

1. CALL TO ORDER**1.1 O' Canada**

Warden Al Gillis called the May 1, 2019 Council session of the Municipality of the County of Cumberland to Order at 6:05 p.m. The meeting was held in the council chambers of the E.D. Fullerton Municipal Building, Upper Nappan. O'Canada was sung.

1.2 Roll Call

Municipal Clerk, Brenda Moore, called the roll with the following Councillors present: Deputy Warden Joe Van Vulpen, Warden Allison Gillis, Councillor Lynne Welton, Councillor Barbara Palmer, Councillor Dan Rector, Councillor Ernie Gilbert, Councillor Mike McLellan, Councillor Don Fletcher, Councillor Doug Williams, Councillor Maryanne Jackson and Councillor Norman Rafuse.

Absent: Councillor Paul Porter and Councillor Marlon Chase.

Staff present: Rennie Bugley, Chief Administrative Officer; Andrew MacDonald, Director of Finance; Stephen Ferguson, Director of community Development, and Brenda Moore, Municipal Clerk who recorded the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda**

The agenda was approved with the following additions:

- 6.9 Single Use Plastics
- 6.10 Lead Hand Back Up Position
- 6.11 Casual Maintenance Position

2.2 Approval of Minutes of April 17, 2019 Council meeting.

IT WAS MOVED by Councillor Fletcher seconded by Councillor Williams to approve the minutes of the April 3, 2019 Council meeting.

MOTION CARRIED #19-066

2.3 Action List(s) from April 3, 2019 Council meeting.

The Action Lists were reviewed.

2.4 Delegations, Presentations, Petitions**i) Oxford Sink Hole –**

Amy Tizzard of the Department of Lands and Forest gave a presentation of the progression of the sink hole at the Lions Park in Oxford. There was a brief question and answer session. Warden Gillis thanked Ms. Tizzard for her presentation.

ii) Eaton Stage, Village of Pugwash –

Lisa Betts, Clerk for the Village of Pugwash was on hand to give Council an update on the progress of the Eaton Stage construction project and to request additional funds from Council for this project. Warden Gillis thanked Ms. Betts for her presentation.

iii) Harrisons re: Northern Pulp –

Mr. Mac Davis local woodlot owner and Mr. Ian Ripley of Athol Forestry Coop Ltd. were on hand to give a presentation regarding the possible impact of the potential closure of Northern Pulp. There was a brief question and answer session then Warden Gillis thanked the gentlemen for their presentation.

2.5 Public Hearing(s)**2.5 i) Protection From Second Hand Smoke Bylaw**

Warden Gillis called to Order the Public Hearing at 7:23 p.m.

Warden Gillis then asked if there was anyone in the gallery and if they would like to speak to this by-law. There were none. Warden Gillis asked the Clerk if there had been any written submission. None had been received. Warden Gillis then closed the public hearing at 7:28 p.m.

3. STRATEGIC PRIORITIES ISSUES**3.1 Hydraulic Fracturing**

Stephen Ferguson, the Director of Community Development briefly reviewed Chapter 11 (Conclusion and Recommendations) of the report of the Independent Review Panel on Hydraulic Fracturing.

4. MAJOR ORGANIZATIONAL ISSUES

There are no major organizational issues for today's meeting.

5. ORGANIZATIONAL POLICY/BY-LAW ISSUES**5.1 Protection from Second Hand Smoke ByLaw**

This bylaw had First Reading approved at its April 17, 2019 Council session and a Public Hearing was held earlier during this meeting.

IT WAS MOVED by Councillor Fletcher seconded by Councillor Rafuse to adopt the Protection from Second Hand Smoke-Law.

Municipality of Cumberland By-Law 19-xx
Protection from Second-Hand Smoke By-Law

WHEREAS Section 172(1)(a), (c) and (d) of the *Municipal Government Act* authorizes a Council to make by-laws for municipal purposes respecting:

- a) the health, well-being, safety, and protection of persons;
- b) persons and activities and things in, on, or near a public place or place that is open to the public; and
- c) nuisances, activities, and things that, in the opinion of the council, may be or may cause nuisance including burning, odours, and fumes.

