

1. **COUNCIL CONVENES - O CANADA**

- 1.1 Warden Hunter called to Order the June 10, 2014 session of Cumberland Municipal Council at 1:00 p.m. The meeting was held in the Council Chambers of the E. D. Fullerton Municipal Building, Upper Nappan. O Canada was sung.

ROLL CALL

- 1.2 The roll was called by Shelley Hoeg, Executive Assistant to the CAO. Councillors in attendance were: Deputy Warden Don Smith, Councillor Kellegrew, Warden Hunter, Councillor Gillis, Councillor Welton, Councillor Baker, Councillor Gilbert, Councillor McLellan and Councillor Fletcher. Councillor Rector was not in attendance due to prior commitments.

Many staff were in attendance.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda (Additions/Deletions)

The Agenda was approved with the following additions/deletions:

Additions: 4.4 – RCMP Policing Proposal; 4.5 – Joggins Fossil Institute

Deletions: 2.5 d)

- 2.2 Approval of the Minutes from May 14, 2014 Council Session – The minutes of May 14, 2014 were approved as circulated.

- 2.3 Business Arising – Action List of May 14, 2014 – Deputy Warden Smith requested an update from the Director of Public Works regarding Newville Lake. Our Director of Public Works advised he is currently setting up a meeting with the land owner.

The advertisement for a committee member for the Audit Committee has not been advertised, but will be once the Terms of Reference are solidified.

2.4 Delegations, Presentations, Petitions, Proclamations

New Staff Introductions – Ms. Jaime Spicer, Canine Control By-Law Enforcement Officer, was introduced to Council and a warm welcome was extended.

Education Act Review - Donna O'Connell provided an overview of the process for the Education Act Review and re-iterated how important feedback is to the process. Ms. Hoeg will collect the surveys filled in by Councillors or Councillors could make a submission via e-mail as well.

Wentworth Hostel – Andrew Keilty, Manager of Wentworth International Hostel, and Shane Pizzariello, Director of Hostelling International were on hand for the presentation.

Mr. Keilty advised of the background of Hostelling International-Canada and its Mission.

In Atlantic Regional currently there are currently 11 hostels. Two of the hostels are owned by Hostelling International and managed by an Association of Volunteer Board members and staff. The Wentworth Hostel is one of those two. The Wentworth International Hostel and Lodge opened in 1962 and has in excess of 1000 visitors every year. They have an excellent working relationship with Ski Wentworth and employ 1 person year round. They are committed to the local school and community of Wentworth and promote healthy living in the community.

Mr. Keilty provided correspondence from the Office of the Fire Marshall outlining repairs and upgrades that are required for them to remain in operation. The estimated cost of the upgrades is \$17,603.29. They did complete one of the required upgrades which was to install balusters.

Warden Hunter thanked the presenters for their presentation and advised that a decision will be made at a future meeting.

Big Lake Dam Project – A petition was received from residents of Big Lake. This issue is being looked after at the Provincial level.

- 2.5 Public Hearings – Warden Hunter called to Order the Public Hearing at 1:27 p.m.

Demolition Order – AAN 01103059, PID 25166679, Mattatal Lake: Mr. Cottingham advised of an unoccupied residence located at 163 Point Road, Mattatall Lake, AAN: 01103059, PID: 25166679.

Mr. Cottingham provide photos of the property to show the extent of the damage to the unoccupied residence.

The property owner was spoken to yesterday and advised a contractor is ready to undertake the work this week. Should that work not be completed, staff recommend ordering the demolition of the camp/cottage and out building as well as the removal of all debris off the property.

Warden Hunter asked if any person present wanted to speak to this matter and there were no replies.

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Baker to Order the demolition of the camp/cottage and out building as well as the removal of all debris from the property identified as 163 Point Road, Mattatall Lake, AAN: 01103059, PID: 25166679, by July 6, 2014.

MOTION CARRIED 14-089

Demolition Order – AAN 03846083, PID 25178245, Malagash Mines:
2033 North Shore Road, Malagash Mines, NS
AAN: 03846083
PID: 25178245

Mr. Cottingham provided photos of this property to show the deteriorated/unsightly/dangerous condition.

