

**1. CALL TO ORDER****1.1 O' Canada**

Warden Al Gillis called the July 19, 2017 Council session of the Municipality of the County of Cumberland to Order at 5:30 p.m. The meeting was held in Council Chambers of the E.D. Fullerton Municipal Building. O'Canada was sung.

**1.2 Roll Call**

Municipal Clerk/Records Manager Brenda Moore, called the roll with the following Councillors present: Councillor Porter, Councillor Chase, Councillor van Vulpen Warden Gillis, Councillor Welton, Councillor Palmer, Councillor Rector, Councillor Gilbert, Deputy Warden Fletcher, Councillor Williams, and Councillor Rafuse

Councillor Jackson arrived at 5:55 p.m.

Councillor McLellan was absent with regrets.

Staff present: Rennie Bugley, CAO; Steve Ferguson, Director of Community Development; Justin Waugh-Cress, Director of Engineering and Operations; William Balser, Planning Engagement Coordinator; Nelson Bezanson, Municipal Planner; Michelle Byers, Community Economic Development Coordinator; Haley Tattrie Energy Symposium Coordinator; and Brenda Moore, Municipal Clerk/Records Manager who recorded the meeting.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 The agenda was approved with the following deletions and additions:

**Additions:**

- 6.12 September Council Dates
- 6.13 The Municipality's Use of Paper
- 6.14 Parrsboro Solid Waste Collection Schedule
- 6.14a Tender T-FPS-1703 Supply of one Commercial Grade Pickup Cargo Van

**Deletions:**

- 3. Strategic Priorities
- 4. Major Organizational Issues
- 5. Organizational Policy-By-Law Issues

**2.2 Approval of Minutes of July 5, 2017 Council meeting.**

The minutes of the July 5, 2017 Council meeting were approved as with the following correction: 3.2 Parrsboro Solid Waste Collection/Miller Waste Contract expiration date states 2011 and should read 2022.

**2.3 Business Arising from the July 5, 2017 council meeting**

The Business Arising was reviewed and Council was brought up to date on the status of the list.

**2.4 Delegations, Presentations, Petitions, Proclamations****i. Mattatall Lake – John Green**

Rodger Sorsdahl, President of the Mattatall Lake Stewardship Association, presented a power point presentation on the situation at Mattatall Lake and the need to meet the 100 year storm requirements. The Association is asking the Municipality for funding assistance with the installation of a bridge in the amount of \$3000. They have made application to the Grants to Non Profit Organizations program offered by the Municipality. Warden Gillis thanked Mr. Sorsdahl for the presentation and advised him that Council will consider the funding request at a September Council meeting.

**ii. Plan Cumberland – Will Balser – Usage of Social Media**

Two of our summer students William Balser, Planning Engagement Coordinator and Haley Tattrie, Energy Symposium Coordinator provided Council with an update on the use of social media by Plan Cumberland and the Energy Authority.

**iii. Years of Service Recognition**

Years of Service Recognition Certificates were awarded to the following employees

Nelson Bezanson and Brian Herteis were on hand to receive their certificates in person.

## 2.5 Public Hearings

- i. 25 Lisgar Street, Springhill, AAN#00762334, PID #25232497

Warden Gillis called the Public Hearing to order at 6:46 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photos included in the Council package.

Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Hearing none, Warden Gillis closed the hearing at 6:47 p.m.

**IT WAS MOVED by Councillor Williams, seconded by Councillor Jackson that Council order demolition of the structures as well as the removal of all debris from the property at 25 Lisgar Street, Springhill, AAN#00762334, PID #25232497, to an approved facility by August 4, 2017.**

**MOTION CARRIED #17-273**

- ii. 176 Hillwinds Drive, Northport, AAN # 00513105, PID # 25115098

Warden Gillis called the Public Hearing to order at 6:48 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photos included in the Council package.

Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Councillor van Vulpen asked for and was given clarification of the location of the structure. Warden Gillis closed the hearing at 6:49 p.m.

**IT WAS MOVED by Councillor van Vulpen , seconded by Councillor Fletcher that Council order demolition of the structure as well as the removal of all debris from the property at 176 Hillwinds Drive, Northport, AAN # 00513105, PID # 25115098, to an approved facility by August 4, 2017.**

**MOTION CARRIED #17-274**

- iii. 220 Heather Beach Road, Port Howe, AAN # 02430789, PID # 25122086

Warden Gillis called the Public Hearing to order at 6:49 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photos included in the Council package.

Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Councillor Rector and Councillor Welton asked about location of this property and notification of the property owner. Warden Gillis closed the hearing at 6:51 p.m.

