

1. **CALL TO ORDER**1.1 O' Canada

Warden Hunter called to Order the January 21, 2015 Council session of the Municipality of the County of Cumberland at 2:00 p.m. The meeting was held at the E. D. Fullerton Municipal Building. O'Canada was sung.

1.2 Roll Call

Executive Assistant to the CAO, Shelley Hoeg, called the roll with the following Councillors being present:
Councillor Smith, Warden Hunter, Councillor Kellegrew, Councillor Gillis, Councillor Baker, Councillor Rector, Deputy Warden Gilbert, Councillor McLellan and Councillor Fletcher.

Councillor Welton was absent and sent regrets.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda

Addition(s): None

Deletion(s): 2.4 A – Will be rescheduled to a future meeting.
2.5 – Public Hearings

2.2 A. Approval of Minutes of December 1, 2014

The minutes of December 1, 2014 were approved as circulated.

B. Approval of Minutes of December 3, 2014

The minutes of December 3, 2014 were approved as circulated.

2.3 Business Arising from the December 3, 2014 Council Session

Councillor Smith asked if the Community Development Grants have been forwarded and staff will look into this.

On ongoing actions #8, 9, and 10 have been completed and will be struck from the list.

2.4 Delegations, Presentations, Petitions, Proclamationsa) ***Cumberland Health Authority***

This presentation will be rescheduled to a future meeting.

b) ***Cumberland County Truckers Association***

Mr. Bill Dowe was on hand to provide this presentation. Mr. Dowe is the President of the Cumberland County Trucker's Association and was requesting an 80%/20% local preference clause when using heavy trucking companies.

Mr. Dowe will also be requesting a meeting with UNSM regarding this situation.

It was agreed to add this item on the next Council agenda for discussion under the discussion on the procurement policy.

c) ***Quality Process Management***

David Buell and Ergin Nemburt, staff of the Municipality of Cumberland provided this presentation to Council.

Mr. Nemburt and Mr. Buell explained what Quality Process Management is and the 7 stages to the process.

They then advised of the process undertaken with the Planning and Development Department and the positive outcomes that have already been realized since the inception of this process.

Staff asked council to encourage and support the management and directors with the recommendations of the Quality Process Management Committee.

Warden Hunter thanked Mr. Buell and Mr. Nemburt for their presentation and advised it was of excellent quality and very well done.

d) ***Years of Service Recognition***

Emily Frenette, Human Resources Administrator, presented the Director of Finance, Andrew MacDonald with a certificate and appreciation for 25 years of

exemplary service to the Municipality of Cumberland.

2.5 Public Hearings
There were no Public Hearings for today’s session.

3. **STRATEGIC PRIORITIES ISSUES**

3.1 Fire Hall Updates – A written report was provided by the Fire Protection Services Coordinator. The report provided an update on new buildings, and the River Hebert/Joggins possible consolidation.

4. **MAJOR ORGANIZATIONAL ISSUES**

4.1 Dissolution – Mr. Bugley, CAO, had previously circulated two documents to Council. Also, Council was advised of the decision, which was received this morning, of the UARB to approve the Dissolution of the Town of Springhill, effective March 31, 2015 at 11:59 p.m.

4.2 Fiscal Review – Mr. Bugley advised that a feedback summary is in Council’s boxes.

4.3 Thinkers Lodge Society - A report was provided by Jim Campbell, Community Development Coordinator, advising that the new Society has held its inaugural meeting, officers have been elected and a first Board meeting was held. Council will be kept up to date on this committee as it continues to progress.

5. **ORGANIZATIONAL POLICY/BY-LAW ISSUES**

5.1 Community Development Grant Policy – Mr. Campbell, Community Development Coordinator provided a report which was an overview of grant programs in seven rural Nova Scotia municipalities. He is recommending Council direct staff to develop policy, program guidelines, application procedures and assessment criteria for one or more grant program(s), based on Council goals and priorities.

IT WAS MOVED BY Councillor Smith, seconded by Councillor Fletcher to direct staff to develop policy, program guidelines, application procedures and assessment criteria for one or more grant program(s), based on Council goals and priorities.

MOTION CARRIED #15-001

5.2 Notice to Approve Finance Policies

5.2 A. Expenditure Policy - There was no discussion on this proposed policy.

5.2 B Procurement Policy – Deputy Warden Gilbert requested the 80-20 Trucking Agreement to be researched for possible inclusion in the Procurement Policy.