Warden Hunter asked if any person present wanted to speak to this matter and there were no replies.

IT WAS MOVED by Councillor Welton, seconded by Councillor Gillis to Order the demolition of the house as well as the removal of all debris from the property by July 6, 2014.

MOTION CARRIED 14-090

Demolition Order – AAN 00535907, PID 25055559, Joggins:
52 Lower Cove Road
Joggins, NS
AAN: 00535907
PID: 25055559

Mr. Cottingham advised this property was before Council some years ago and Council had provided the Owner time to renovate or repair the property. The condition has continued to deteriorate. Mrs. Burbine came to speak to the issue of the property and was advised that our records show she is not the recorded owner of the property. Ms. Burbine would like to have the property burnt as a training exercise for the local fire department. She was advised that Council was not in favour of allowing it to become a common practice to have volunteer fire departments burn unsightly structures.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Kellegrew, to Order the demolition of the house as well as removal of all debris from the property by July 6th, 2014; and staff will determine who the legal owner of the property is.

MOTION CARRIED 14-091

Demolition Order – AAN 03740722, PID 25138169, West Brook: - This item was deleted.

Warden Hunter closed the Public Hearing at 1:40 p.m.

3. STRATEGIC PRIORITIES ISSUES

- 3.1 Ivany Report Workshop – CAO, Mr. Bugley, Warden Hunter and Councillor(s) Baker and Welton attended this session. Mr. Bugley provided a memo regarding information provided at this meeting.
- 3.2 Municipal Indicators – Mr. Bugley, CAO, advised of the Municipal Indicators and our scoring.
- 3.3 Thinker's Lodge Foundation Nomination Committee – Mr. Ferguson, Director of Policy and Research advised Council that, as indicated in the Interim Report of the Thinkers Lodge Steering Committee, they are now moving ahead with the formation and incorporation of the new Foundation that will become responsible for the operation of the Thinkers Lodge site and associated

programming.

In order to ensure that the Board of Directors of the new Foundation is properly representative, capable and accountable, the Board members will be recruited and selected by a Nominations Committee. This Committee will select the initial Foundation Board members and fill vacancies on an ongoing basis. The Nominations Committee will have four members: one selected by the Municipality of Cumberland, one selected by the Pugwash Village Commission, one selected by the Pugwash Park Commissioners, and one member at large, initially selected by the Steering Committee and in future years selected by the Chair of the Board of Directors. The Members of the Nominations Committee will be appointed annually for a one year term.

Mr. Ferguson recommends that the Municipality's representative on the Nominations Committee for the first year be Jim Campbell, our Community Economic Development Officer, who is now a member of the Steering Committee, and that the appointment be effective immediately, to be ratified at today's Council Meeting.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Fletcher to appoint Jim Campbell as the Municipality of Cumberland's representative on the Thinker's Lodge Foundation Nominations Committee for the first year.

MOTION CARRIED 14-092

4. MAJOR ORGANIZATIONAL ISSUES

- 4.1 North Tyndal Wellfield Advisory Committee – A request was received from the Town of Amherst advising they would like two Council representatives and a citizen representative for the North Tyndal Wellfield Advisory Committee.

Warden Hunter and Deputy Warden Smith volunteered to be the Municipality's members on this Committee.

Warden Hunter thrice called for further nominations and were elected as the Municipality's representatives for the North Tyndall Wellfield Advisory Committee.

MOTION CARRIED 14-093

A citizen appointment will be advertised for in the near future.

- 4.2 School Review Process Discussion Paper – Provided as information.

- 4.3 N.S. Solid Waste Management Regulations Review – Councillor Kellegrew and our Solid Waste and By-Law Administrator will be attending the session being held Tuesday, June 17, 2014 at NSCC in Truro. CJSMA Solid Waste Manager will be invited to the July 2, 2014 Council session to provide information and help Council with their decision.