**IT WAS MOVED by Councillor Jackson , seconded by Councillor Williams that Council order demolition of the structure as well as the removal of all debris from the property at 220 Heather Beach Road, Port Howe, AAN # 02430789, PID # 25122086, to an approved facility by August 4, 2017.**

**MOTION CARRIED #17-275**

- iv. 1430 Highway 242, River Hebert, AAN # 04792424, PID # 25058652

Warden Gillis called the Public Hearing to order at 6:51 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photos included in the Council package.

Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Warden Gillis closed the hearing at 6:53 p.m.

**IT WAS MOVED by Councillor van V , seconded by Councillor Chase that Council order demolition of the structure as well as the removal of all debris from the property at 1430 Highway 242, River Hebert, AAN # 04792424, PID # 25058652, to an approved facility by August 4, 2017.**

**MOTION CARRIED #17-276**

- v. 5379 Barronsfield Road, Minudie, AAN # 05008387, PID # 25053182

Warden Gillis called the Public Hearing to order at 6:54 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photos included in the Council package.

Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Councillor vanVulpen asked about the cost of demo so many buildings. Warden Gillis closed the hearing at 6: 55 p.m.

**IT WAS MOVED by Councillor van Vulpen, seconded by Deputy Warden Fletcher that Council order demolition of the house, barns, and other structures as well as the removal of all debris from the property at 5379 Barronsfield Road, Minudie, AAN # 05008387, PID # 25053182, to an approved facility by August 4, 2017.**

**MOTION CARRIED #17-277**

- vi. 5587 Wentworth Collingwood Road. AAN # 01337378, PID # 25088063

Warden Gillis called the Public Hearing to Order at 6:55 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photos included in the Council package.

Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Hearing none, Warden Gillis closed the hearing at 6:56 p.m.

**IT WAS MOVED by Councillor Palmer seconded by Councillor Rector that Council order demolition of the structure as well as the removal of all debris from the property at 5587 Wentworth Collingwood Road. AAN # 01337378, PID # 25088063, to an approved facility by August 4, 2017.**

**MOTION CARRIED #17-278**

**3. STRATEGIC PRIORITIES ISSUES**

There are no strategic priority issues for today's agenda.

**4. MAJOR ORGANIZATIONAL ISSUES**

There are no major organizational issues for today's agenda

**5. ORGANIZATIONAL POLICY/BY-LAW ISSUES**

There are no organizational policy/bylaw issues for today's meeting.

**6. BUSINESS ISSUES**

**6.1 Pugwash/Parrsboro Water Utility – Tender Award – Water Meters**

The Request for Proposals closed July 14, 2017. A memo from the Director of Engineering and Public works providing background information and a

recommendation for awarding the contract was provided in advance of the meeting. One response was received with the following cost breakdown:

Supply and Install Parrsboro Water Meters	\$286,285.00
Supply and Install Pugwash Water Meters	\$131,125.10
Supply Meter Reading System	\$27,960.00

**IT WAS MOVED by Councillor Rector seconded by Councillor Rafuse to award RFP-MCC-1705, Water Meters for Pugwash and Parrsboro, to Neptune Technology Group for the amount of \$445,370.10 excluding HST.**

**MOTION CARRIED #17-279**

6.2 Little Forks Septage Facility – Tender Award – Process Building

A memo from the Director of Engineering and Public Works was circulated to Council prior to the meeting with a summary of the bids received and staff recommendations for awarding the contracts to Alliance Building Contractors and Global.

**IT WAS MOVED by Councillor Palmer seconded by Councillor Chase to award tender T-MCC-1705 - Septage Facility Process Building Foundation, to Alliance Building Contractors Ltd. for the tendered amount of \$40,000.**

**MOTION CARRIED #17-280**

**IT WAS MOVED by Councillor van Vulpen seconded by Councillor Porter to award tender T-MCC-1706 Septage Facility Process Building Construction, to Global for the tendered amount of \$61,307.02**

**MOTION CARRIED #17-281**

6.3 Springhill Public works Service Vehicle Replacement – Tender Award

The Tender closed July 17, 2017. There were no submissions received for this tender therefore we will retender and bring a recommendation to Council in the near future.

6.4 Springhill Capital Paving 2017 – Tender Award

The Tender closed July 17, 2017. Mr. Waugh-Cress provided a memo with background information and a recommendation to Council prior to the meeting.