5.2 C Reimbursement Policy for Members of Council – There was no discussion on this proposed policy.

5.2 D Remuneration Policy for Members of Council – There was no discussion on this proposed policy.

IT WAS MOVED by Deputy Warden Gilbert, seconded by Councillor Baker to give Notice of Intent to Consider Approval of the following Policies at the February 4, 2015 Council session:

- Expenditure Policy**
- Procurement Policy**
- Reimbursement Policy for Members of Council**
- Remuneration Policy for Members of Council**

MOTION CARRIED #15-002

5.3 Policy Development

It was agreed to reactivate the By-Law/Policy Committee. An expert could be hired to work with the Committee and staff to review all By-Law’s and Policies of our Municipality and Springhill’s and determine which are relevant and which should be updated and which should be repealed.

6. **BUSINESS ISSUES**

6.1 Community Development Grants – Mrs. Weaver, Recreation and Physical Activities Coordinator advise the following grants have been received:

Help Introduce Our Future to Our Past

May 8th, 2015 will mark the 70th anniversary of VE Day, the day that WWII ended in Europe. These celebrations are likely the last time that the generation who fought that conflict will be able to assemble, offering a final chance for succeeding generations to thank them for their service. CO 154 Amherst Anson Air Cadet Squadron has been offered an opportunity to participate in the Silent Walk in Apeldoorn and Liberation Day Ceremonies in Wageningen, The Netherlands; attend the Last Post Ceremony at the Menin Gate Memorial in Ypres, Belgium; and visit the Vimy Memorial and Juno Beach Centre in France. Twenty Air Cadets, ages 12-18, will wear their uniforms with pride as they extend their deepest gratitude to those who served our nation. A considerable fundraising effort is underway to send these youth. It will cost \$3,600 for each cadet to attend.

Funding sources include a mailout campaign and a number of fundraisers, including grocery bagging, a bottle drive, a purse auction, silent auction, a 50/50 draw and a pancake breakfast. They are still in the process of organizing additional fundraisers and will continue to do so for as long as possible prior to the trip.

Ms. Weaver has contacted the captain, and a list of addresses should be arriving before the council session.

Councillor Smith would like to wait for further information on how much has been raised to go towards the trip and he will then advise of what amount he would like to approve.

Fundy Youth Soccer Club

This organization is requesting funding for the county participants that participate in Fundy Youth Soccer. They received one federal and one provincial grant for summer students, and they receive support from the Town of Amherst through the provision of an office space, mowing and maintenance as required throughout the season. They estimate the Town’s contribution at \$4,500. There were 196 county participants registered, and Council has traditionally given \$25 per player. The full amount requested is **\$4,900** and the breakdown by district is as follows:

District	# of Players
1	41
2	69
3	32
4	4
5	6
6	12
7	6
8	6
9	16
10	4

IT WAS MOVED by Deputy Warden Gilbert, seconded by Councillor Baker to provide a Community Development Grant in the amount of \$4,900 to the Fundy Youth Soccer Club with the breakdown as follows (at \$25/child):

District	# of Players
1	41
2	69
3	32
4	4
5	6
6	12
7	6
8	6
9	16
10	4

MOTION CARRIED #15-003

IT WAS MOVED by Deputy Warden Gilbert, seconded by Councillor Rector to provide the funds to Fundy Youth Soccer after April 1, 2015.

MOTION CARRIED #15-004

Joggins Fossil Institute

This organization is planning to host March Break activities for residents of Cumberland County. These are not-for-profit events and they are meant to encourage community spirit and increase recreational and educational opportunities for students aged 5-13 over March Break. The request is for \$600 - \$100 for each workshop planned to pay honorariums to instructors who offer their time and materials. Workshops will include photography, beach glass crafts, art lessons, science, orienteering and organic farming. They usually average 20 children a day, with most coming from the Joggins-River Hebert area, but also from Amherst, Halifax (in a few cases) and Advocate. Council funded the March Break camps in both 2012 and 2014.

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Smith to provide a community development grant to the Joggins Fossil Institute for their March Break Camps in the amount of \$600 (\$300/District 1, \$300 District 10).

MOTION CARRIED #15-005

Double “D” 4H Club

This group is looking to purchase a new saw for the 4H Woodsman competition. In Woodsman, members will learn the following: single pulp saw, double pulp saw, water boil, back tank race double cross cut saw – so they learn safety around wood, proper gear to wear, it is very physical and it is an outdoor activity. Double “D” has represented Cumberland County at the provincial competition for the last five years either as a junior team or a senior team, and last year they represented both. It is hard to be competitive without good equipment, and the saw they have now was borrowed and is not much use anymore (photo attached below). This organization has 51 registered members and last year 27 of their members participated in the Woodsman competition. Some of the members have even gone on to compete at NSCC Dal campus on the woodsman team as well as compete on the adult circuit. Members of the club reside in Hastings, Brookdale, Fox Ranch Road, Pumping Station Road, Oxford and area, Shinimicas, West Amherst, Leicester, Fenwick, Nappan, Maccan, and a small number from Amherst. (districts 1, 2, 3, 7) The request is for the full cost of one saw, which is \$2,000.

