

1. **COUNCIL CONVENES - O CANADA**

- 1.1 Warden Hunter called to order the May 14, 2014 session of Cumberland Municipal Council at 1:00 p.m. The meeting was held in the Council Chambers of the E. D. Fullerton Municipal Building, Upper Nappan. O Canada was sung.

ROLL CALL

- 1.2 The roll was called by Shelley Hoeg, Executive Assistant to the CAO. Councillors in attendance were: Deputy Warden Don Smith, Councillor Kellegrew, Warden Hunter, Councillor Gillis, Councillor Welton, Councillor Baker, Councillor Rector, Councillor Gilbert, Councillor McLellan and Councillor Fletcher.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda (Additions/Deletions)

The Agenda was approved with the following additions/deletions:

Additions: 4.2 – Municipal Building Renovation Tenders; 5.2 – Amherst Water and Sewer Extension Agreement; 6.4 – McCarron’s Brook Property Lease; 6.5 – Joggins Log Building Lease; 7.3 – June/July Council Dates

Deletions: #2.5 and #3

- 2.2 Approval of the Minutes from April 16, 2014 Council Session – The minutes of April 16, 2014 were approved as circulated.

- 2.3 Business Arising – Action List of April 16, 2014 – Newville Lake Day Park – Director of Public Works, Mr. Waugh-Cress advised that he will be in contact in the very near future with the Province (DNR).

2.4 Delegations, Presentations, Petitions, Proclamations

Good Attendance Recognition – Staff were presented with certificates showing the Municipality’s appreciation for their “Good Attendance” which entails an employee not missing more than 2 sick days in the last year. Those staff were:

John Burbine	-	Public Works
Jack Gilroy	-	Public Works
David Buell	-	Planning and Development
Mike Carter	-	Planning and Development
Richard Hicks	-	Public Works
Kellie Seaman	-	Finance and Administration

ARMCO - Mr. Chris Millier – Vice President, Community Development, was on hand to present this presentation. Mr. Millier advised of the background of the property and their opportunities and commitment for growth. One of the obstacles is the septage lagoon, which is basically at the end of its’ life cycle. Mr. Millier advised that having the option of connecting into the Town of Amherst’s water and sewer system would be of great benefit. It would free up the time and costs incurred to keep their lagoon system working. They are looking for support from Council for this extension.

- 2.5 Public Hearings – There are no public hearings for today’s Council session therefore this item was deleted.

3. **STRATEGIC PRIORITIES ISSUES**

There are no strategic priorities issues to discuss today, therefore this item was deleted.

4. **MAJOR ORGANIZATIONAL ISSUES**

- 4.1 Maccan Water System Extension – Director of Public Works, Justin Waugh-Cress advised Council that the Tender closed April 25, 2014. The lowest compliant tender was from Mid Valley Construction Ltd.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Fletcher, to award the **Maccan Water System Extension project to Mid Valley Construction Ltd in the amount of \$1,417,660.00. and to authorize the Trider Road Extension as part of this project and Tender.**

MOTION CARRIED #14-074

- 4.2 Municipal Building Renovation Tenders – **IT WAS MOVED** by Councillor Welton, seconded

by Councillor Gillis, that the CAO be provided the authority to award the bid for the E. D. Fullerton Municipal Building renovations. Conditional on such bid being within the approved budget and being in compliance with specifications.

MOTION CARRIED #14-075

5. ORGANIZATIONAL POLICY/BYLAWS ISSUES

- 5.1 Low Income Exemption Policy – Mr. MacDonald advised this Policy was forwarded prior to the meeting. This Policy is reviewed yearly.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Fletcher to approve the **Low Income Exemption Policy** that was amended to reflect a household with an income less than \$17,585 will receive an exemption of \$300 and a household with an income between \$17,586 and \$19,911 receives an exemption of \$205.

MOTION CARRIED #14-076

- 5.2 Amherst Water & Sewer Extension Agreement – **IT WAS MOVED** by Councillor Fletcher, seconded by Councillor Gilbert to enter into an agreement with the Town of Amherst to allow for the extension of the water and sanitary sewer services to the Wandlyn Inn property in exchange for the County adopting a bylaw which exempts certain Town owned property within the County from paying property taxes to the County with the conditions that the capital renovations proceed and that the properties be verified as being water utility assets or facilities.

MOTION CARRIED #14-077

6. BUSINESS ISSUES

- 6.1 Tax Collection Report – Revenue Officer, Jennifer Moore presented this information to Council.