AND WHEREAS it is the wish of Council to use that power to respect the health, well-being, safety, and protection of persons against second-hand smoke;

AND WHEREAS the *Protection from Second-Hand Smoke By-Law* is in addition to the *Smoke-Free Places Act*;

AND WHEREAS the *Protection from Second-Hand Smoke By-Law* is in addition to the *Cannabis Act*:

This By-Law is entitled the *Protection from Second-Hand Smoke By-Law*.

1. In this By-Law:

- a) "cannabis" means cannabis as defined by the Cannabis Act (Canada);
- b) "grounds of a municipal building" means the outdoor part of any lot adjacent to, or surrounding, a building owned, leased, or occupied by the Municipality. This also includes driveways, thoroughfares, sidewalks, parking lots, lanes, and roads that are on municipal properties to provide public access;
- c) "municipal building" means any physical structure owned, occupied, or leased by the Municipality;
- d) "municipal property" means any land owned, occupied, or leased by the Municipality. This does not include streets unless otherwise mentioned;
- e) "municipal vehicle" means any vehicle owned or leased by the Municipality, or a personal vehicle used in the course of employment while carrying two or more employees;
- f) "Municipality" means the Municipality of the County of Cumberland;
"park" means any land owned, occupied, or leased by the Municipality, designated or used as parkland or as a trail, including gardens, playgrounds, sports fields, and beach areas;
- g) "playground" means any park or recreational area owned, leased, or occupied by the Municipality designed in part to be used by youth that has play or sports equipment installed or has been designated or landscaped for play or sports activities, or any similar facility located within the Municipality;
- h) "smoke" means smoke, inhale or exhale smoke from, burn, vape, carry, hold, or otherwise have control over a lit or heated cigarette, cigar, pipe, water pipe, electronic cigarette (including vapors), or other device that burns or heats tobacco, cannabis, or another substance that is intended to be smoked, inhaled, or exhaled; and
- i) "street" means any municipally owned street, road, lane, sidewalk, thoroughfare, bridge, and/or square; and the curbs, gutters, culverts and retaining walls in connection therewith.

PROHIBITION

No person shall smoke in any of the following places:

- a) a park;
- b) a playground;
- c) an outdoor recreational facility on municipal property, including but not limited to a sports field, grandstand, seating area, or bleacher;
- d) the grounds of a municipal building;
- e) the grounds of an event on municipal property that is open to the public, including but not limited to a festival, market, or concert;
- f) a trail or path on municipal property;
- g) in campgrounds on municipal property, except for within the boundaries of a rented campsite; and
- h) a street within a school area designated under the Motor Vehicle Act, except within an enclosed motor vehicle.

EXEMPTION

Notwithstanding Section 2, the Chief Administrative Officer of the Municipality may designate outdoor areas where smoking is permitted.

- 2. This By-Law does not apply to the rights of indigenous people respecting traditional indigenous spiritual or cultural practices or ceremonies.

OFFENCE AND PENALTY

- 3. Any person who contravenes any provision of this By-Law is punishable on summary conviction by a fine of not less than \$100.00 and no more than \$2,000.00 and to imprisonment of not more than 14 days in default of payment thereof.

ENFORCEMENT

- 4. This By-Law may be enforced by the Royal Canadian Mounted Police and any of the Municipality’s By-Law Enforcement Officers.

MOTION CARRIED #19-067

- 5.2 Reimbursement Policy for Members of Council and CAO
IT WAS MOVED by Councillor Deputy Warden van Vulpen seconded by Councillor Fletcher that Council give notice of intent to consider, at the next Council meeting, the adoption of the Reimbursement Policy for Members of Council and CAO.

Municipality of Cumberland Policy 19-XX
 Reimbursement Policy for Members of Council and Chief Administrative Officer

Title

- 1. This Policy is entitled the “Reimbursement Policy for Members of Council and Chief Administrative Officer”.

Policy Statement

- 2. This Policy ensures the appropriate use of municipal funds through the establishment of uniform standards and procedures respecting reimbursement of expenses incurred by Council members and the CAO in relation to business of the Municipality.

