

1. **CALL TO ORDER**

1.1 O' Canada

Warden Hunter called to Order the April 15, 2015 Council session of the Municipality of the County of Cumberland to Order at 2:36 p.m. The meeting was held at the E. D. Fullerton Municipal Building. O'Canada was sung.

1.2 Roll Call

Executive Assistant to the CAO, Shelley Hoeg, called the roll with the following Councillors being present:
Councillor Smith, Warden Hunter, Councillor Gillis, Councillor Welton, Councillor Rector, Deputy Warden Gilbert, Councillor McLellan, Councillor Fletcher and Councillor Snow.

Councillor Kellegrew was absent due to a prior commitment and Councillor Baker was absent due to serious illness.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda

Addition(s): 6.6 – Election Issues
6.7 – Community Development Grant Requests

Deletion(s): 2.4
2.5
4

2.2 Approval of Minutes of April 1, 2015

The minutes of April 1, 2015 were approved as circulated.

2.3 Business Arising from the April 1, 2015 Council Session

Councillors requested information on Community Development Grant cheques and were advised those have all been forwarded.

Councillor Fletcher requested action on the lease signing with Irving in Southampton.

2.4 Delegations, Presentations, Petitions, Proclamations

There were no delegations, presentation, petitions or proclamations for today's meeting.

2.5 Public Hearings

There were no public hearings for today's meeting.

3. **STRATEGIC PRIORITIES ISSUES**

3.1 Climate Change/Agriculture

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Welton to forward a letter of support to the Department of Agriculture for the Advocate Marsh Body's request for addressing their capital needs.

MOTION CARRIED #15-059

3.2 Transition Working Groups

This item will be dealt with at a later date.

4. **MAJOR ORGANIZATIONAL ISSUES**

This item was deleted as there were no major organizational issues.

5. **ORGANIZATIONAL POLICY/BY-LAW ISSUES**

5.1 Conflict of Interest Policy

Council gave notice at its March 23, 2015 to approve this Policy.

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Gillis to approve the Conflict of Interest Policy.

MOTION CARRIED #15-060

5.2 Central Area Plan Amendment

Staff would like direction from Council to prepare a report for the 2nd May meeting on this issue.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Welton to request staff to proceed with a report for the Central Area Plan Amendment.

MOTION CARRIED #15-061

6. **BUSINESS ISSUES**

6.1 Tidnish Fire Hall Renovations

IT WAS MOVED by Councillor Rector, seconded by Councillor McLellan to accept the low bid from Halex Construction for Phase 3 of the Tidnish Bridge Fire Department's renovations in the amount of \$78,122 excluding HST.

MOTION CARRIED #15-062

6.2 Revenue and Expenditure Report

A report was included in the Council kit. The Director of Finance, Andrew MacDonald reported most of the Municipal departments have submitted their budgets and we need to hold a few departmental level meetings. By the end of April we should be ready to have a budget meeting with full Council. The final budget approval may be delayed a few days compared to former years, but not by a long period of time.

IT WAS MOVED by Councillor Gilbert, seconded by Councillor McLellan to receive the budget report.

MOTION CARRIED #15-063

6.3 2015/2016 Provincial Budget

Director of Finance, Andrew Mac Donald included a memo in the package with highlights from the Provincial Budget.

6.4 Permitting Software

Director Justin Waugh-Cress gave Council a report on the permitting software procurement process. Based on the information the committee has reviewed and the proponents responses the committee would like to recommend awarding the contract to Davenport in the amount of \$96,852.00 plus annual licensing fees.

IT WAS MOVED by Councillor Welton seconded by Councillor Max Snow to approve the awarding of the permitting software contract to Davenport in the amount of \$96,852 plus annual licensing fees.

MOTION CARRIED #15-064

Councillor Welton requested we prioritize the tablet use training to allow us to stop printing the Council packages and thus reducing the amount of paper used. CAO Bugley has made note of this request and will act on having this training done soon.

6.5 Tax Collection Reports

A report from Revenue Officer Jennifer Moore was included in the Council package. Director of Finance Andrew MacDonald reviewed this for Council.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Smith to receive the tax report.

MOTION CARRIED #15-065

6.6 Election Issues

The List of Electors

IT WAS MOVED by Councillor Fletcher seconded by Councillor Rector to approve the use of the Provincial Voters list for the May 23, 2015 Special Municipal Election.

MOTION CARRIED #15-066

CAO Bugley discussed the issue of the Nomination deposit amount of \$200. This is set by Provincial Elections Act. This Council has always used this amount in the past and it was agreed toll do so again for this election.

6.7 Community Development Grant Requests

Parrsboro Creative

IT WAS MOVED by Councillor Fletcher seconded by Councillor Gillis that Parrsboro Creative receive a Community Development Grant in the amount of \$400 (Dist. 10 - \$100, Dist. 4 - \$100, Dist. 1 - \$200).

MOTION CARRIED #15-067

Double D 4H

IT WAS MOVED by Councillor Rector seconded by Councillor Snow to provide a Community Development Grant to Double D 4H in the amount of \$2,000 (\$500 – Dist. 1, \$500 - Dist. 3, \$500 - Dist. 2, \$500 - Dist. 7).

MOTION CARRIED #15-068

7. **INFORMATION ITEMS**

7.1 Cumberland Public Libraries

Provided in Councillors boxes for information.

7.2 Audit Committee

Provided to Councillors for information.

8. **ADJOURNMENT**

8.1 The Queen

The meeting was adjourned at 3:55 p.m. and The Queen was sung.

Warden Keith Hunter

Municipal Clerk Brenda Moore