Staff were directed to determine if any other fundraising has taken place for the purchase of the saw. This item will be brought back to a future council session.

6.2 Electric Vehicle Charging Stations – Mr. Ferguson provided a report to Council regarding this item. This is simply for information.

6.3 Remittal –
Kelly Anne and James Alexander Fullerton
AAN #01614665

IT WAS MOVED by Councillor Fletcher, seconded to Deputy Warden Gilbert to provide a remittal to AAN 01614665 in the amount of \$422.83 for taxes paid since 2008.

MOTION CARRIED #15-006

John and Linda Nauss/NS Farm Loan Board
AAN #04729625

IT WAS MOVED by Councillor Gillis, seconded by Deputy Warden Gilbert to provide a remittal for AAN 04729625 in the amount of \$3382.24 for taxes and interest.

MOTION CARRIED #15-007

William and Amos Fowler Est.
AAN #10181224

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Fletcher to provide a remittal for AAN #10181224 in the amount of \$486.39 for interest that has accumulated since 2010 due to an incorrect mailing address.

MOTION CARRIED #15-008

Sidney and Bertha Fisher
AAN #07427160

IT WAS MOVED by Councillor Smith, seconded by Councillor Rector to provide a remittal in the amount of \$144.30 for the taxes and interest that have accumulated since 2012 on AAN #07427160.

MOTION CARRIED #15-009

Helen Champion
AAN #'s 07457790 and 07457782

IT WAS MOVED by Councillor Rector, seconded by Councillor McLellan to provide a remittal for AAN's 07457790 and 07457782 in the amount of \$548.72 for interest accumulated since June 2012.

MOTION CARRIED #15-010

Alia Kamareddine
AAN 03788911, 09210482, 09210512 and 00696676

IT WAS MOVED by Councillor Gilbert, seconded by Councillor Rector to approve a remittal in the amount of \$524.27 for interest that has accumulated on AAN's 03788911, 09210482, 09210512 and 00696676.

MOTION CARRIED #15-011

- 6.4 Grants to Organizations – **IT WAS MOVED by Councillor Rector, seconded by Councillor Baker to provide a letter of intent to provide funding, in the amount of \$20,000 from the 2015/2016 budget to the Oxford Trails Association for the erecting of a crossing on the River Philip.**

MOTION CARRIED #15-012

- 6.5 Tax Collection Report - Mrs. Moore, Revenue Officer provided this report for Council.
- 6.6 Gas Tax Formula Review – This information was provided for the review of Council.
- 6.7 Financial Statements – Mr. MacDonald, Director of Finance, provided this information and reports to Council.
- 6.8 Audit Committee – Councillor Smith gave a verbal update to go along with the written report provided by staff.
- 6.9 Borrowing Resolution – Mr. MacDonald, Director of Finance, advised that a borrowing resolution is required for the Corporate Visa in the amount of \$31,000 and the Letter of Credit for \$6,000.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Kellegrew to approve a Borrowing Resolution from CIBC on the following basis:

Corporate Visa -	\$30,000
Letter of Credit -	\$ 6,000

MOTION CARRIED #15-013

- 6.10 Canine Control Report – There was no discussion on this report which was provided by staff.

7. INFORMATION ITEMS

- 7.1 UNSM Regional Meeting – Provided as information.

- 7.2 Volunteer Appreciation Ceremony – Provided as information.
- 7.3 CNTA Board Minutes – Provided as information.
- 7.4 FORCE CLC Minutes – Provided as information.
- 7.5 December 10 and 11 Weather Event Briefing – Councillor Smith requested clarification on which roads were flooded. Staff will follow up with this request.
- 7.6 Correspondence – Provided as information.
- 7.7 Rural Caucus Teleconference on Villages – Provided as information.
- 7.8 Health Impact and Exposure to Sound from Wind Turbines – Provided as information.

Council was reminded of the Joint Council meeting being held at the Amherst Town Hall on Tuesday, January 27, 2015 at 6 p.m. to discuss the sportsplex.

8. **ADJOURNMENT**

- 8.1 The Queen
The meeting was adjourned at 4:23 p.m. and The Queen was sung.

Warden Keith Hunter

Municipal Clerk Brenda Moore