- 4.4 RCMP Policing Proposal –

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Welton that council accept and approve the RCMP Policing Proposal to provide RCMP services and establish an RCMP detachment in Springhill, effective April 1, 2015, conditional on the approval of the Dissolution Application and merger by the Nova Scotia Utility and Review Board.

FURTHER, that Council request approval of the Proposal from the Minister of Justice.

MOTION CARRIED 14-094

- 4.5 Joggins Fossil Institute – Mr. Bugley, CAO, provided background on this issue (lease, funding agreement) to Council.

IT WAS MOVED by Councillor Gilbert, seconded by Councillor Gillis to invite the full Board of JFI to meet with our Council to discuss the lease and funding agreement, and if they are unwilling, offer to have a mediator arrange a meeting.

MOTION CARRIED 14-095

5. **ORGANIZATIONAL POLICY/BYLAWS ISSUES**

- 5.1 Dangerous/Unsightly Premise Report – This was included in the Council Information package. Warden Hunter feels the report is very extensive and extended his commendation to staff for a job well done.
- 5.2 Municipal Property Tax Study – This study was provided to Council for their review.

6. **BUSINESS ISSUES**

- 6.1 Community Development Grant(s) – Vicki Weaver, Recreation and Physical Activity Coordinator advised of the following grant request:

Three Way 4H Club

The Three Way 4H Club knows how important it is to educate our children about the agriculture industry in the Maritimes. The club plans on taking its members to different farmers markets across NS to talk to producers as this will allow them some insight in to that component of the industry. They also plan on taking them to a strawberry and blueberry farm, as well as to a beef farm in Bass River. The estimated cost is \$6,120. They are doing some fundraising as well as looking for donations. The county breakdown is as follows:

District 1 = 3 youth, 2 leaders
 District 2 = 2 youth
 District 6 = 1 youth
 District 7 = 2 youth, 1 leader
 District 8 = 12 youth, 5 leaders
 District 10 = 1 youth
 Amherst = 2, Parrsboro = 1, Oxford = 2

Request \$2,000

IT WAS MOVED by Councillor Gilbert, seconded by Deputy Warden Smith to provide a Community Development Grant broken down by participant per district.

MOTION CARRIED 14-096

Amherst & Area Girl Guides

There are currently 49 registered girls and 16 of them are county residents. Council would like to see the breakdown by community.

This item will be brought back to Council once further information is received.

Springhill Minor Baseball Association

They are requesting assistance for: equipment and uniform upgrades; registration and insurance fees for Baseball NS; the payment of fees for umpire and coaching clinics; the purchase of medals and trophies for field days and the year-end banquet. They are requesting **\$3,000**. They bring in a lot of money through fundraising as well, but are in need of additional assistance.

There are 10 County players all are district 8.

IT WAS MOVED by Councillor Baker, seconded by Councillor Welton to fund Springhill Minor Baseball at the same level as we fund the Town of Amherst with the funds coming from District 8 Community Development Funds.

MOTION CARRIED 14-097

The following applications have been received and processed by staff:

West End Memorial Home and School

This group is looking to replace their aging play structure. The full cost is estimated at \$11,628 and they are asking council to support their efforts by funding them with **\$500**. They are fundraising the rest on their own.

IT WAS MOVED by Councillor Gilbert, seconded by Councillor Kellegrew, to provide \$500 to the West End Memorial Home and School to assist their fund raising efforts with the funding coming equally from each District.

MOTION CARRIED #14-098

River Hebert Summer Soccer

This group provides a soccer program for River Hebert and the surrounding area. It teaches soccer skills, team building and healthy living skills. It is offered to youth in preschool up to grade 6. They are requesting **\$2,000** to help with this program. Council has assisted in the past for \$1,500 in 2013 and \$1,500 in 2011.

Councillor McLellan recommends that \$2,000 be debited from District 9 Community Development

funds.

IT WAS MOVED BY Councillor McLellan, seconded by Councillor Fletcher, to approve \$2,000 to River Hebert Summer Soccer with the community development funds coming from District 9.