Definitions

- 3. In this Policy, unless the context otherwise requires:
 - 1) “CAO” means the Chief Administrative Officer;
 - 2) “CAO designate” means an employee of the Municipality delegated any of the responsibilities or powers of the CAO pursuant to subsection 29(b) of the *Municipal Government Act*; and
 - 3) “Municipality” means the Municipality of the County of Cumberland.

Signing Authority

- 4. The following are the Signing Authorities for the positions referred to, and shall be responsible for administering the policy with respect to the individuals in those positions:

Position	Signing Authority
Council Members	CAO or designate AND Audit Committee Chair or Vice-Chair
CAO	Warden or designate AND Audit Committee Chair or Vice-Chair

- 5. A Signing Authority may designate a second signing authority. The designation of a secondary signing authority shall be in writing and shall state the name and position of the designate.

6. A Signing Authority is prohibited from authorizing expenses incurred on their own behalf.

Individual Responsibilities

1. Everyone who incurs an expense in relation to municipal business is responsible for:
 - 1) Familiarizing themselves and complying with the provisions of this Policy;
 - 2) Completing and submitting expense claims with necessary supporting documentation;
 - 3) Exercising reasonable diligence and care in incurring expenses prudently and responsibly; and
 - 4) With respect to travel, cancelling reservations as required, safeguarding travel advances and funds provided, and considering alternatives to travel such as teleconferencing and videoconferencing.

Permitted Expenses

8. Subject to and in accordance with this Policy, the following expenses incurred by a member of Council or the CAO are eligible for reimbursement:
 - 1) Authorized travel within Nova Scotia, including transportation, accommodation, and meal costs;
 - 2) Pre-approved out-of-province travel, including transportation, accommodation, and meal costs; and
 - 3) Pre-approved training or continuing education costs.

Authorized Travel

9. Council members shall be reimbursed for the reasonable expenses incurred for attending:
 - 1) Meetings, conferences, or workshops at which the Council member's attendance is authorized or requested by Council;
 - 2) Any Council or Committee of Council meeting;
 - 3) A meeting of any Board, Commission or other organization to which the Council member has been appointed by Council, except that no reimbursement shall be provided by the Municipality if the Council member is entitled to reimbursement of expenses directly from the applicable organization;
 - 4) If the Warden or Deputy Warden are invited to attend a function, meeting or conference on behalf of the Municipality, and if reimbursable expenses are less than \$100, pre-approval by Council will not be required.
 - 5) If a Council member attends a function, meeting or conference on behalf of the Municipality, and if reimbursable expenses are less than \$100, pre-approval by Council will not be required if:
 - a) At the request of the Warden or Deputy Warden to attend on their behalf;
 - b) At the request of the Warden or Deputy Warden to attend as a Council member who has a special interest in, or connection with the subject of the meeting or conference or because of special knowledge and experience of the Council member relative to the subject of the meeting or conference; and
 - 6) At a training or continuing education event in accordance with the provisions of this Policy concerning Council member training and education.
10. The CAO or designate shall be reimbursed for the reasonable expenses incurred in attending:
 - 1) Meetings or conferences at which the CAO's attendance is authorized or is requested by Council;
 - 2) Any Council or Committee of Council meeting;
 - 3) A meeting of any Board, Commission, Committee, or other organization to which the CAO has been appointed by Council, except that no reimbursement shall be provided by the Municipality if the CAO is entitled to reimbursement of expenses directly from the applicable organization;
 - 4) Functions, meetings, or conferences involving less than \$100 in reimbursement expenses in respect of which one of more municipal representatives has been invited or requested to or would otherwise reasonably be requested to attend, unless Council has specifically directed the CAO not to attend; and
 - 5) A training or continuing education event in accordance with the provisions of this Policy concerning training and education.

Out-of-Province Travel Authorization

11. All requests for out-of-province travel shall be made in writing and shall contain the following information:
 - 1) The purpose and duration of the trip;
 - 2) The location(s) to be visited;
 - 3) The dates and times of arrival and departure;

- 4) Any pre-paid transportation, meals, and accommodation; and
 - 5) Any other anticipated expenses.
12. All requests for out-of-province travel by Council members shall be reviewed by the CAO and Warden, who shall consider the necessity for travel based on information provided.
 13. When two or more out-of-province travel requests are made by Council members for the same purpose, Council shall determine the appropriate number of persons necessary to represent the Municipality.
 14. All requests for out-of-province travel by the CAO shall be reviewed by the Warden, who shall follow the same guidelines established for Council members.
 15. If a request for out-of-province travel is approved, and the Claimant pays all or some of the expenses for travel, the Claimant will be eligible for reimbursement of those expenses after submitting an expense claim in accordance with this Policy.

