

1. CALL TO ORDER**1.1 O' Canada**

Warden Al Gillis called the February 21, 2018 Council session of the Municipality of the County of Cumberland to Order at 6:05 p.m. The meeting was held in the council chambers of the E.D. Fullerton Municipal Building, Upper Nappan. O'Canada was sung.

1.2 Roll Call

Municipal Clerk Brenda Moore, called the roll with the following Councillors present: Councillor Porter, Councillor Chase Deputy Warden van Vulpen, Warden Gillis, Councillor Welton, Councillor Palmer, Councillor Rector, Councillor Gilbert, Councillor McLellan, Councillor Fletcher, Councillor Williams, Councillor Jackson, and Councillor Rafuse

Staff present: Rennie Bugley, CAO; Steve Ferguson, Director of Community Development; Justin Waugh-Cress, Director of Engineering and Operations; Andrew MacDonald, Director of Finance; Allie McCormick.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 The agenda was approved with the following additions:**

- 6.19 Water Lines to Cottages in Parrsboro
- 6.20 Request for letter re Mining
- 7.3 Audit Committee Report

2.2 Approval of Minutes of January 24, 2017 Council meeting.

IT WAS MOVED by Councillor Fletcher seconded by Councillor Chase to approve the minutes of the January 24, 2018 Council meeting

MOTION CARRIED #18-015

2.3 Action List from the January 24, 2018 council meeting and On-Going Action List

The Action Lists were reviewed and Council was brought up to date on the status of the items.

2.4 Delegations, Presentations, Petitions, Proclamations

i) Parrsboro Aboiteau – Randy Corcoran introduced himself and gave a brief talk on the advantages of having consistent water level restored to the body of water known locally as the aboiteau as well as the activities that were formerly centered on this area. Mr. Corcoran represents numerous residents who would like to ask Council to work to restore the aboiteau. They would like to see the talks restarted regarding repairing and reinstating the aboiteau. If it requires a feasibility study first be completed then this group is definitely in favour of this. The Warden thanked Mr. Corcoran for his presentation and advised Mr. Corcoran to submit a formal request to Council that will allow Council to refer this to the 2018/2019 Capital Investment Plan.

ii) Pugwash Water – Request for Fluoridation, Chris Henneberry

Mr. Henneberry introduced himself and went on to make his presentation regarding a request for fluoridation of the Pugwash water. Mr. Henneberry made a request that Council adopt a position concerning the fluoridation of municipal water systems.

Warden Gillis thanked Mr. Henneberry for his very well researched presentation and opened the floor for questions from Councillors.

IT WAS MOVED by Councillor Welton seconded by Councillor Porter to direct staff to conduct a cost analysis on the installation of fluoridation to the central water systems serving the residents of the Municipality.

MOTION CARRIED #08-016

iii) Sunset Thrift Shop and Laundry – Julie Matheson Randy Thompson

Mr. Thompson spoke of the training and vocational programs provided at Sunset Industries and specifically the need to expand these programs. They have a proposal to start the Sunset Thrift Shop and Laundry in the Town of Oxford. They were here to ask Council to support and approve an operating line to Sunsets budget to allow the establishment and operation of the proposed endeavour in Oxford. The Warden thanked them for the presentation and opened the floor to questions from Councillors.

This would require the Municipality drafting a TBR to bring to Council after reviewing the business plan.

IT WAS MOVED by Councillor Williams seconded by Councillor Chase to direct staff to review Sunset Thrift Shop and Laundry business plan and if appropriate prepare a Borrowing resolution in the amount of \$40,000 to provide an operating line of credit guarantee.

MOTION CARRIED #18-017

2.5 Public Hearings

There are no public hearings for today's meeting.

3. STRATEGIC PRIORITIES ISSUES

There are no strategic priority issues for today's meeting

4. MAJOR ORGANIZATIONAL ISSUES

There are no major organizational issues for today's meeting

5. ORGANIZATIONAL POLICY/BY-LAW ISSUES

5.1 Personnel Policy

IT WAS MOVED by Councillor Fletcher seconded by Councillor Jackson to adopt the amended Personnel Policy

Proposed Personnel Policy Changes

2. In this Policy, unless the context otherwise requires:

(10) "Substantive Position" means the employee's permanent position of employment;

Hiring Practices

3. It is and shall be a continuing practice of the Municipality to recruit and select employees in accordance with the Nova Scotia Human Rights Act. The Municipality will also provide the opportunity for employee advancement for qualified and capable existing employees to fill vacancies for some positions. Specifically:

- (1) Vacancies for the positions of CAO and Directors shall be open to all qualified applicants. The interviewing and selection of a successful applicant shall be based on education, training, experience, ability, competence, attitude and character.
- (2) Vacancies for all other positions shall first be made available to current permanent employees of the Municipality. The selection of a successful applicant shall be based on education, training, experience, ability, competence, attitude, and character. If two or more applicants have relatively equal qualifications, length of service will be the determining factor. If no qualified employees apply for the position the competition will be opened to the public.
- (3) Current employees that fill vacancies pursuant to Subsection (2) above shall be required to complete a 3 month probationary period. Assessments will be held at the end of 1 and 3 months or more often at the request of the employee or applicable Director or Supervisor. Employees that successfully complete the probationary period shall be reclassified as permanent in the new position. If, at any time during the probationary period, either the employee or the Supervisor is of the opinion that it would be in the best interest of the employee and/or the Municipality, the employee shall return to their substantive position.
- (4) Vacancies that are not filled by existing employees shall be open to all qualified applicants. The selection of a successful applicant shall be based on education, training, experience, ability, competence, attitude and character. Performance Assessment for these new employees will be held at the end of 1, 3, and 6 months or more often at the request of the employee or applicable Supervisor.

Probationary Period

15. All new employees shall be on probation for the first six months of their employment with the Municipality.
16. A probationary employee's Supervisor and the Human Resources Administrator will complete a performance assessment at the end of their probationary period and make one of the following decisions:
 - (1) the probationary employee be reclassified as a permanent employee;
 - (2) the probationary employee be dismissed at or prior to the end of the probationary period; or
 - (3) the probationary period be extended for an additional term of not more than six

months.

MOTION CARRIED #18-018

5.2 Service Recognition Policy

IT WAS MOVED by Councillor Jackson seconded by Councillor Fletcher to adopt the amended Service Recognition Policy

**Municipality of Cumberland Policy 18-xx
Service Recognition Policy**

1. Purpose

The purpose of this policy is to provide for appropriate recognition of employee service to the Municipality during employment.

2. Service Recognition

Employees will be entitled to a service Recognition Award in accordance with the following schedule of service milestones:

10 years	\$300
15 years	\$400
20 years	\$500
25 years	\$600
30 years	\$700

Employees will be recognized at an annual Service Recognition Ceremony.