MOTION CARRIED #14-099

Springhill Community Garden

The aim of this community garden is to promote food security through local food growing and to provide food skills training in the Town of Springhill. The garden is managed by the Springhill Gardening Committee, which is comprised of community members and gardeners, as well as representatives from various local organizations including the NSCC, the Dr Carson and Marion Murray Community Centre, All Saints Hospital and the Ecology Action Centre. The group organizes an annual open house, as well as several gardening events and food skills training workshops including community planting days, weed identification workshops, composting, cooking and food preservation workshops, etc. They are requesting **\$650** for expanding their garden to include a 4 ft high bed for seniors and those with mobility issues.

Ms. Weaver will contact them to determine if there are county participants.

Advocate District Development Association

This request is for the Canada Day fireworks held in Advocate. They are asking for **\$500**.
Councillor Fletcher recommends that \$400 be debited from District 10 Community Development funds.

IT WAS MOVED by councilor McLellan, seconded by Fletcher, to provide \$400 from District 10 Community Development Funds to the Advocate District Development Association to assist with the cost of their July 1st fire works.

MOTION CARRIED #14-100

River Hebert District High School Table Tennis Club

The school is looking to add three table tennis tables to replace broken tables. The cost of each table is \$480. They are requesting **\$1,600**. They have approximately 40 teens playing.

IT WAS MOVED by Councillor McLellan, seconded by Councillor Fletcher to approve \$1600 from District 9 Community Development Funds to the RHDH Tennis Table Club.

MOTION CARRIED #14-101

River Hebert District High School Yearbook Committee

The annual production of the school's yearbook is becoming increasingly costly. The committee strives to create a quality record of the graduating class' final year and they hope to cut overall costs to students by requesting a grant for **\$1,000** from Council. The total cost for the yearbooks is \$2,892.91 (\$57.86/book).

IT WAS MOVED by Councillor McLellan, seconded by Councillor Kellegrew to provide \$1,000 to the RHDH Year Book Committee with the funding being broken down as such: \$200 – District 8, \$300 District 2 and \$500 District 9.

MOTION CARRIED #14-102

Piece by Piece Autism Association

The funding requested was for the Walk the Walk for Autism event that is taking place on June 14th. It is a 5km walk and they will have bouncy castles, as well. It is a special fun day for those families living with Autism. Council has assisted this project in the past (for \$1,000 in 2012 and 2013). They are requesting **\$1,000** to help cover the costs of this event.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Fletcher, to fund the Piece by Piece Autism Association \$1000 at \$100 per District.

MOTION CARRIED #14-103

Victoria's Quilts Canada

The mission of this group is to provide hand-made quilts to people with cancer. In 2013: 22 quilts were delivered in Amherst; 24 delivered or mailed to other parts of NS, 2 were mailed to other provinces and 16 were delivered within Cumberland County, as follows:

Nappan 2

Southampton 3

Tidnish 2

Maccan 1
 Brookdale 2
 Lorneville 1
 Port Howe 1
 Leicester 2
 Fox Ranch Road 1
 Amherst Point 1

In 2014, already 6 quilts have been delivered to county residents. Expenses include fabric (much is donated), flannelette for backing, batting, thread, gift bags & tissue to present the quilts, postage or mileage is paid for those leaving the Amherst area. They host two fundraisers yearly to help offset expenses, and they usually raffle a quilt once a year. They are requesting **\$1,000**. Council granted them \$1,000 in 2013.

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Fletcher to fund Victoria's Quilts Canada in the amount of \$1000 from District 1 Community Development Funds.

MOTION CARRIED #14-104

Cumberland Dragon Boat Team "Y Not"

This is a team of 22 people (11 male, 11 female) who have registered themselves as a non-profit organization. They receive no financial assistance from the Cumberland YMCA, and team members pay for their own expenses. The connection with the YMCA is that they utilize the facility for training. The team has decided to purchase a set of Carbon Fibre Composite paddles at a cost of approximately \$2,000. The paddles will be owned by the team, not the individuals. They are planning to compete in 3 regattas in NS this summer and possibly a fourth in NB. Cost of regatta entry fees are typically in the range of \$500/team. They are also seriously considering the possibility of challenging the 2015 Canadian Mixed Championships. Their team includes members from the county:

Brookdale 4
 Amherst Head 1
 Hastings 1
 Tyndal Road 1
 East Leicester 1

This application will await further information.

