

1. CALL TO ORDER1.1 O' Canada

Warden Al Gillis called the March 20, 2019 Council session of the Municipality of the County of Cumberland to Order at 4:30 p.m. The meeting was held in the council chambers of the E.D. Fullerton Municipal Building, Upper Nappan. O'Canada was sung.

1.2 Roll Call

Municipal Clerk, Brenda Moore, called the roll with the following Councillors present: Councillor Paul Porter, Councillor Marlon Chase, Deputy Warden Joe Van Vulpen, Warden Al Gillis, Councillor Lynne Welton, Councillor Dan Rector, Councillor Ernie Gilbert, Councillor Mike McLellan, Councillor Mike McLellan, Councillor Don Fletcher, Councillor Doug Williams, and Councillor Norman Rafuse.

Absent: Councillor Barbara Palmer and Councillor Maryanne Jackson

Staff present: Rennie Bugley, Chief Administrative Officer; Steve Ferguson, Director of Community Development; Justin Waugh-Cress, Director of Engineering and Operations; Michelle Byers, Community Economic Development Officer; Ray Hickey, Executive Director Cumberland Energy Authority; and Brenda Moore Municipal Clerk who recorded the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES2.1 Approval of Agenda

The agenda was approved with the following additions:

3.5 Program and Services Review

4.2(i) Energy Authority Budget information

Delete 3.4 Organizational Recourses

2.2 Approval of Minutes of February 27, 2019 Council meeting.

IT WAS MOVED by Deputy Warden van Vulpen seconded by Councillor Porter to approve the minutes of the February 27, 2019 Council meeting.

MOTION CARRIED #19-044

2.3 Action List(s) from February 27 2019 Council meeting.

The Action Lists were reviewed.

2.4 Delegations, Presentations, Petitions

There were no presentations for today's meeting.

2.5 Public Hearing(s)

There are no Public Hearings for today's meeting

3. STRATEGIC PRIORITIES ISSUES3.1 Program and Services Review – Fire Protection Services

Michael Carter, Fire Protection Services Coordinator was in attendance and provided information regarding life cycle costs and a cost comparison to other rural municipalities as they pertain to the fire service.

Mike also reported that the bathroom improvement project for the Southampton Fire Department is complete.

Temporarily Adjourned for Supper at 6:04

The meeting reconvened at 6:35

3.2 Governance Program and Services

Council has directed staff to undertake a public engagement process regarding the governance (size of Council, Boundaries) model and the Warden vs. Mayor System. In the interim, there is a memo in your meeting materials that provides additional background.

There was a consensus of Council to hold a special council meeting April 1, 2019 at 6:00 p.m. to host our Municipal Advisor to review and explain the Municipal Financial Indicators Questionnaire with Council .

There was a consensus of Council to invite Councils from Amherst and Oxford.

3.3 Police Services Review

The Police Services Review Report has been completed and was presented on Monday, March 18, 2019 to the Councils of both Cumberland County and the Town of Oxford. Rennie Bugley, CAO gave a brief synopsis of the presentation for those Councillors who were not in attendance at the March 18 meeting.

3.4 Organizational Resources

This item was deleted from the agenda.

3.5 Programs and Services Review

Rennie Bugley briefed Councillors on the results of a meeting that the CAOs of Oxford Amherst and the County held last week to discuss solid waste issues and the Inter-municipal Agreement for CJSMA

IT WAS MOVED by Welton Rafuse recommend that Council give direction to form a steering committee to oversee the consultation process regarding options for services for recyclables.

MOTION CARRIED #19-045

4. **MAJOR ORGANIZATIONAL ISSUES**

Discussion on Wheeler Report

The Director of Community Development reviewed Chapter 9 of the Report of the Independent Panel on Hydraulic Fracturing with Council.

4.2 2019/2020 Budget Deliberations

4.2 (i) Energy Authority Budget

Executive Director of the Cumberland Energy Authority, Ray Hickey, reviewed the detailed Energy Authority’s Operating Budget with Council.

IT WAS MOVED by Councillor Rafuse seconded by Councillor Fletcher to approve the Energy Authority 2019/2020 Operating Budget.