3. Recognition Upon Retirement

In addition to any Service Recognition Awards, an employee retiring at or after their 65th birthday shall be entitled to a Retirement Award of the same value, and on the same terms, as their next Service Recognition Award would have been, if they had remained employed with the Municipality to their next milestone.

4. Procedure

Payroll staff shall advise Human Resources in November of each year of the last active day or retirement date of employees scheduled to retire, and the anniversary dates of those employees observing service milestones, during the upcoming calendar year. Human Resources shall then notify each affected employee setting out the date, the approved amount of the pending award, and providing a copy of this Policy.

5. Resigning Employee Recognition

An employee who is dismissed or who is a party to litigation brought by or against the Municipality with regard to that person's employment with the Municipality is not eligible for a Service Recognition.

6. Previous Policies

All previous Service Recognition Policies of the Municipality are hereby repealed

MOTION CARRIED #18-019

5.3 Revenue Collection Policy

IT WAS MOVED by Deputy Warden van Vulpen seconded by Councillor Welton to give notice of Councils intent to consider the Revenue Collection Policy for adoption at the March 7, 2018 council meeting.

**Municipality of Cumberland Policy 18-03
Revenue Collection Policy**

1. This Policy may be cited as Revenue Collection Policy.
2. The purpose of this policy is to provide and articulate equitable, supportable, and legal guidelines to staff and the public which are designed to ensure that all taxpayers are well served.
3. In this Policy:
 - (a) "Non-lienable charges" means charges that under law cannot be affixed to a property and, therefore, cannot form an encumbrance against the value of that property. One example is facility rentals
 - (b) "Lienable charges" means charges that are or can be attached to and encumber the title to a property and can result in the property being sold so the Municipality can collect the money it is owed. These charges can arise pursuant to legislation (e.g. the Municipal Government Act) or a municipal by-law (e.g. Public Sewer By-Law).
4. Non-lienable charges shall be collected as follows:
 - (a) Monthly reminders will be sent to all overdue accounts less than 90 days in arrears;

- (b) It shall be the responsibility of the Revenue Officer to take the following steps regarding accounts over 90 days in arrears:
 - i demand a payment arrangement;
 - ii where applicable, ensure that no further business is conducted on a billed basis;
 - iii determine which of the following would be most appropriate: Small Claims Court Action, Supreme Court Action, or collection Agency and advise the debtor accordingly; and
 - iv if legal action is chosen, follow up to ensure all steps up to and including an order or warrant are completed in a timely fashion.
5. Lienable Charges shall be as follows:
 - (a) Past Due Reminder Notices will be sent to all accounts with amounts \$10 and greater that are in excess of one month overdue. Past Due Reminder Notices will be sent out quarterly in the first week of the months of July, October, January and April.
 - (b) Subject to provision (i) of this section, a property one year in arrears shall be placed on the tax sale list (see 134(1) of the MGA).
 - (c) Advance Notice of Tax Sale Proceedings will be sent to each assessed owner of property on the tax sale list as per Section 138 of the MGA, advising that the property is liable to be sold for the arrears, with interest and expenses, and that tax sale procedures may be commenced and costs expended, which will also be liened against the property, unless the arrears are paid within 14 days of the date of the preliminary notice.
 - (d) 14 days after the issuance of the Advance Notice, if the taxes have not been paid staff will arrange for a title search and, if deemed necessary, undertake a survey of the property.
 - (e) Upon completion of the title search and possible survey, Notice of Intention to Sell will then be sent by registered mail to all registered owners, their spouses (if known), any mortgage company and any person with a lienholder interest in the property.
 - (f) If the registered Notice is returned unopened to the Municipal Office, Notice of Intention to Sell will be posted in a conspicuous place on the property.
 - (g) All properties with taxes, or charges which are in arrears for the preceding three fiscal years SHALL be put up for tax sale (see 134 (2) of the MGA) subject to provisions (h) and (i) of this section.
 - (h) Tax Sale proceedings may be deferred by Council for a property for up to two years (section 134 (3) of the MGA). Council will only defer proceedings under what is deemed to be, by Council, an exceptional circumstance and only after the review of a written request of the property owner for the deferral and a recommendation report prepared by the treasurer. The decision to defer proceedings under this provision of the policy shall further require that an acceptable payment agreement be executed in writing between the Municipality and the property owner that brings the account into current status within the same two year timeframe. Compliance with the payment agreement will be strictly enforced by staff. There will be allowance for two payments to be deferred either by request or by default. On the third instance of non-payment as per the agreement, notice will be given and the tax sale process will recommence with no recourse other than full payment.
 - (i) Pursuant to section 134(4) of the MGA the Municipality may decide not to put a property up for tax sale where:
 - (a) the Municipality's solicitor advises there is high risk of litigation;
 - (b) the amount is below the collection limit established by Council. The Municipality's collection limit is hereby set at \$100.00 for accounts in arrears less than three; or
 - (c) the property has been put up for tax sale once in the past with no satisfactory offer, in which case Staff will then proceed, without further notice to the owner and encumbrances, to advertise the property and sell it at auction. A minimum acceptable bid may be set by Council to reflect the Municipality's expenses and the estimated value of the property; or
 - (d) the taxpayer is compliant with a payment arrangement pursuant to Section 5(h).
6. Once a property has been advertised for tax sale, the process can only be stopped by full payment of all arrears in excess of one year and all tax sale expenses. Payments will be received up to the beginning of the tax sale auction.
7. Any surplus funds from the tax sale may be applied to reduce any non-lienable charges owed by the owner of the land to the Municipality. These outstanding amounts do not need to have a direct relationship to the property sold. The withdrawal of any surplus cannot be completed until after the redemption period (within six months after the sale date) where applicable. Properties are not redeemable if there are taxes owing that are greater than six years in arrears (see provision 152 of the MGA).
8. A successful bidder shall pay at the time of the tax sale, the Tax Deed Fee and the fee for the Certificate of Sale, in addition to the amount of their bid.
9. Other Collection Authorizations:
 - (a) Principal or interest for less than \$10 can be written off for accounts in arrears at staff's discretion.
 - (b) Interest charges of less than \$100 may be relieved by staff when it is determined that the account has been in dispute and the taxpayer is not at fault.