Oxford Area Skating Club

This local skating club has received funding from Council for many years for help with general operating costs. That amount is usually \$2,000. The cost of renting the ice is almost \$8,000. The cost of the program is high, but they feel it is important to continue to offer skating lessons in the community. Their budget projects that they will be -\$1,815 in 2014/15. They are requesting **\$2,000** from Council.

This item will be on the next meeting agenda pending further information.

Minudie Heritage Association

This grant request is for Minudie Day. This is an afternoon of activities for the whole family which is attended by local community and tourist visitors from across the Maritimes and other parts of Canada. It provides exposure to all heritage sites in Minudie who benefit from the revenue from all the events. They requested \$2,300 from Grants to Organization and received \$1,000. It typically costs between \$200-\$400 to cover signage and advertising, the band, program & printing costs and extra items like pony rides. They are requesting **\$250**.

IT WAS MOVED by Councillor McLellan, seconded by Deputy Warden Smith, to provide \$250 to the Minudie Heritage Association to assist with the costs of Minudie Days, from District 9 Community Development Funds.

MOTION CARRIED #14-105

- 6.2 Subdivision Grant Request - The FPW War Memorial Committee is requesting funding assistance to remedy maintenance and safety issues re the War Memorial Veterans Park in Port Greville. Supporting documentation was included.

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Baker that a subdivision grant in the amount of \$3,623 be approved from District 10 Subdivision Funds to the FPW War Memorial Committee.

MOTION CARRIED #14-106

6.3 Correspondence – The following correspondence was received since the last session:

Letter from Springhill Concerned Citizen's Committee – requesting Council to not be a willing partner to the Dissolution of Springhill.

Mr. Bill Casey asked permission to be able to speak to Council.

IT WAS MOVED by Councillor Welton, seconded by Councillor Baker to allow Mr. Casey to speak.

MOTION CARRIED 14-107

Mr. Casey advised he is opposed to the process followed by Springhill Town Council regarding their decision to Dissolve. He requests County Council to consider the feelings of the people in Springhill as they are making their decisions. He is not opposed to the decision as he doesn't have enough information to decide that as yet, but he is opposed to the process that has been undertaken.

Murray Scott provided a couple of comments as well. Mr. Scott's comments were also in relation to the process and the treatment of the residents of Springhill by the Town Council. Their Committee has applied as formal status with the UARB and will also be requesting future meetings with the Town Council.

Letter from PVSC re: Green Hills properties and the outcomes of the review of those properties. (Information)

Letter from CCRSB re the Municipalities request to be allowed to have an inspector inspect the Wentworth Elementary School. Advising they will not be approving an alternate inspection of that School. Also, providing information regarding the review process and the financial and infrastructure rating for the Wentworth Elementary.

Letter from Canada Poste advising they will be focusing on weekday service for the Joggins Post Office rather than offering Saturday service.

Letter from Canada Post advising of the closure of Saturday hours and realignment of hours of operation during the week for the Collingwood Corner Post Office.

Letter from staff of the President of Canada Post acknowledging receipt of our correspondence and that a response will be received in the future.

Letter from Dept. of Municipal Affairs advising of the approval of our Municipal Climate Change Action Plan.

Letter from Canadian Postmasters and Assistants Association advising they were notified by Canada Post of the plans to decrease the counter operation hours of the Advocate Harbour Post Office from 39 hours weekly to 30. ACTION: **Request we urge Canada Post to cease this process.**

Petition of residents of District 10 to the House of Commons requesting the Government of Canada instruct Canada Post to maintain full counter services in Advocate Harbour and cease any proposal to reduce hours and diminish service to the residents of Advocate Harbour.

Copy of a letter(s) from Bonita M. Mercer to the Minister of Transportation and Infrastructure Renewal regarding the dangerous situation of the West Apple River Road.