Training and Professional Development

16. If the Municipality has established a training and education budget expense item, a member of Council or the CAO may apply to the applicable Signing Authority in advance for approval to incur expenses out of this budget for training or professional development, provided that:
 - 1) The request is made in writing, and includes an estimate of all costs that will be incurred, including the course or enrolment fee and all required transportation, accommodation, and meals;
 - 2) The training or education course, meeting or conference, is related to municipal government;
 - 3) The course, meeting or conference is completed prior to the next municipal election date;
 - 4) the budget for Council member and CAO training and education for the year has not been exhausted and would not be exceeded by authorizing the request;
 - 5) the Council member and CAO shall reimburse the Municipality for the cost of all or, alternatively the pro-rated cost of a portion, of any enrollment fees in the event of failure to attend all, or alternatively some, of the event without reasonable justification; and
17. A brief written summary is provided by the Claimant describing the nature and benefits of the training and education at the time of submitting an expense claim for reimbursement.

If both applicable Signing Authorities approve an application to incur expenses in relation to training or education, and the Claimant (not the Municipality) pays all or some of the pre-approved expenses, the Claimant will be eligible for reimbursement of those expenses after submitting an expense claim in accordance with this Policy.

Per Diem Meal Allowances

18. For each day or part day that a Council member is travelling outside the Municipality for an authorized purpose, a Council member may claim a meal allowance for each meal for which a cost was incurred. Meals provided free of charge or included in registration fees paid directly by the Municipality are ineligible. The per diem meal allowance for Council members shall be the same as that for staff: \$20 for breakfast, \$20 for lunch, and \$35 for supper. This allowance includes gratuities and taxes. For purposes of this section, the Municipality will not pay breakfast allowance to Council members leaving home after 6:00 am or supper allowance to a Council member arriving home before 6:00 pm. Receipts are required for all meal expenses.
19. If on any given day the Council member is attending more than one meeting within the Municipality, and the cost of paying mileage for the Council member to go home for a meal and return for a meeting being held later that same day is greater than the meal allowance, a Council member may claim a \$15.00 meal allowance. Receipts are required for all meal expenses.
20. Claimants whose religious beliefs or medical requirements prohibit them from consuming certain foods should be aware that appropriate meals can normally be obtained from caterers, provided that adequate notice of special requirement is given. Should these special dietary requirements negate the ability to participate in a meal that is provided free of cost, and as a result the Claimant must pay for a meal, the Claimant shall be paid a meal allowance for that meal.

Mileage

21. The mileage allowance reimbursed for Council members using personal vehicles for travel shall be at the rate stipulated from time to time by the Province of Nova Scotia as the maximum.

Where several Council members or the CAO attend the same meeting, conference or function, each shall make reasonable efforts to share a vehicle.

Vehicle Rentals

22. The cost of rental of a vehicle shall be a reimbursable expense in instances where:

- 1) Reasonable ground transportation services such as public transit, taxis, or hotel shuttles are unavailable; or
 - 2) Two or more Council members or the CAO are travelling together and it is more economical than the combined costs of other reasonable ground transportation.
24. Compact, economical vehicles must be used unless three or more persons are travelling together, the bulk or weight of goods being transported necessitates a larger vehicle, or a compact, economical vehicle is unavailable.