- (c) Interest charges of less than \$100 may be relieved by staff if it is determined that insufficient support for the billing or insufficient follow up by staff has resulted in undue interest charges.
 - (d) Where staff determine that both the taxpayer and staff may have been jointly responsible for delays in billing, or in providing appropriate details to support or refute the billing or for lack of timely follow up, staff may grant partial interest relief on an account up to \$100.
 - (e) No adjustment to billings can be made by any staff members except as outlined above, unless there was an error in the original billing and corresponding back up is provided by the treasurer.
 - (f) No account will be sent to write-off unless all efforts have been exhausted in its collection and will only be so sent after recommendation of the Municipal treasurer (provision 38 of the MGA).
 - (g) Only Council can approve final write-off of any revenue accounts. Such write-off reports will be provided not less than once per year.
 - (h) After an assessment appeal is determined and any appeal from that decision is decided, any taxes that were overpaid shall be refunded to the applicant, together with interest at a rate equal to the rate actually earned by the Municipality of the County of Cumberland on its short term investments. The interest rate shall be determined and the interest calculated monthly but shall not be compounded.
11. Upon adoption of this Revenue Collection Policy the Tax Collection Policy of the former Town of Springhill and the Tax Collection Policy of the former Town of Parrsboro are hereby repealed.

MORTION CARRIED #18-020

5.4 Solid Waste By-Law

IT WAS MOVED BY Councillor Fletcher seconded by Councillor Porter to approve first reading of the Solid Waste By-Law

**Municipality of Cumberland By-Law 18-XX
Solid Waste By-Law**

1. This By-law is entitled the "Solid Waste By-law" and is developed in accordance with the *Municipal Government Act 1998, Chapter 18, Section 325.*

Definitions

2. In this By-law:
- (1) **"backyard composting"** means composting at a residential premise of organic solid waste comprised of yard waste and food scraps and spoiled or waste food or foodstuff excluding meat, fish, eggs or dairy products where:
 - (i) the waste is generated by the residents of the residential premise;
 - (ii) the annual production of compost on any property lot does not exceed 2 cubic meters; and
 - (iii) the composter, container or compost pile is not located within 15 meters of any window or door of a structure on an adjacent property;
 - (2) **"bulky Item"** means a large, unbagged item of residual waste;
 - (3) **"biomedical waste"** means and is limited to carcasses of animals exposed to pathogens, disease waste, cultures and stocks, human blood and blood products, pathological waste, sharps waste, and other waste determined to be infectious;
 - (4) **"By-law Officer"** means any person appointed by the Municipality as a By-law Officer or By-law Enforcement Officer;
 - (5) **"CJSMA"** means the Cumberland Joint Services Management Authority or its successors who manage the operation of the Cumberland Central Landfill in Cumberland County;
 - (6) **"collector"** means any person or corporation collecting solid waste in the Municipality for gain or profit licensed in accordance with section 7 of this By-law;
 - (7) **"commercial container"** means any container used for the storage of solid waste or any container used for the storage of organic materials or fibre recyclable materials or container recyclable materials originating from industrial, commercial, or institutional premises on properties located in the Municipality for collection by a hauler;
 - (8) **"compostable organics"** means food scraps and spoiled or waste food or foodstuff including vegetable peelings, meat, fish, eggs, bones, waste food products, soiled and wet paper and soiled paper products such as table napkins, paper towels, pizza boxes, wet ashes, leaves and yard waste, together with such other organic materials as may, from time to time, be identified in public education documents suitable for municipal collection in compost carts;
 - (9) **"compost cart"** means a wheeled cart designed to be emptied by hydraulic lifting devices for the storage and municipal collection of compostables made available by or through the Municipality for that purpose;

- (10) “**composting**” means the nuisance-free biological decomposition of organic materials, substances or objects under controlled circumstances to a condition sufficiently stable for safe storage and use in land applications;
- (11) “**construction, demolition, and renovation debris**”(C&D) means materials which are normally used in the construction of buildings, structures, roadways, walls and other landscaping material and includes, but is not limited to, soil, asphalt, brick, mortar, drywall, plaster, cellulose, fiberglass fibers, gyproc, lumber, wood, asphalt shingles, and metals and such other materials as may be permitted from time to time by regulations of the Province of Nova Scotia for disposal at a disposal site for construction, demolition, and renovation debris;
- (12) “**contaminated soil**” means soil which:
 - (i) has been contaminated with and contains in excess of 2,000 parts per million of total petroleum hydrocarbons; or
 - (ii) has been removed from a site because of actual or suspected contamination pursuant to a requirement or order of the Nova Scotia Department of Environment;
- (13) “**contamination**” generally refers to any item which is not acceptable in any given source-separated stream according to the definition of that stream. In the case of recyclable materials, contamination also refers to recyclable items which may be soiled or dirty, which renders such items non-recyclable;
- (14) “**Council**” means the Municipal Council for the Municipality of the County of Cumberland ;
- (15) “**curb**” means that portion of the public street right-of-way between the traveled portion of the street and the property line which parallels the center of the road, whether or not the road is paved;
- (16) “**Cumberland Central Landfill**” means the solid waste processing and disposal complex at Little Forks, Cumberland County, which includes a sanitary landfill, a recycling plant, a compost processing facility, leachate treatment facility, leaf and yard waste area, contaminated soils area, a metal salvage area, and a demolition debris disposal site;
- (17) “**hazardous waste**” means waste that may be harmful to humans, animals, plant life or natural resources including, but not restricted to, industrial chemicals, toxic, flammable, corrosive, radioactive, reactive, pathological and PCB waste, oil, gasoline, paint solvent, wood preservatives, ink, battery acid, pesticides and insecticides;
- (18) “**hospital and pharmaceutical waste**” means waste generated at hospitals, clinics, pharmacies, veterinary clinics, dentist offices and includes used needles, drugs, dressings, excluding pathological waste;
- (19) “**householder**” means owner, occupant, lessee, tenant or other person in charge of a dwelling, mobile home, hotel, restaurant, apartment unit, office building, public institution or other building or property, and includes the person assessed for the building pursuant to the *Assessment Act, R.S.N.S. 1989, c.23*;
- (20) “**ICI sector**” means the Industrial, Commercial and Institutional sector, and includes motels, restaurants, office buildings, public institutions, manufacturing plants, retail sales outlets, apartment buildings with four (4) or more dwelling units, or any other premise not a residential premises as defined by this By-law;
- (21) “**landfill**” means a landfill site chosen by the Municipality by resolution;
- (22) “**Municipality**” means the Municipality of the County of Cumberland;
- (23) “**owner**” means:
 - (i) a part owner, joint owner, tenant in common or joint tenant of the whole or any part of the land or a building;
 - (ii) in the case of the absence or incapacity of the person having title to the land or building, a trustee, an executor, a guardian, an agent, a mortgagee in possession or a person having the care or control of the land or building; or
 - (iii) in the absence of proof to the contrary, the person assessed for the property;
- (24) “**pathological waste**” means any part of the human body excepting hair, nail clippings and the like, any part of a dead animal infected with a communicable disease, and non-anatomical waste infected with a communicable disease;
- (25) “**permanent resident**” means an individual who occupies a residence for the greater part of a year, as verified by a driver’s license or similar document denoting that property as the permanent home residence for the individual;
- (26) “**premise**” means any building or property in the Municipality;
- (27) “**public education documents**” includes newspaper or radio advertisements, newsletters, pamphlets, flyers or other material circulated by mail or delivery by or for the Municipality, CJSMA, the Nova Scotia Department of Environment or the Nova Scotia Resource Recovery Fund Board;
- (28) “**reactive waste**” means a waste that reacts violently with water or is readily capable