6.4 Carbon Surcharge Fund – Mr. Bugley, CAO, advised that at a Carbon Surcharge Fund Policy (draft) was included in the package for Councillors review. Mr. Bugley gave an overview of the Policy.

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Kellegrew to approve implementation of the Carbon Surcharge Fund.

MOTION CARRIED 14-108

Council needs to review the draft Policy and make decisions regarding certain provisions of the Policy.

6.5 Safety Light Report – Ms. Maggie Pitts, GIS Analyst advised of the following:

Since the last safety light update (November 2013), the following safety streetlights have been ordered. NS Power has updated staff on the status of each. Ms. Pitts requested Council review the following and advise her if there are any additional orders to be submitted:

□ District 1, installation of light at intersection of Green Acres Dr and Highway 6:

Scope booked by NS Power for June 17th 2014

□ District 1, installation of light at sharp turn near intersection of Southampton Rd and Amherst Point Rd:

Scope booked by NS Power for June 17th 2014

□ District 1, installation of light at intersection of Blair Lake Rd and Highway 6:

Scope booked by NS Power for June 17th 2014

□ District 1, installation of light at intersection of Marsh Landing Rd and Highway 6:

Scope booked by NS Power for June 17th 2014

□ District 1, removal and replacement of recently ordered light at intersection of Fox Ranch Rd and John Black Rd (change to high watt LED):

Scope booked by NS Power for June 17th 2014

□ District 7, installation of light at intersection of Mount Pleasant Road and Kolbec Rd

Scope booked by NS Power for June 11th 2014

□ District 9, installation of light at intersection of Hardscrabble Rd and Lower Cove Rd:

This has reportedly been installed.

After the initial scope dates stated, it may take up to 20 additional business days for Nova Scotia Power to install the light.

- 6.6 Fire Protection Service Update – This was circulated prior to Council. FPSC Mike Carter also discussed land acquisition for a future new hall for Collingwood. Also, Tidnish is ready to begin construction of their new addition and renovations. There were no responses on the RFP for the River Hebert Truck. A company will view the truck later this week. Two new tankers have been delivered to Leicester and Truemanville.

Working on web based records management system for the fire departments. Training is wrapping up for the summer. Automatic and mutual aid protocols are updated and in place.

Mr. Carter advised we are far advanced in the province compared to any other rural and town in the way we are dealing with the fire service.

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor McLellan to reimburse the RHVFD for the cost of the repairs and insurance for their tanker.

MOTION CARRIED #14-109

- 6.7 UNSM Employee Benefits Committee – We had no Councillors express their interest to sit as a member of this committee.

7. INFORMATION ITEMS

- 7.1 Report on FCM – Councillor Gillis advised after attending that it made him thankful to live in the Municipality of Cumberland. He heard many horror stories of cash strapped Municipalities.
- 7.2 Community Health Centre East Cumberland Lodge - This was provided as an update. The Administrator will be invited to a July Council session for any questions that Council may have.
- 7.3 Fitness Subsidy Eligibility – Council was advised that the Wellness Committee has been offering a **\$300 subsidy to staff** who wish to participate in a wellness program of their choice (smoking cessation, gym membership, weight loss planning, hockey dues, etc.). The subsidy is for registered/enrollment programs and it covers 50% of the cost up to a max of \$300.

When the program was started years six years ago, council were asked if they wanted to participate in the program and be eligible for the subsidy as well. At the time, council voted for it to be a staff only incentive.

Since we do have a different council now, the Wellness Committee thought that it was time to revisit that decision.

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Baker to allow Councillors to participate in the wellness program.

MOTION CARRIED #14-110

7.4 FORCE Meeting – A presentation that was provided by Councillor Fletcher at a recent FORCE meeting was provided in the Council kits as information.

8. **ADJOURNMENT**

On motion the meeting adjourned at 2:50 p.m.

9. **GOD SAVE THE QUEEN**

God Save the Queen was sung.

Warden Keith Hunter

Municipal Clerk Brenda Moore