014 – Deputy Warden Smith requested information on if we have had a response from DNR regarding Cape Chignecto Day Park (Eatonville). No reply has been received. Also, Deputy Warden Smith asked if a response has been received from the CCRSB regarding the Wentworth School and no response has been received, but the CAO will follow up on this.

2.4 Delegations, Presentations, Petitions

There are no delegations, presentations or petitions for today's Council session.

- 2.5 Public Hearings – There are no public hearings for today's Council session.

3. **STRATEGIC PRIORITIES ISSUES**

There are no strategic priorities issues to discuss today.

4. **MAJOR ORGANIZATIONAL ISSUES**

- 4.1 Health and Safety Policy – This document was circulated to Council. Once a year, Council reaffirms their commitment to a safe work environment by reaffirming our Health and Safety Policy.

IT WAS MOVED by Councillor Gillis seconded by Councillor Fletcher to reaffirm the Municipality of Cumberland's Health and Safety Policy.

MOTION DEFEATED #14-053

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Gillis to give notice that at the next Council session consideration will be given to amend the Health and Safety Policy to add to Section 2 of the Health and Safety Policy to include "the Public".

MOTION CARRIED #14-054

- 4.2 Shared Finance Services – At the March 19, 2014 Committee meeting, the recommendations of the Consultants for the Shared Finance Service were approved. At this time a motion to formally approve the recommendations/report would be acceptable.

IT WAS MOVED by Councillor Gilbert, seconded by Deputy Warden Smith, to approve the recommendations/report of SPL Consulting regarding Shared Finance Services with the Town of Amherst.

MOTION CARRIED #14-055

- 4.3 Classification System – There are a number of approved and recommended changes to the Classification System. It would be appropriate for Council to approve these changes today.

IT WAS MOVED by Councillor Welton, seconded by Councillor Fletcher to approve the following changes to the Municipality's classification system:

1. Adding the Canine Control/By-Law Enforcement position at Level 3;
2. The Building Official Technician position was approved as a permanent position;
3. The Fire Protection Services Coordinator was reclassified from Level 5 to Level 6, and
4. The strategic Research and Community Engagement Officer was included at Level 7, salary \$68,038 to 78,752; this necessitated a change for Director Positions to Level 8, with no salary scale revisions.

MOTION CARRIED #14-056

IT WAS MOVED by Councillor Fletcher seconded by Councillor Welton to approve changes to the Personnel Policy so that internal postings also include term positions (Section 11 (2)) and to add Section 11.3 to allow employees of a signed shared service agreement between one or more municipalities.

MOTION CARRIED #14-057

5. **ORGANIZATIONAL POLICY/BYLAWS ISSUES**

There are no Organizational Policy/By-Law Issues for today's Council session.

6. **BUSINESS ISSUES**

6.1 Sound System RFP Approval – This item was deleted.

6.2 Carbon Surcharge Fund – Council must decide if they want to apply to the UNSM's Carbon Surcharge fund and if we would like to establish a similar fund in Cumberland.

Staff will develop criteria on a Carbon Surcharge Fund for the Municipality of Cumberland.

6.3 Community Development Grant(s) –

Amherst Powerlifting Club – **IT WAS MOVED** by Deputy Warden Smith, seconded by Councillor Kellegrew to provide a grant in the amount of \$500 to the Amherst Powerlifting Club divided equally from all 10 Districts (\$50/district).

MOTION CARRIED #14-058

Junction Road Home and School – **IT WAS MOVED** by Councillor Gilbert, seconded by Councillor Fletcher to provide a grant to the Junction Road Home and School in the amount of \$500 (\$50/District).

MOTION CARRIED #14-059

Village of Pugwash – **IT WAS MOVED** by Councillor Gillis, seconded by Councillor Kellegrew to provide an economic development grant to the Village of Pugwash in the amount of \$1000 from district 4 funds.

MOTION CARRIED #14-060

District 9 Development, Arts, Festivals and Recreation – **IT WAS MOVED** by Councillor McLellan, seconded by Councillor Fletcher to provide a community economic development grant in the amount \$2000 from District 9 funds to the District 9 Development, Arts, Festivals and Recreation Committee.

MOTION CARRIED #14-061

East Leicester Community Hall – **IT WAS MOVED** by Councillor Rector, seconded by Councillor Welton to provide a community development grant in the amount of \$3,000 to the East Leicester Community Hall for bathroom renovations from District 7 funds.

MOTION CARRIED #14-062

7. **INFORMATION ITEMS**

7.1 Spring Facilities Tour – Municipal Clerk/Records Manager, Brenda Moore and Executive Assistant to the CAO, Shelley Hoeg requested information from Councillors on potential sites to be toured as part of a County wide tour for Councillors. Councillors are requested to provide no more than 6 sites in the immediate future to either Mrs. Moore or Ms. Hoeg.

7.2 Amherst and Area Chamber of Commerce AGM – Council was provided information regarding the Amherst and Area Chamber of Commerce AGM and requested to advise Ms. Hoeg, by tomorrow, if they plan to attend.

7.3 Central Nova Tourism Association AGM and Conference – This conference is being held April 10 and 11 here in Cumberland County.

8. **ADJOURNMENT**

On motion the meeting adjourned at 1:57 p.m.

9. **GOD SAVE THE QUEEN**

God Save the Queen was sung.

Warden Keith Hunter

Municipal Clerk Brenda Moore