- of detonation or explosive reaction including calcium carbide;
- (29) **“recyclable material”** means:
- i) **“fibre recyclables”**- means corrugated cardboard, newsprint, catalogues, bond paper, glossy flyers and magazines, paper egg cartons, boxboard, computer paper, telephone and other soft cover books, and any such other items as may, from time to time, be identified in public education documents distributed by the Municipality or CJSMA as suitable for municipal fibre recyclables collection;
 - ii) **“container recyclables”** – means redeemable beverage containers, steel, tin or aluminum food containers and cans, glass food containers, jars and bottles, low density polyethylene bags and packaging, high density bags, containers and packaging, polycoat containers for milk, milk products, soya milk, concentrates or other liquids or powders, and any such other items as may, from time to time, be identified in public education documents distributed by the Municipality or CJSMA as suitable for municipal container recyclables collection;
- (30) **“redeemable beverage container”** means a container of less than 5 litres which contains or has contained a beverage and was sealed by the manufacturer after the beverage was placed in it, other than a container for milk, milk products, soya milk or concentrates;
- (31) **“residential premises”** includes single family dwellings, duplexes and apartment buildings with three dwelling units or less, but does not include a motel, hotel or inn;
- (32) **“residential solid waste”** includes compostables, recyclable materials and residual waste generated at a residential premise;
- (33) **“residual waste ”** means waste other than:
- (i) recyclable material;
 - (ii) compostables;
 - (iii) C&D, pathological waste, reactive waste, septic waste, hospital and pharmaceutical waste, contaminated soils, friable asbestos, leaf and yard waste, sharps waste, white goods, or other material identified in this By-Law as to be placed for collection only upon special collection dates;
 - (iv) notwithstanding subparagraphs (i) and (ii) hereof, residual garbage may include compostables or recyclable materials to the extent separation of compostable and recyclable material was not reasonably possible for the waste generator because of the fusing or bonding together of materials in the state in which the waste generator received them or because of the reasonable cross-contamination of materials in the ordinary course of use by the waste generator, if such contamination was unavoidable by the exercise of due diligence by the waste generator;
- (34) **“scrap metal/white goods”** includes items such as washers, dryers, dishwashers, stoves and refrigerators, oil tanks (cut in half), other metal items, etc.;
- (35) **“seasonal residential premises”** means property used as temporary habitation for any portion of the year, but not a permanent residence as defined in this By – Law;
- (36) **“septic waste”** means the liquid and solid material removed from septic tanks, sewage treatment plants, and manholes, cesspools, privies and portable toilets;
- (37) **“sharps waste”** means hypodermic needles, syringes with needles attached, IV Tubing with needles attached, dental scalers, scalpel blades, and lancets that have been removed from the original sterile package;
- (38) **“solid waste”** includes recyclable material, compostables, and residual waste , C&D, leaf and yard waste, contaminated soils and any other waste or discarded tangible personal property;
- (39) **“stream”** means waste of the same kind being:
- (i) compostables;
 - (ii) fibre recyclable material;
 - (iii) container recyclable material;
 - (iv) residual waste;
 - (v) C&D;
 - (vi) detached asphalt shingles;
 - (vii) scrap metal/ white goods;
 - (viii) contaminated soil;
 - (ix) solid waste of any type which is not acceptable at a municipal solid waste management facility; or
 - (x) solid waste of any type which is only accepted on the occasion of special

- collections, or by contract, or by express approval in advance of the operator of a municipal solid waste management facility;
- (40) “**unacceptable materials**” means materials not accepted for disposal at the Cumberland Central Landfill, including but is not limited to biomedical waste and household hazardous waste;
- (41) “**yard and leaf waste**” means vegetative matter resulting from gardening, horticulture or landscaping, including materials such as tree and shrub trimmings, plant remains, grass clippings, leaves, trees and stumps, but excludes C&D or contaminated organic matter.

Source Separation

3. Owners and occupants of property in the Municipality shall separate solid waste at the time of generation, and provide storage, placement for collection and disposal into uncontaminated separate solid waste streams as follows:
- (1) compostables;
 - (2) fibre recyclable materials;
 - (3) container recyclable material
 - (4) contaminated soil
 - (5) C&D;
 - (6) detached asphalt shingles;
 - (7) residual waste;
 - (8) scrap metal/white goods;
 - (9) solid waste of any type which is not acceptable at a municipal solid waste management facility, each such type in its own stream; and
 - (10) solid waste of any type which is only accepted on the occasion of special collections, or by contract, or by express approval in advance of the operator of a municipal solid waste management facility, each such type in its own stream;

RESIDENTIAL SECTOR

Residential Solid Waste Disposal

- 4
- (1) No person shall deposit, cause or permit to be deposited solid waste at any place in the Municipality other than at the Municipal Solid Waste Management Facility or other site approved by the Province of Nova Scotia for that purpose.
 - (2) Subsection (1) shall not apply to the placement of solid waste for curbside collection as provided for in this By-law.
 - (3) Subsection (1) shall not apply to the backyard composting of organic solid waste.
 - (4) Subsection (1) shall not apply to the un-concentrated deposit and distribution of waste trees and brush or portions thereof or of other organic farm or forestry waste for disposal by decay on forest or farm land.
 - (5) Subsection (1) shall not apply to the spreading of fertilizer on farm lands.
 - (6) Subsection (1) shall not apply to the nuisance-free deposit and disposal of aggregate, soil, bricks, mortar, concrete, asphalt, pavement, porcelain or ceramic materials as fill.
5. No person shall place, nor cause to be placed, for collection any solid waste that is not separated as required by section 3 of this By-law or which is falsely or misleadingly presented or packaged as solid waste of a particular kind, type, stream or place of origin or which is concealed within or intermingled with solid waste of another kind, type, stream or place of origin.
6. No householder in the Municipality shall permit the accumulation of solid waste in or around the property to the extent that it is or is likely to become a nuisance, unsightly or a hazard to public health.