Limits on Reimbursable Expenses

Notwithstanding any other provision of this Policy, the following limits shall apply to reimbursement of expenses:

- 1) A Claimant shall only be reimbursed for the costs that they have incurred;
- 2) The expenses of a Council member for political activity associated with election or re-election is not reimbursable by the Municipality.
- 3) Airplane travel shall be booked by municipal staff or shall only be reimbursed at the lowest rate which would have been available if municipal staff had booked the airfare;
- 4) Hotel accommodations shall not exceed the cost of a standard room, double occupancy, except when hotel accommodation has been booked by municipal staff for out-of-province hotels. Hotel upgrades shall be at the personal expense of the Claimant unless there are ergonomic necessities attributable to physical requirements including, but not limited to, wheel chair accessibility;
- 5) If a Council member chooses to take their personal vehicle in lieu of airplane travel, reimbursement will be based on the lesser of the lowest airfare rate which would have been available had the flight been booked by municipal staff or the mileage reimbursement pursuant to section 20;
- 6) Reimbursement for meals shall not exceed the per diem meal amounts set out in this Policy, except in the case of out-of-province travel, in which event Council may authorize reimbursement of meal expenses to a comparable standard;
- 7) Fees, deposits, interest, and surcharges incurred on a personal credit card shall not be reimbursed;
- 8) When personal and municipal travel is combined, only documented expenses directly related to the Municipality's portion are reimbursable. Extended travel time and related expenses are the traveler's own expense;
- 9) Reimbursement shall not be provided for loss of personal effects; for medical and hospital treatment; for purchase of luggage, clothing, and other personal equipment; or for personal services such as shoe shines, valet services, dry-cleaning, laundry, haircuts, and other personal services.
- 10) Hotel accommodations shall be booked by municipal staff;
- 11) Hotel services including room service and video rentals shall not be charged to the room;
- 12) Reimbursement of one personal long-distance phone call, to a maximum of \$15 shall be permitted for each night of overnight travel;
- 13) The cost of any alcoholic beverages shall not be reimbursed;
- 14) A Council member shall not be reimbursed to travel to meetings within the Municipality with constituents, individual electors, and complainants. The expenses incurred in the discharge of these duties are deemed to be included in the Council member's remuneration.

Travel Advances

26. All advances are intended to cover out of pocket expenses incurred during travel.

The following limits shall apply to the use of advances:

- 1) If a travel advance is requested, the Travel Advance Form must be completed by the Claimant and approved by the appropriate Signing Authorities;
 - 2) Advances will only be issued where an overnight stay is required;
 - 3) Advances will not be made for less than \$200;
 - 4) Upon completion of the travel for which an advance has been made, the recipient must complete an expense claim in relation to the travel costs that reconciles the amount of the advance with the actual reimbursable expense incurred. The recipient must repay any part of the advance owing to the Municipality within 10 days of completing the travel.
27. The Municipality will pay a reasonable advance to Council members for expenses to be incurred pursuant to this policy, such advance not to exceed 50% of the estimated expenses.

Expense Claims

28. Authorized expense claims must be submitted on the form provided by the

Municipality and shall be signed by the Claimant.

29. Receipts or other satisfactory documentary proof must be submitted with the reimbursement claim for all expenses except:
 - 1) bridge and highway tolls; and
 - 2) claims for personal vehicle mileage.
30. Expenses incurred by a Council member or the CAO on behalf of another individual are not eligible for reimbursement.
31. No expense claim shall be paid unless the claim is first approved for payment by the Signing Authorities who have authority to approve the claim. Before approving an expense claim, a Signing Authority must ensure that:
 - 1) The claim is consistent with this Policy;
 - 2) The expenses claimed were necessarily incurred in the performance of municipal business;
 - 3) Appropriate receipts are provided to support the claim, and the claim documentation is appropriately filed;
 - 4) All calculations are correct; and
 - 5) All requirements, as determined by the Audit Committee, have been fulfilled.
32. In considering an expense claim for payment, a Signing Authority may request additional explanations, documentations, or justification from the Claimant, and may refuse to approve any claim or expense that the Signing Authority decides is unreasonable or not in compliance with this Policy.
33. The use of petty cash to pay an expense claim is prohibited.
34. If a form requires adjustments, the form will returned to the Claimant and must be re-authorized prior to reimbursement.

Timeframe

35. Expense claims shall be submitted on a monthly basis.
36. Expenses must be submitted and charged to the year in which they occurred. Expenses cannot be carried forward to future years.
37. Claimants who charge for goods and services in a fiscal year must have received the goods or services from the vendor in that fiscal year.

