

MUNICIPALITY OF THE COUNTY OF CUMBERLAD

PUBLIC COMMITTEE OF THE WHOLE

BUDGET MEETING MINUTES

WEDNESDAY, APRIL 10TH, 2019

Councillors Present: Warden Gillis, Councillor Porter, Councillor Welton, Councillor Rector, Councillor Gilbert, Councillor McLellan, Councillor Fletcher, Councillor Rafuse

Staff Present: Rennie Bugley, CAO; Steve Ferguson, Director of Community Development; Andrew MacDonald, Director of Finance; Justin Waugh-Cress, Director of Engineering and Operations; Stephen Ferguson Director of Community Development ; Mike Johnson, Mike Carter, Deana Pike and Cory DeWitt, recording secretary.

Regrets: Deputy Warden vanVulpen, Councillor Chase, Councillor Jackson, Councillor Williams

1. Call to Order:

The meeting was called to order at 5:30 pm by Warden Gillis.

2. Approval of Agenda :

The agenda was approved as circulated with one addition; 2.2 – Introduction by Warden Gillis.

2.2 Jon Eppell was introduced by Justin Waugh-Cress, Director of Engineering and Operations. Jon Eppell is the with the Municipality of the county of Cumberland.

3. Approval of Minutes:

3.1 Minutes of March 13th, 2019 – Moved by Councillor Porter, Seconded by Councillor Rafuse.

3.2 Minutes of March 20th, 2019 - Moved by Councillor Fletcher, Seconded by Councillor Gilbert.

4. Business Items:

4.1 Capital Investment Plan (CIP) and Five Year Capital Budget :

The CIP Committee finalized the draft CIP and Five Year Capital budget on April 3, 2019. Attached in the agenda package was a memo with the Committee's recommendation. Andrew MacDonald, Director of Finance; Justin Waugh-Cress, Director of Engineering and Operation; and Steven Ferguson, Director of Community Development reviewed a 2019/2020 Capital Expenditures document that was distributed to Council for discussion.

4.2 Regional Emergency Measures:

Mike Johnson was in attendance to present the draft REMO 2019/2020 projected budget. Mike reviewed a prepared document and answered questions.

4.3 Fire Protection:

Mike Carter was in attendance to present the Fire Protection Administration and Department budgets for 2019/2020. Mike reviewed a prepared document and answered questions.

4.4 Recreation:

Steve Ferguson reviewed the draft 2019/2020 budget for Community Development and Recreation.

A report was reviewed that detailed Springhill and Parrsboro transition funding and total amount claimed.

4.5 Community Development Association:

A 2019/2020 Salaries and Benefits report was distributed and discussed.

4.6 Recap and Future Meetings:

A memo and report was distributed and reviewed by Andrew. The report included the draft budget showing the mandatory expenditures and RCMP costs for the 2019/2020 fiscal year.

The mandatory expenditures include Assessment services, Corrections, RCMP, J Class Roads, Regional Housing, Regional Library and Education. These costs account for 36% of the total operating budget.

4.7 2019/2020 Long Term Debt Repayments Schedules

A budget for long-term debt payments for the 2019/2020 fiscal year was reviewed. A schedule was provided that shows the outstanding debt balance for each borrowing.

4.8 Insurance RFP

An RFP has been issued for Insurance services. Our procurement policy states that this service is to be tendered every 5 years. The closing date is March 21, 2019. Andrew requested that Council consider delegating the authority to issue the RFP for the Audit Committee as the renewal date is April 1, 2019. Welton, Gilbert

A MOTION was made by Councillor Welton and seconded by Councillor Gilbert to give the CAO the authority to award the Insurance RFP.

MOTION CARRIED

4.9 Wentworth Recreation Centre

A memo was distributed by Vicki Weaver discussing the Wentworth Recreation Centres request for partnership. This request will not cost the Municipality money, it is only to allow the grant money from Farm Credit Canada AgriSpirit Fund to be deposited.

A MOTION made by Councillor Gilbert seconded by Councillor Welton to agree to partnering with the Worth Recreation Centre on the Farm Credit Canada AgriSpirit Fund application.

MOTION CARRIED

5. Adjournment: The meeting was adjourned at 8:40pm.