Cost Element	Year to Date December 31, 2018				Projected to March 31, 2019				Budget			Notes
	YTD Actual	YTD Budget	\$ Variance	% Variance	Projected	Annual Budget	\$ Variance	% Variance	2019/20 Budget	Increase/(Decrease)		
										\$	%	
6000 WAGES/SALARIES	114,419	122,640	8,221	7%	162,862	167,839	4,978	3%	137,680	(30,159)	(22%)	Salary - Ray Hickey, (Sarah Leblanc & Amanda Macleod both 50%) Student
6010 CPP	4,305	5,185	881	17%	9,097	7,096	(2,001)	(28%)	5,845	(1,251)	(21%)	
6012 Employment Insuranc	2,088	2,423	335	14%	3,191	3,316	125	4%	2,453	(863)	(35%)	
6015 Pension - Reg Pymts	5,199	5,640	441	8%	7,199	7,719	520	7%	9,440	1,721	18%	
6016 Group Insurance	4,326	3,817	(508)	(13%)	6,100	5,224	(876)	(17%)	5,553	329	6%	
6017 WCB	2,486	2,897	411	14%	3,731	3,965	234	6%	3,053	(912)	(30%)	
6020 PROFESSIONAL DEVELO	1,356	3,000	1,644	55%	1,356	4,000	2,644	66%	4,000	0	0%	
6030 TRAVEL	7,799	9,000	1,201	13%	7,799	12,000	4,201	35%	8,000	(4,000)	(50%)	Previously Included Conference Fees
6032 Conferences & Conv	7,402	0	(7,402)	-	8,777	0	(8,777)	-	8,000	8,000	100%	Item added to cover Conferences
6040 PROF MEM/DUES & FEE	2,346	2,250	(96)	(4%)	2,501	3,000	499	17%	3,000	0	0%	
6050 OFFICE SUPPLIES	1,197	1,875	678	36%	2,000	2,500	500	20%	2,500	0	0%	
6060 OFFICE EQUIPMENT	0	5,625	5,625	100%	5,625	7,500	1,875	25%	6,000	(1,500)	(25%)	
6080 ADVERTISING	711	0	(711)	-	0	0	0	-	0	0	-	
6110 TELEPHONE	0	750	750	100%	1,000	1,000	0	0%	1,000	0	0%	
6114 Cellular	524	0	(524)	-	0	0	0	-	0	0	-	
6150 MEETING EXPENSES	654	6,000	5,346	89%	654	8,000	7,346	92%	2,000	(6,000)	(300%)	Catering no longer provided Trade show attendance, Marketing materials, CLP Support
6170 PROMOTION	10,720	34,500	23,780	69%	15,000	46,000	31,000	67%	70,000	24,000	34%	
8100 PROFESSIONAL SERVIC	0	3,750	3,750	100%	3,750	5,000	1,250	25%	5,000	0	0%	
8110 CONTRACTS/AGREEMENT	0	0	0	-	0	0	0	-	0	0	-	
	165,532	209,353	43,820	21%	240,641	284,159	43,518	15%	273,524	(10,635)	(4%)	

MOTION DEFEATED #19-046

IT WAS MOVED by Councillor Rafuse seconded by Councillor Williams to approve a commitment of \$10,000 a year for each of the next

three years to assist the Centre for Local Prosperity in developing a Three Year Plan that would establish the Village of Pugwash as the Canadian Centre for Climate Action.

MOTION CARRIED #19-047

4.2(ii) Community Development Budget

Michelle Byers, Community Economic Development Officer reviewed the detailed Community Economic Development Department Operating Budget with Council.