Municipal Residential Collection

7. Council may by resolution provide for municipal collection of solid waste by a contractor in some or all areas of the Municipality and, for greater certainty and without limiting Council’s discretion to use different collection classifications, Council may limit collection to particular types of solid waste, to properties containing not more than a specified number of residential households, and/or to commercial solid waste generators of a particular type or size or generating not more than a specified volume of solid waste, and may provide different collection services for any different class of waste generator.
8. Except to the extent authorized by contract with the Municipality or by public education documents distributed from time to time, including, but not restricted, to public education documents or notices published in connection with special collection days, persons placing solid waste for collection shall comply with the following:
- (1) the frequency and schedule of collection of residential solid waste within the Municipality shall be determined by resolution of Council;
 - (2) all solid waste shall be placed for collection within three meters of the curb, placed in such a manner as to interfere as little as possible with pedestrian traffic and snow removal;

- (3) residual waste shall be placed for collection in securely tied, transparent colourless plastic disposable water-proof bags of a dimension not smaller than 60 cm X 80 cm, nor greater than 100 cm X 150 cm, and shall not exceed a weight of 25 kg per bag and not more than four [4] such bags per residential premises shall be placed for collection on any one collection day. One bulky item of residual waste may be placed at curbside for collection on the regular residential waste collection day. No item is to exceed 50 Kg in weight. Mattress and box spring sets shall be considered a single item.
- (4) properly separated fibre or container recyclable materials shall be placed for collection in securely tied, transparent, colourless, or blue plastic disposable water-proof bags of a dimension not smaller than 60 cm X 80 cm, nor greater than 100 cm X 150 cm, and shall not exceed a weight of 25 kg per bag, there is no bag limit for recycling.
- (5) the collection of compostable organics shall be subject to the following conditions or such further conditions as the Municipality may establish by resolution:
 - (i) each residential premises shall have a compost cart supplied by the Municipality in which organics are to be placed for collection;
 - (ii) the compost carts are the property of the Municipality. The owner of the residential premise shall be responsible to ensure that such carts are kept secure on their premise and are kept in good repair;
 - (iii) storage of food scraps and spoiled or waste food or foodstuff, except as disposed of by backyard composting, shall be removed from every property by the occupant no less than once every two weeks and disposed of according to this By-law.
- (6) bulky items placed for special collection shall not exceed 50 kg in weight for any one item or 150 kg for all items for any one residential premise on any one special collection day and no individual item shall measure greater than 2.0 meters in any dimension;
- (7) C & D debris placed for special collection shall be in a single pile directly on the ground. The pile must be no larger than 4 feet (122cm) high by 4 feet (122cm) wide by 8 feet (244cm) long or 128 cubic feet (12 sq. metres).
- (8) No person shall place for collection:
 - (i) hazardous waste;
 - (ii) hospital and pharmaceutical waste;
 - (iii) pathological waste;
 - (iv) asbestos;
 - (v) septic waste;
 - (vi) hot or dry ashes;
 - (vii) dead animals;
 - (viii) industrial waste, including non-residential farm, forestry or fishing waste;
 - (ix) tires;
 - (x) waste generated outside the Municipality; or
 - (xi) other materials or solid waste as may be identified as unacceptable for collection in public education documents distributed from time to time.
- (9) Scavenging
 - (i) no person shall pick over, interfere with, disturb, remove or scatter any waste or bundled article placed out for collection, whether in a concealed container or otherwise;
 - (ii) no person shall permit any animal owned or harboured by him or under his control to pick over, interfere, disturb, eat, remove or scatter any waste placed out for roadside collection;
 - (iii) except as authorized by the Municipality, no person shall remove recyclable material or other solid waste placed or apparently placed for municipal collection. All recyclable materials are the property of the Municipality from the moment of placement for municipal collection. ;
 - (iv) this subsection does not apply to the person who placed the waste material for collection or to the Municipality, its contractors or authorized Municipality collection contractors;
- (10) no person shall place solid waste for collection on a property other than solid waste generated on that property;
- (11) waste refrigerators and freezers shall either be stored inside an enclosed, locked and child-proof building or shall have their doors removed and;
- (12) solid waste containers, compost carts, uncollected waste and any waste scattered by animals, pests or weather shall be removed by the householder from the place where such solid waste was placed for collection no later than midnight on the day of collection.

Special Collections

9. Council may by resolution provide for special municipal solid waste collections on an occasional basis or may provide for municipal collection from a drop-off site, of particular types of solid waste, such as discarded Christmas trees, bulky items not eligible for regular municipal collection, household hazardous waste or other specified solid waste and may limit such special collection in particular areas of the Municipality, to properties containing not

more than a specified number of residential households and/or to commercial solid waste generators of a particular type or size or generating not more than a specified volume of solid waste.

Cost of Solid Waste Service

10. The cost of acquiring organics carts, together with collection fees and tipping fees for residential solid waste, which is subject to general municipal collection, will be paid by the Municipality and shall be estimated during the annual budget process of the Municipality and may be charged and collected:
- (1) as part of the municipal residential property tax; and
 - (2) in the case of properties not subject to municipal residential property tax, by separate charge for waste collection and disposal based on the Municipality's actual costs per cart and per unit collection costs; and in the event of non-payment by the due date, such waste collection and disposal charge shall bear interest equivalent to the interest rate levied against outstanding property taxes and may be collected as an ordinary debt and, in the case of charges invoiced pursuant to subsection (1) of this section, shall constitute a first lien (*Municipal Government Act, Section 75-5*) on real property and may be collected, together with pre-judgment interest from the date due, in the same manner as a tax.

Solid Waste Containers

11. The owner and occupant of every property in the Municipality shall provide sufficient and adequate receptacles or containers for solid waste which may accumulate from time to time on the property, and, without limiting the generality of the foregoing:
- (1) food scraps and spoiled or waste food shall be stored in organics carts or compost bins in other receptacles or containers that are water-proof, impervious to domestic and wild animals and rodents and which are designed to avoid the entrapment of children;
 - (2) organics carts, compost bins or other receptacles or containers used for storage of food scraps and spoiled or waste food shall not be placed or kept within 2 meters of a window or door situated on an abutting or adjacent property;
 - (3) recyclable material and residual garbage shall be stored inside buildings or in receptacles or containers that are water-proof, impervious to domestic and wild animals and rodents, and which are designed to avoid the entrapment of children.