Fraud, Misuse, or Misappropriation of Municipal Funds

38. Fraudulent irregularly, misuse, or misappropriation of municipal funds may result in disciplinary action up to and including termination of employment.
39. Suspicious activity and potential misuse of funds must be reported as per this Policy.

Municipal Reporting Requirements

40. Pursuant to section 65A of the *Municipal Government Act*, the CAO shall ensure that the Municipality does the following:
 - 1) Within 90 days of the end of each fiscal quarter, prepares and posts an expense report on the Municipality's website for the Warden, CAO (including an employee of the Municipality delegated any of the responsibilities or powers of the CAO pursuant to subsection 29(b) of the *Municipal Government Act*) and each member of Council on their expenses regarding the following:
 - a) Travel and travel related expenses, including transportation, accommodation, and incidentals;
 - b) Meals; and
 - c) Training and professional development.
 - 2) By September 30th of each year, prepares and files with the Minister of Municipal Affairs an annual summary report that summarizes the expense reports for the preceding fiscal year, that is compliant with the requirements of the Department of Municipal Affairs and the requirements set out in the province's Financial Reporting and Accounting Manual.

Review Requirements

41. The Audit Committee shall review the expense annual summary report by October 31st of each year.
42. By the January 31st immediately following a regular election held under the *Municipal Elections Act*, Council shall review this Policy and, following a motion by Council, either re-adopt the Policy or amend the Policy and adopt the Policy as amended.
43. This Policy is effective upon adoption and replaces any previous Reimbursement for Members of Council Policies.

MOTION CARRIED #19-068

6. BUSINESS ISSUES

6.1 Traffic Authority – Springhill and Parrsboro

IT WAS MOVED by Councillor Fletcher seconded by Councillor Jackson to direct staff to create a Policy to appoint a Traffic Authority and to give notice that Council will consider this Policy for adoption at the next Council session.

MOTION CARRIED #19-069

6.2 Building Official Appointment

IT WAS MOVED by Councillor Gilbert seconded by Councillor Rector that Mr. Mark Buske, Building Official for the Town of Amherst be appointed as a Building Official for the Municipality of the County of Cumberland.

MOTION CARRIED #19-070

6.3 Grant Request

IT WAS MOVED by Councillor Jackson to approve the grant to the Pugwash communities in Bloom. No seconder - Motion died

IT WAS MOVED by Councillor McLellan seconded by Councillor Rafuse to award a grant in the amount of \$1,047 to the Pugwash Communities in Bloom. Funds to come from District 4 Grant Fund.

MOTION CARRIED #19-071

6.4 East Cumberland Lodge – Change in Board Members

IT WAS MOVED by Councillor Welton seconded by Councillor Fletcher to ratify Mrs. Kathy Morash (of Wallace) as the new Community Representative as of May 16, 2019 on the East Cumberland Lodge Board.

MOTION CARRIED #19-072

6.5 Volunteer Recognition Evening Reminder

Council was asked to confirm with Michelle Herrett their attendance, any food sensitivities, and if they are able to assist with the Volunteer Recognition Evening which is being held Tuesday, May 7th, 2019.

6.6 Remittals

IT WAS MOVED by Councillor Rector seconded by Councillor Palmer to deny the request for a remittal for property at 19038 Hwy 2, Upper Nappan, Assessment Account #01629611.

MOTION CARRIED #19-073

IT WAS MOVED by Councillor Welton seconded by Councillor Gilbert to approve a remittal for interest accumulated in the amount of \$14041.14 for property at 8153 Hwy 366 Linden, Assessment Account #01808222.

MOTION CARRIED #19-074

6.7 RCMP Headquarters and Training Facility Tour

Council decided on the date of June 24, 2019 for Councillor Gilbert to attend a tour of the RCMP Headquarters and Training Facility in Dartmouth.

6.8 Tax Reduction and Exemption Policy

IT WAS MOVED by Councillor Fletcher seconded by Councillor Palmer that Council give notice of intent to consider the adoption of the amended Tax Reduction and Exemption Policy.