Municipality of the County of Cumberland							Community Economic Development Budget
Projected to March 31, 2019							Budget Increase/(Decrease)
Description	Cost Centre	Projected	2018/ 2019 Annual Budget	2019/2020 Budget	\$	%	Notes
Community Economic Development	6000 WAGES/SALARIES	123,238	118,248	130,105	11,857	9%	Michelle & Stephanie 2 FTE's
Community Economic Development	6010 CPP	5,258	5,188	5,853	665	11%	Michelle & Stephanie 2 FTE's
Community Economic Development	6012 Employment Insuranc	2,465	2,403	2,408	5	0%	Michelle & Stephanie 2 FTE's
Community Economic Development	6015 Pension - Reg Pymts	7,379	7,080	7,768	688	9%	Michelle & Stephanie 2 FTE's
Community Economic Development	6016 Group Insurance	4,825	3,905	4,820	915	19%	Michelle & Stephanie 2 FTE's
Community Economic Development	6017 WCB	3,025	2,981	3,016	35	1%	Michelle & Stephanie 2 FTE's
Community Economic Development	6020 PROFESSIONAL DEVELO	3,871	8,000	8,000	0	0%	
Community Economic Development	6030 TRAVEL	7,174	12,000	12,000	0	0%	
Community Economic Development	6032 Conferences & Conv	2,639	8,000	8,000	0	0%	
Community Economic Development	6040 PROF MEM/DUES & FEE	140	800	500	(300)	(60%)	Chamber of Commerce, Board of Trade, TIANS, TIAC, etc.
Community Economic Development	6050 OFFICE SUPPLIES	159	0	200	200	100%	
Community Economic Development	6070 PHOTOCOPY SUPPLIES	67	0	200	200	100%	
Community Economic Development	6090 POSTAGE	112	400		(400)	-	
Community Economic Development	6114 Cellular	1,286	2,000	1,500	(500)	(33%)	
Community Economic Development	6150 MEETING EXPENSES	250	1,500	2,000	500	25%	Increased \$500 to include tourism meetings
Community Economic Development	8010 MATERIALS / SUPPLIE	187	0		0	-	
Community Economic Development	8100 PROFESSIONAL SERVIC	609	5,000		(5,000)	-	
Community Economic Development	8110 CONTRACTS/AGREEMENT	38,906	40,000	45,000	5,000	11%	Project Facilitator
Community Economic Development - Business Retention	6080 ADVERTISING	-	2,000	1,500	(500)	(33%)	
Community Economic Development - Business Retention	6170 PROMOTION	-	-	-	-	-	
Community Economic Development - Business Retention	9690 Regional Authority	81,971	110,000	110,000	-	0%	Cumberland Business Connector
Community Economic Development - Community Capacity	6170 PROMOTION	1,412	1,750	1,750	-	0%	Community calendars
Community Economic Development - Community Capacity	7030 BLDG/FACILITY MAINT	1,564	-	-	-	-	Don't use
Community Economic Development - Community Capacity	8010 MATERIALS / SUPPLIE	3,727	3,510	4,800	1,290	27%	Joggins Main Street development projects (fossilized telephone poles & insect/LED lights), pop up community art
Community Economic Development - Community Capacity	8100 PROFESSIONAL SERVIC	362	-	31,500	26,500	84%	Tidal viewing platforms, pop up art project, beach clean up art project, community table experience, complete Parrsboro bandstand walkway project
Community Economic Development - Community Capacity	8110 CONTRACTS/AGREEMENT	1,640	7,210	-	(7,210)	-	(Move Parrsboro bandstand walkway project to CEDCOMCAP 8100)
Community Economic Development - Demographics	6170 PROMOTION	-	4,000	-	(4,000)	-	
Community Economic Development - Tourism	6080 ADVERTISING	2,556	13,000	3,000	(10,000)	(333%)	Advertising in regional guides
Community Economic Development - Tourism	6150 MEETING EXPENSES	65	1,000	-	(1,000)	-	Don't use (moved to CED 6150)
Community Economic Development - Tourism	6170 PROMOTION	12,812	20,000	20,000	-	0%	Saltscapes
Community Economic Development - Tourism	8010 MATERIALS / SUPPLIE	402	3,000	500	(2,500)	(500%)	
Community Economic Development - Tourism	8110 CONTRACTS/AGREEMENT	23	18,000	75,000	57,000	76%	Tourism brand development, marketing strategy, & web design/development. Total project ~\$200,000 to be shared with Amherst, Oxford, Feds, Province (maybe). Our contribution - likely \$100,000 over 2 fiscal years
		308,125	400,975	479,420	73,445	15%	
				2019/2020 Budget	Budget Increase	Percentage Increase	

4.3 Protection of Nova Scotia's Coastline

The CAO gave a brief update of the NSFM issued a Media Release entitled Collaborative Effort to Protect Nova Scotia's Coastline and the proposed legislation intended to protect sensitive coastal ecosystems and mitigate the impact of climate change.

5. **ORGANIZATIONAL POLICY/BY-LAW ISSUES**

There are no organizational policy/bylaw issues for today's meeting.

6. **BUSINESS ISSUES**

There are no business issues for today's meeting.

7. **INFORMATION ITEMS**

7.1 Purple Day Proclamation

Warden Gillis proclaimed March 26, 2019 as Purple Day – A day for promoting Epilepsy Awareness as in the Municipality of Cumberland.

8. **ADJOURNMENT**

8.1 The Queen

The meeting was adjourned at 7:27 p.m. The Queen was sung.