INDUSTRIAL, COMMERCIAL, AND INSTITUTIONAL SECTOR (ICI)

Industrial, Commercial, Institutional Solid Waste Disposal

12. Subject to Section (13) of this By-law, owners and occupants of properties in the ICI Sector which generate the following waste shall, either personally or by employees, contractors or agents and in compliance with all applicable federal, provincial and municipal laws, remove and dispose of such waste at their own expense.
13. The Municipality may provide collection of solid waste to the ICI sector on such terms and conditions as Council may determine by resolution and may, in such contract, vary any of the limitations or restrictions applicable to general municipal collection as set out herein.
14. The property owner of a property in the ICI sector shall ensure that:
- (1) adequate space is provided on the property to accommodate containers for the collection of source separated residual waste, organic materials and recyclable materials generated at the property;
 - (2) where food is consumed on site, receptacles are present to accommodate the collection and separation of residual waste, organic material, and recyclable materials for people disposing of such material;
 - (3) signage clearly defined for the sorting of fibre recyclables, container recyclables, organic materials and residual waste is located within 3 meters of the receptacles and;
 - (4) where industrial, commercial or institutional properties have a chute, signage is posted on every floor where access to a chute is provided to instruct tenants as to the location of commercial containers for residual waste, fibre recyclables, container recyclables, and organic materials.
15. The occupant of ICI sector property shall:
- (1) source separate all waste generated in the occupant's unit or portion of the building at the point of generation into residual waste, organic material, and recyclable material, so as to comply with provincial disposal bans and to facilitate their fibre recyclables, container recyclables, composting, or disposal in accordance with the municipality's waste resource management system; and
 - (2) place for collection source separated material in containers in accordance with this section at the storage areas on the property as designated by the property owner.

Commercial Containers

16. Any person who makes use of a commercial container for the temporary storage of waste shall ensure that such commercial container:
- (1) is sturdily constructed of weather-proof and animal-proof material, and is capable of

- containing the material deposited within;
- (2) has displayed thereon the name and telephone number of the owner of the container and the type of material to be deposited therein;
 - (3) has displayed thereon the following message "GARBAGE" or "WASTE" where residual waste is to be deposited in the commercial container;
 - (4) has displayed thereon the following message "ORGANICS" where organic materials are to be deposited in the commercial container;
 - (5) has displayed thereon the following message "FIBRE RECYCLABLES" where recyclables are to be deposited in the commercial container;
 - (6) has displayed thereon the following message "CONTAINER RECYCLABLES" where container recyclables are to be deposited in the commercial container;
 - (7) where it is not possible to display the appropriate messages as outlined in this subsection directly on the commercial container, then appropriate signage shall be posted within 3 metres of the commercial containers with the message indicating the materials to be deposited therein,
 - (8) any message required by this section shall use lettering that is not less than 10 centimetres in height and 4 centimeters in width;
 - (9) is equipped with a lid with a positive closing device which shall be kept closed except when the container is being loaded or unloaded;
 - (10) is cleaned regularly and periodically, as necessary to avoid the build-up of odors; and
 - (11) where tenants are required to place materials in the container, the container shall be designed and situated to be reasonably accessible for this purpose;
17. The owner of any premises on which a commercial container is placed shall ensure that:
- (1) where possible, any such container is kept behind or beside the building which it serves;
 - (2) if kept in front of the building due to lot size and/or property configuration, such container is located at least six (6) meters from the front property line;
 - (3) any such container is reasonably screened so as not to be visible from any street; and
 - (4) any such container is kept in a manner that is not unsightly and does not cause a nuisance or health related problem.
18. No person shall place a commercial container on any public street within the Municipality without the written permission of the Municipal Engineer.
19. The owner of any premises upon which a commercial container is located shall be responsible to:
- (1) keep the area surrounding any such container free from litter and waste;
 - (2) cause any such container to be emptied at least once in every seven (7) days or more frequently if the container becomes filled before the seven day period elapses unless the material is of a nature such that longer storage will not cause a nuisance or health related problem (e.g. dry or inert type materials, recyclable material or scrap metals)
 - (3) ensure that any such container is loaded uniformly and is loaded such that waste material is completely contained within the container when closed.
20. The owner of any ICI premises shall ensure that commercial containers on the premises:
- (1) accommodate source separated waste generated at that location;
 - (2) are designed and constructed such that the waste (residual waste, organic materials, fibre recyclable materials and container recyclable materials) remain in a source separated condition; and
 - (3) are easily accessible to the occupants.
21. The owner of any ICI sector premises may make use of aerated organics containers specifically designed and approved for the storage and collection of source-separated organic materials from ICI premises provided the owner complies with the other applicable requirements of this Section.
22. Bulk commercial containers used during construction or repair work need not comply with Section 16 of this By – Law for a temporary period of not more than six (6) months or until the completion of the construction or repair work, whichever is sooner.
23. Where an inspection is required or conducted pursuant to this By-law:
- (1) the By-law Officer may enter in or upon land or premises at a reasonable time without a warrant;
 - (2) except in an emergency, the By-law Officer shall not enter a room or place actually being used as a dwelling without the consent of the owner or occupier, unless the entry is made in daylight hours and written notice of the time of the entry is given to the owner or occupier at least twenty-four hours in advance; and
 - (3) where a person refuses to allow the inspector to exercise, or attempts to interfere or interferes with the By-law Officer in the exercise of a power granted pursuant to this By-law, the By-law Officer may apply to a judge of the Supreme Court of Nova Scotia for an order,
 - i. to allow the By-law Officer entry to the building,
 - ii. restraining a person from further interference; and
 - iii. to recover all costs associated with any such order.