Municipality of Cumberland Policy 19-XX
Tax Reduction and Exemption Policy

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1. This Policy is entitled the "Tax Reduction and Exemption Policy".
 2. This Policy shall apply to the properties listed in Schedules "A" and "B" commencing April 1, 2018.
 3. Pursuant to section 71(1) of the *Municipal Government Act*, the properties listed in Schedule "A" to this Policy shall be, subject to sections 4 and 7 of this Policy, exempt from real property taxation.
 4. The tax exemption provided in section 3 shall apply to general tax only; shall not apply to any fire, sewer, street light, village or area rates or charges; and shall only apply to the portion of the property specified in Schedule "A".

5. Pursuant to section 71(2) of the *Municipal Government Act*, the real property tax payable with respect to the properties listed in Schedule “B” to this Policy shall be, subject to sections 6 and 7 of this Policy, reduced to the tax that would otherwise be payable if the property were residential property, inclusive of area rates.
6. The tax reduction provided in Section 5 shall apply only to that portion of the property specified in Schedule “B”.
7. When a property listed in Schedule “A” or “B” ceases to be owned or occupied by the owner indicated in the schedule, or if the property ceases to be occupied for the purpose, which pursuant to section 71(1) and 71(2) of the *Municipal Government Act* enabled the Municipality of Cumberland to include the property in this Policy, the tax exemption or reduction shall cease and the owner(s) of the property shall immediately be liable for the normal real property tax on such property for the portion of the taxation year then unexpired.
8. All previous Tax Reduction and Exemption Policies for the Municipality are hereby repealed.
9. This Policy comes into force upon adoption.

Schedules of the Tax Exemption and Reduction Policy to include the following:

Add to Schedule A

Account 04968808 Land, Malagash Mines	Trustees of the Malagash Mine Community Club	Whole
Account 03309363 Land/walking trail	Greville Bay Citizens for Health and Fitness	Whole
Account # 04634977 Land, Black River Road	Oxford and Area Trails Association	Whole
Account #10743941	Oxford and Area Trails Association	Whole

Remove from Schedule A

Account 00889725 Community Hall, Collingwood	Collingwood Community Hall Association	Whole
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MOTION CARRIED #19-075

6.9 Ban of Single Use Plastics

IT WAS MOVED by Councillor Welton seconded by Councillor Gilbert that a letter be sent to the Minister of the Environment supporting a ban of all single use plastics.

MOTION CARRIED #19-076

6.10 Lead Hand Back-Up position at the Community Centre

IT WAS MOVED by Councillor Williams seconded by Councillor Jackson to approve the creation of a Lead Hand Back-Up position at the Community Centre immediately.

MOTION CARRIED #19-077

6.11 Casual Maintenance Worker Position

IT WAS MOVED by Councillor Williams seconded by Councillor Jackson to approve the creation of a Casual Maintenance Worker position at the Community Centre immediately.

MOTION CARRIED #19-078

6.12 2019 Summer Positions and Programs for Youth

IT WAS MOVED by Councillor Gilbert seconded by Councillor Jackson to approve hiring 16 summer staff positions for the Summer Youth Programs.

MOTION CARRIED #19-079

7. INFORMATION ITEMS

7.1 Lyme Disease Awareness Month

The Warden has proclaimed May 2019 as Lyme Disease Awareness Month in the Municipality of Cumberland.

- 7.3 Community Notice – Annual Vegetation Management Program
CN has advised us their annual vegetation control program will be carried out on CN rail lines in the Province of N.S. from June 24, to July 27, 2019.
- 7.4 Cumberland RCMP First Quarter Report
This document was distributed to Councillor’s mailboxes as information.

8. ADJOURNMENT

- 8.1 The Queen
The meeting was adjourned at 8:16 p.m. The Queen was sung.

Council reconvened at 8:25 p.m. to receive the nominations Committee Report.

Chair Councillor Gilbert provided the following Nominations Committee Report:

The Nominations Committee met May 1, 2019 and the following were nominated and accepted nomination to the Heritage Advisory Committee: Councillor Jackson, Councillor Williams, Councillor Gilbert and Municipal Clerk Brenda Moore.

IT WAS MOVED by Councillor Fletcher seconded by Councillor McLellan to accept the Nominations Committee recommendations and ratify the nominations to the Heritage Advisory Committee.

MOTION CARRIED #19-080

The meeting adjourned at 8:30 p.m.

Warden Allison Gillis

Municipal Clerk Brenda Moore