**IT WAS MOVED by Councillor Gilbert seconded by Councillor Jackson to award tender T-SH17-02 - Springhill Community Paving Projects to Costin Paving for the amount of \$246,588.**

**MOTION CARRIED #17-282**

6.4a **IT WAS MOVED by Councillor Chase seconded by Councillor Rafuse to give the CAO, Rennie Bugley, authority to award Tender T-FPS-1703- Commercial Cargo Van if it is within the approved budget.**

**MOTION CARRIED #17-283**

6.5 Community Development Grants

Cumberland County Exhibition

**IT WAS MOVED by Councillor Welton seconded by Deputy Warden Fletcher that Council provide the Cumberland County Exhibition a grant in the amount of \$2,500.**

**MOTION CARRIED #17-284**

Anne Murray Centre

**IT WAS MOVED by Councillor Jackson seconded by Councillor Chase to allow the Anne Murray Centre to change the scope of their project this year so the funds provided by a grant from the Municipality can be applied to the lower level water proofing and water diversion aspect of the project.**

**MOTION CARRIED #17-285**

Mattatall Lake Stewardship Association

**IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor Palmer to approve the grant request of \$3,000 for the Mattatall Lake Stewardship Assoc.**

**MOTION CARRIED #17-286**

6.6 Cumberland County Art Bank

A memo from the Community Economic Development Coordinator, included in the meeting material, provided a brief background on the establishment of the Cumberland County Art Bank which was initiated by the former Town of Parrsboro. Parrsboro Creative, a not for profit organization, is willing to manage the Art Bank. It is the recommendation of staff that Council enter into an agreement to transfer management responsibility of the Cumberland County Art Bank from the Municipality to Parrsboro Creative and grant authority to the CAO to sign a MOU.

**IT WAS MOVED by Councillor Gilbert seconded by Councillor Porter that the CAO sign an agreement to transfer management authority of the Cumberland County Art Bank from the Municipality to Parrsboro Creative. The Municipality will provide \$500 annually to Parrsboro Creative to assist with the cost of administration fees.**

**MOTION CARRIED #17-287**

6.7 Leicester Fire Hall Tender Award

The Tender for construction has been issued with a closing date of July 27<sup>th</sup>, 2017. Staff requests Council's approval to allow the CAO to award this Tender since Council will not be meeting in August.

**IT WAS MOVED by Councillor Welton seconded by Councillor Gilbert to grant authority to the CAO to award the Tender T- FPS1704 -Leicester Fire Hall Construction if it comes in within budget of \$529,000.**

**MOTION CARRIED #17-288**

6.8 Amendment to Council Minutes of May 25, 2017 - Grants Program Budget Approval

A memo from the Director of Community Development recommending that Council amend the Minutes of May 25, 2017 to properly reflect the total amount approved for the Grants programs is included in the package.

**IT WAS MOVED by Councillor Gilbert seconded by Deputy Warden Fletcher that the minutes of the Council meeting of May 25, 2017 be amended as follows:**

- (a) That the first sentence under 4.1 Grants be amended to read:  
"After re – including the River Hebert Lodge to the Grant total Steve requested Council to approve a motion for the amount of \$422,752.00 plus the amounts agreed to in the Budget meeting of May 24, 2017 in the amount of \$138,140.50 for a total of \$560,892.50."; and
- (b) that motion #17-237 be amended to read "IT WAS MOVED by Councillor McLellan and seconded by Councillor Rector that the grant application totalling \$560,892.50 be approved

**MOTION CARRIED #17-289**

6.9 Dangerous and Unightly Update

An update from the Dangerous and Unightly Premise Administrator was included in the meeting material for Council's review.

6.10 UNSM Abandoned Boat Program

Information is included in this kit regarding the Government of Canada's comprehensive strategy to address abandoned, derelict, and wrecked vessels. Councillors will be requested to provide a list of any boats to staff.

6.11 CJSMA Board of Director Meeting Minutes of July 4, 2017

These minutes were placed in Councillor's mail boxes.

6.12 September Council Dates

September 6, and 20, 2017 are dates for the September regular Council meetings. September 13, 2017 joint council 4:00 p.m. at the Lobster Factory in Pugwash.

6.13 Municipality's Paper Usage

Councillor Welton would urge staff to make an attempt to reduce the amount of paper used for Council meetings by printing the packages double sided. Councillor Welton **definitely does not want** a paper copy of the meeting packages.

6.14 Parrsboro Solid Waste Collection Service

Councillor Rafuse asked why the Parrsboro Solid Waste Collection service was not re-tendered. Director of Engineering and Public Works, Justin Waugh-Cress explained that the previous service provider sold the business to Miller Waste. The previous service provider did not have a contract with the county. After they bought the service from the previous provider, Miller waste approached the Municipality with a proposed change in the scope of their existing contract. This change would include the former Town of Parrsboro in the County wide solid waste collection schedule. It is a commonly accepted practice to change the scope of contracts when they are within a certain percentage of the value of the contract, which this was, therefore it did not require issuing a new tender for the service.

**7. INFORMATION ITEMS**

7.1 Letter re Library Funding

A letter was received from a resident regarding funding for Libraries.

7.2 UNSM E-News Bulletin

The highlight is included in this kit. For the full bulletin, please refer to your email as UNSM has previously forwarded this document.

**8. ADJOURNMENT**

8.1 The Queen

The meeting was adjourned at 7:48 p.m. The Queen was sung.

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Warden Alison Gillis

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Municipal Clerk Brenda Moore