Solid Waste Collectors

24. No person shall engage in the business of collection or transporting solid waste to a solid waste management facility in the Municipality unless the person holds a current Collectors License from the Municipality for that purpose, obtained or renewed before January 1 in each calendar year.
25. The application for a Collectors License shall be made in writing, in duplicate, on such form as may be specified by the Solid Waste Administrator from time to time, and signed by the person applying therefore. Every application for a Collectors License, including each annual renewal, shall contain the following information:
- (1) the name, address and phone number of the applicant;
 - (2) the provincial motor vehicle registration number and description by make, model, and year of any vehicles to be used by the applicant in connection with the collection or transportation of solid waste in the Municipality;
 - (3) a description of the types of solid waste for which a Collector License is sought;
 - (4) an annual license fee as set by the Municipality's Fees Policy.
26. Licensed collectors shall use collection and transportation equipment which:
- (1) is insured for third party liability in such amount as may be required from time by the Solid Waste Administrator or as listed in tender documents;
 - (2) is registered under the Motor Vehicle Act and which complies with all provisions of that Act or of any other applicable statute or regulation in effect from time to time;
 - (3) is driven by an operator with a valid operator's permits of the requisite class for that type of vehicle;
 - (4) is designed and utilized in a manner which prevents any solid waste or liquid waste from falling out, being spilled, blown or scattered from the vehicle during collection or transportation and, in particular:
 - (i) must be equipped with a tailgate or other restraining device which shall be closed while the vehicle is in motion;
 - (ii) must be equipped with a cover, tarpaulin or other adequate protective device to prevent littering during collection or transportation of solid waste; and
 - (5) if used in the collection of more than one type of solid waste, be designed, constructed and used in such a manner as to prevent cross-contamination between different solid waste streams.
27. Licensed collectors shall:
- (1) refuse collection of solid waste which is not separated or otherwise placed for collection in accordance with the requirements of this By-law;
 - (2) haul in separate loads of solid waste collected in different municipal units
 - (3) comply with the provision of this By-law, including but not restricted to those concerning the placement or deposit of solid waste at municipal solid waste management facilities;
 - (4) attend courses or training seminars, as stipulated from time to time by the Solid Waste Administrator regarding the collection and transportation of solid waste, the use of solid waste management facilities and the public education of solid waste generators; and
 - (6) comply with any directives or restriction on collection or transportation routes, or the timing, procedures or methods to be utilized in connection with the collection or disposal of solid waste at a municipal solid waste management facility as may be specified by the Solid Waste Administrator from time to time;
28. The Solid Waste Administrator may refuse to issue or renew or may revoke or suspend a Collectors License for breach of this By-law or of the terms or conditions of a License. The Solid Waste Administrator may suspend a Collectors License on reasonable and probable grounds without hearing or notice in the event of a willful breach of this By-law or a loss or apparent loss of vehicle/driver licensing, registration or insurance, in which event an interim suspension shall remain in effect for a period of up to 30 days pending a hearing. In all other instances, a refusal to issue or renew or a revocation or suspension of the License shall only be made by Council after convening a hearing to the applicant or Licensed Collector by registered mail or personal service.

Prohibitions

29. No person shall export or remove solid waste material generated within Municipality outside the boundaries of Cumberland County and all such solid waste shall be disposed of within the boundaries of Cumberland County and in accordance with this By-Law. , unless permission is granted by a Resolution of Council.
30. For the purpose of the previous section, solid waste means solid waste materials, including but not limited to, residual waste, ICI waste, construction and demolition waste, mixed waste, and organic materials, but does not include recyclable materials from ICI sector premises,

- pathogenic or biomedical waste, or hazardous waste, materials.
31. It is the policy of the CJSMA that all materials brought for disposal to the Cumberland Central Landfill are source separated at the time of generation as per Section 3 of this By-law.
32. No person shall place, cause to be placed or permit to be placed at , in or adjacent to a municipal solid waste management facility any solid waste when the facility is not open or when the operator or municipal staff of the municipal solid waste management facility refuses to accept a load or loads or items of solid waste.
33. No person shall remove material from the Cumberland Central Landfill without permission from Cumberland Joint Services Management Authority.
34. Loads entering the Cumberland Central Landfill site will be inspected. Waste Haulers and Generators are advised that CJSMA reserves the right to reject non-compliant loads or portions of loads and to recover additional waste management cost incurred due to the improper disposal of non-compliant materials by Haulers and/or Generators.
In the event materials are not in compliance with regulations for disposal at the site, and are not identified by the site owners and operators until dumping of the materials has commenced or has been concluded, the collector and the originator of such materials shall be responsible to immediately remove the non-compliant materials from the site.
Anyone disposing of Solid Waste at the Cumberland Central Landfill must provide proof of origin upon request.

Burning Solid Waste

35. Except as otherwise permitted by law, no person shall burn solid waste within the Municipality as a method of waste disposal in a barrel, stove or other device or in the open, except for brush, tree limbs and milled wood that is free from adhesives, coatings and preservatives.

Enforcement and Penalty

36. Evidence that solid waste deposited or placed in contravention of this By-law originated from a particular person shall, in the absence of evidence to the contrary, be prima facie evidence that the person so deposited or placed it, or caused or permitted it to be so deposited or placed.
37. Where a person is convicted of an offence under Section 4 of this By-law, they are liable to a penalty on summary conviction to a fine of not less than Five Hundred Dollars (\$500.00) and not more than Ten Thousand Dollars (\$10,000.00) for each offence and to imprisonment of not more than 6 months or both
38. Any person who contravenes any provision of this By-Law, other than Section 4, is punishable on summary conviction by a fine of not less than \$500.00 and not more than \$5,000 and to imprisonment of not more than 60 days in default of payment thereof.
39. Any person who contravenes Section 4 of this By-Law by allowing solid waste to remain in an unapproved location is liable to be convicted of a separate offence for each day the solid waste remains in that location.
40. Where any person contravenes any provision of this By – Law and is convicted pursuant to Section 4, the Court may, in addition to any fine, impose a charge, equal to or less than the amount of any cleanup, removal or other remedial costs incurred by the Municipality or the owner of the land affected by the contravention.
41. On the effective date of this By-Law, all previous Solid Waste By-Laws of the Municipality, and the former Towns of Springhill and Parrsboro are hereby repealed.

MOTION CARRIED #18-021

6. BUSINESS ISSUES

6.1 Financial Report

Andrew MacDonald, Director of Finance reviewed the report and answered questions regarding the report which was included in the meeting material.

6.2 Tax Collection Plan

Director of Finance, Andrew MacDonald reviewed the report which was circulated prior to the meeting with Council.

IT WAS MOVED by Councillor Gilbert seconded by Councillor Palmer that the Municipality hire a two year term administrative support position for the tax department.

MOTION CARRIED #18-022

6.3 Letter of Support-Seaside Internet Service

IT WAS MOVED by Councillor Rector seconded by Councillor Welton that the Municipality send correspondence to the CRTC expressing Council's support of the Fixed Wireless Internet Service providers request to have access to adequate wireless spectrum in order to meet growing demands of rural broadband consumers.

MOTION CARRIED #18-0236.4 Emergency Management Plan

Mike Johnson, Regional Emergency Management Officer presented and explained the proposed changes to the Regional Emergency Management Plan.

The Regional Inter-Municipal Emergency Management Agreement will be redrafted to reflect the changes in the status of the former Towns of Springhill and Parrsboro.

6.5 Lillian Allbon Animal Shelter

Council gave direction to staff to contact the shelter as well as the Town of Oxford and the Town of Amherst to include them in the discussions to amending the Animal Shelter funding agreements.