- 6.2 Budget Approval

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Rector that the following operating budget totalling \$17,489,198 be approved as presented:

Revenue	
Assessable Property Taxes	\$15,765,744
Grants In Lieu Of Taxes	304,773
Services Provided To Other Governments	101,031
Other Revenue From Own Sources	460,000
Unconditional Transfers	825,321
Conditional Transfers	32,330
Total Revenue	17,489,198
Expenditures	
General Government Services	3,065,440
Protective Services	5,125,618
Transportation Services	409,170
Environmental Health Services	2,602,820
Public Health And Welfare Services	221,418
Environmental Development Services	920,230
Recreational & Culture Services	374,831
Education	3,602,097
Total Expenditures	16,321,625
Financing & Transfers	
Principal Payments	(293,000)
Transfer from Prior Year's Surplus	71,386
Transfers to Reserves	(222,377)
Transfers to Capital Fund	(1,075,000)
Transfer from Sunset	351,418
Net Financing and Transfers	(1,167,573)
Surplus (Deficit) for Tax Purposes	0
Depreciation Expense	1,088,480

Surplus/(Deficit) with Depreciation	(1,088,480)
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MOTION CARRIED #14-078

Capital Budget

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Fletcher that the following 2014/2015 capital budget, totalling \$7,198,000, be approved:

General Government	
ED Fullerton Renovations	\$ 437,000
Financial Software (SAP)	100,000
Protective	
By-law Enforcement Vehicles	75,000
Fire Protection Facilities	
Collingwood, Tidnish, Wallace	1,792,000
Transportation	
LED Street Lights	175,000
Environmental Health	
Maccan Water	2,000,000
Pugwash Water	350,000
Septage Facility	300,000
Amherst Marsh Sewer Lift Stations	150,000
SCADA	15,000
Environmental Development	
Planning & Development Permitting Software	50,000
Energy Office Projects Geothermal Studies	1,299,000
Toursim Highway signs	30,000
Recreation and Culture	
Trails	25,000
Pugwash Marina	100,000
Pugwash Multi-Pupose Centre	300,000
Total	\$ 7,198,000
Funding	
General Revenue	\$ 1,100,000
Reserves	2,049,160
Gas Tax Reserves	2,914,614
Infrastructure Funding	866,000
Capital Charges	268,226
Total	\$ 7,198,000

MOTION CARRIED #14-079

2014/2015 Tax Rates

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Baker that the residential and commercial tax rates of \$1.04 and \$2.63 per \$100 of assessment be approved for the 2014/2015 fiscal year.

MOTION CARRIED #14-080

2014/2015 Area Rates

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Gillis that the Village, sewer, school enhancement, Jackson’s Point Road Improvement and Street light rates as listed on page 16 and 17 of the 2014/2015 budget, be approved.

MOTION CARRIED #14-081

Due Date

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Welton, that the due date for the 2014/2015 levy be June 30, 2014.

MOTION CARRIED #14-082

Borrowing Resolution – Operating

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Kellegrew, that a borrowing resolution in the amount of \$2.6 million, for the purpose of defraying 2014/2015 operating expenditures be approved.

MOTION CARRIED #14-083

2013/14 Surplus

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Gilbert that \$750,000 of the projected 2013/14 operating surplus of \$836,000 be transferred to capital reserve as of March 31, 2014.

MOTION CARRIED #14-084

- 6.3 **Correspondence** – Correspondence was received from the Minister of Agriculture regarding the draft Standards of Care for companion animals for the Province of NS. Staff will follow up on this.

Correspondence was also received from the CCRSB in response to our request to tour and have an expert assess the Wentworth Elementary School. Their correspondence advised they feel that is not necessary and will not be granting entry to the facility.

- 6.4 **McCarrons's Brook Property Lease** – **IT WAS MOVED** by Councillor Fletcher, seconded by Councillor McLellan that the Municipality enter into a lease with the District 9 Development, Arts, Festivals and Recreation Association, in accordance with the draft lease presented, for the property known as McCarrons park in the area of Joggins.

MOTION CARRIED #14-085

- 6.5 **Joggins Log Building Lease** – **IT WAS MOVED** by Councillor McLellan, seconded by Councillor Fletcher to renew the lease on the Joggins Log Building with the River Hebert, Joggins and Area Development Association.

MOTION CARRIED #14-086

7. INFORMATION ITEMS

- 7.1 **Report on UNSM Spring Workshop** – Many Councillors discussed the sessions they attended and that the conference was very informative and interesting.

IT WAS MOVED by Councillor Welton, seconded by Councillor Gilbert to forward correspondence to UNSM expressing our appreciation for a very informative conference.

MOTION CARRIED #14-087

- 7.2 **Employee and Family Assistance Program** - Provided as information.

- 7.3 **June/July Council Session Dates** – Council sessions in June will be June 10 at 10:00 a.m. and an alternative date will be held if necessary. This change in date and time will be advertised. Sessions in July will be the 2nd, and 16th. Those meetings will be held at 10 a.m. as well.

Councillor Kellegrew advised there is a discussion paper on new Solid Waste Regulations for NS and this document will be provided to Councillors. Any feedback should be provided directly to Councillor Kellegrew so that he may take those comments/concerns to the Northern Regional Solid Waste Board. This item will be on the next Council agenda.

8. ADJOURNMENT

On motion the meeting adjourned at 2:12 p.m.

9. GOD SAVE THE QUEEN

God Save the Queen was sung.