6.6 Divestiture of Surplus Properties

IT WAS MOVED by Councillor Fletcher seconded by Councillor Palmer to declare the following properties surplus and direct staff to divest them in accordance with the Divestiture of Surplus Properties Policy:

- Cowan Street, Springhill, PID#25484353
- 12 Clarke Street, Springhill, PID#25225996
- 5 Herrett Road, Springhill, PID#25229378
- 16 Elgin Street, Springhill, PID#25227646
- McGee Street, Springhill, PID#25238148
- 6 McDougal Street, Springhill, PID#25236522
- 104 No2 Highway, Springhill, PID#25238312
- 26 Black River Road, Springhill, PID#25224254
- 65 Church Street, Springhill, PID#25225517
- Cowan Street, Springhill, PID#25098831
- 12 King Street, Springhill, PID#25231994
- 24 Main Street, Springhill, PID#25233198
- 2 No2 Highway, Springhill, PID#25229360
- Victoria Street, Springhill, PID#25387838
- 1 Maple Street, Springhill, PID#25234972
- 5 Drummond Street, Springhill, PID#25227190
- 3 Aberdeen Street, Springhill, PID#25223769
- 18 Clarence Street, Springhill, PID#25225905
- 33 Elm Street, Springhill, PID#25227984
- 31 Chapel Street, Springhill, PID#25224734
- 53 Junction Road, Springhill, PID#25230970
- 7 McKay Street, Springhill, PID#25239633
- 7 King Street, Parrsboro, PID#25215534
- 49 Whitehall Road, Parrsboro, PID#25222563

MOTION CARRIED #18-0246.7 Radar Activated Speed Signs

IT WAS MOVED by Deputy Warden van Vulpen seconded by Councillor Gilbert to purchase one radar activated speed sign at a cost of \$3,656.00 plus HST.

MOTION CARRIED #18-0256.8 Glooscap Campground 2018 Operational Plan

Stephen Ferguson, Director of Community Development reviewed the plan with Council.

IT WAS MOVED by Councillor Fletcher seconded by Councillor Welton that staff move forward with the waste water engineering, shower facility upgrades and electrical upgrades for the Glooscap Campground, but bring the bids on the various projects back to Council for approval before awarding the contracts.

MOTION CARRIED #18-0266.9 Provincial Volunteer Award Selection

Ms. Barb Aris has been selected as the Municipality's Provincial Volunteer of the Year.

6.10 Sunset Meeting Agenda and Minutes

These documents were included in the meeting material for council's information.

6.11 Learn t2 Lead Workshop Series

Stephen Ferguson spoke to Council about this program and asked they spread the information about this program to the organizations in their Communities.

6.12 2018 Employee Recommended Workplace Designation

The Municipality of the County of Cumberland has been recognized as a 2018 Employee Recommended Workplace. This designation applauds companies and organizations that make the health and wellness of their staff a priority.

IT WAS MOVED by Deputy Warden van Vulpen seconded by Councillor Jackson to send Allie and Rennie to the Employee Recommended Workplace Awards in Toronto to accept the award.

MOTION CARRIED #18-027

6.13 Community Indicator Systems Initiative

IT WAS MOVED by Councillor Jackson seconded by Councillor Palmer that the Municipality partner with the International Institute for Sustainable Development to participate in the Community Indicator Systems project. The Municipality will provide staff support and work with IISD to create a three year implementation plan.

MOTION CARRIED #18-028

6.14 Grant Request

IT WAS MOVED by Councillor Rector seconded by Councillor Palmer to provide grant funding in the amount of \$2,000.00 to the Oxford Area Skating Club. Disbursement of funds from the District Grant Funds as follows: District 4 - \$485.38; District 6 - \$600.00; and District 7 - \$914.62.

MOTION CARRIED #18-029

6.15 Remittals

IT WAS MOVED by Councillor Fletcher seconded by Councillor Welton to approve a remittal in the amount of \$456.79 for the 2017 tax levy and interest on account AAN 00561584.

MOTION CARRIED #18-030

IT WAS MOVED by Councillor Gilbert seconded by Councillor Rector to approve the following remittals: \$336.87 to AAN7416091; \$54.39 to AAN4228375 and .07 to AAN10298768.

MOTION CARRIED #18-031

IT WAS MOVED by Councillor Williams seconded by Deputy Warden van Vulpen to approve a remittal in the amount of \$3,495.48 to adjust AAN 4551605 from commercial to residential for the 2015, 2016 and 2017 tax years contingent on the owner honouring the payment agreement.

MOTION CARRIED #18-032

IT WAS MOVED by Councillor Welton seconded by Councillor Porter to approve a remittal in the amount of \$1,551.34 on AAN05262461.

MOTION CARRIED #18-033

IT WAS MOVED by Councillor Gilbert seconded by Councillor Rector to approve a remittal in the amount of \$248.17 on AAN05942195.

MOTION CARRIED #18-034

6.16 Tax Collection Memo

A memo containing a tax collection report and update was circulated for Council's information.

- 6.17 Dr D.M. Cochrane Memorial Medical Centre Conditional Grant Approval
IT WAS MOVED by Councillor McLellan seconded by Councillor Fletcher to forward a cheque to the Dr. D.M. Cochrane Memorial Medical Centre in the amount of \$3,000 from the \$15,000.00 grant previously conditionally awarded to the Centre in May of 2017.

MOTION CARRIED #18-035

IT WAS MOVED by Councillor Welton seconded by Councillor Williams to reallocate the remaining \$12,000 of the \$15,000.00 conditional grant previously awarded in May of 2017 to the Dr. D.M. Cochrane Memorial Medical Centre, back to the Regional Grant Fund.

MOTION CARRIED #18-036

- 6.18 Transfer of Memorial Pond Property
The Province is now in the process of having the “as built” drawings completed and the migration of the property title to the Land Registry system. The Municipality will execute a Purchase and Sale Agreement with a closing date of late March 2018 to allow time for a structural engineer to inspect the dam and slipway. The CAO will then execute the Agreement for the purchase price of \$13.08.

- 6.19 Water Lines to Cottages
Councillor Rafuse would like the Municipality to look at the water supply for these cottagers. Justin Waugh-Cress is aware of this issue and is working on it.

- 6.20 Proposed Gold Mine
IT WAS MOVED by Councillor Gilbert seconded by Councillor Chase to send correspondence to the Minister of NS Department of Natural Resources requesting a delay the issuance of RFP for gold mining operation test drilling in Wentworth until such time as DNR undertakes a public consultation and information process.

MOTION CARRIED #18-037

7. INFORMATION ITEMS

- 7.1 January 4th Weather bomb
REMO Coordinator, Mike Johnson, provided a report in the meeting material detailing the consequences of the Weather bomb of January 24, 2018.
- 7.2 Thank You's
Thank you's, for funding were received from Pugwash Communities in Bloom and the Anne Murray Centre.
- 7.3 Audit Committee Report
The report from the Audit Committee was included for Councils information.

Councillor Jackson introduced Mr. Brian Saunderson a candidate in the upcoming Provincial by-election.

8. ADJOURNMENT

- 8.1 The Queen
The meeting was adjourned at 9:05 p.m. The Queen was sung.