

**Municipality of the County of Cumberland**

**Committee of the Whole (COW) Budget Meeting**

**Wednesday, May 8<sup>th</sup>, 2019**

**Councillors Present:** Warden Gillis, Deputy Warden vanVulpen, Councillor Porter, Councillor Fletcher, Councillor Welton, Councillor Palmer, Councillor Rector, Councillor Gilbert, Councillor McLellan, Councillor Williams, Councillor Jackson, Councillor Rafuse

**Staff Present:** Andrew MacDonald, Director of Finance; Steven Ferguson, Director of Community Development; Melanie Prendergast, Community Development Administrative Assistant; Justin Waugh-Cress, Director of Engineering and Operations; Cory DeWitt, Receptionist/Cashier, recording secretary

**Regrets:** Rennie Bugley, CAO; Councillor Chase (Maternity Leave)

**Note:** Paul Porter left the meeting at 6:45pm and returned around 8:00pm.

**1. Call to Order:** The meeting was called to order at 5:06p.m. by Warden Gillis.

**2. Administrative and Procedural Issues:**

2.1 Approval of Agenda Dated Wednesday, May 08<sup>th</sup>, 2019: The agenda was approved as circulated with one addition; 3.7 – Heritage Report by Councillor Gilbert under Section 3 Business Issues.

2.2 Approval of Minutes Dated Wednesday, April 23<sup>rd</sup>, 2019.

**Moved by Councillor Fletcher, Seconded by Councillor Rafuse.**

**3. Business Issues:**

**3.1 Updated Annual Grants Budget Review:**

An updated spreadsheet of the 2019/2020 Annual Grants was recently distributed to Councillors and was reviewed and Committee of the Whole (COW) recommendations given at this meeting.

**3.2 Community Development and Recreation:**

Steve Ferguson, Director of Community Development; reviewed the draft 2019/2020 budget for Community Development and Recreation in Parrsboro, Springhill and Upper Nappan.

1. A motion was made by Councillor Rafuse to leave the current figures alone in the current draft 2019/2020 Grants Budget; being subject to change at a later date totaling \$535,873.19.

**Moved by Councillor Rafuse, Seconded by Councillor Jackson.**

**Motion Carried.**

### **Recreation Administrations:**

#### **Parrsboro Recreation Administration**

2. A motion was made by Councillor Welton to decrease the 2019/2020 recreation budget in Parrsboro by \$5,000.00 which covers the allowance for fireworks.

**This motion was defeated.**

3. A motion was made by Councillor Rafuse to include \$117,400.00 in the draft 2019/2020 budget for Parrsboro Recreation Administration.

**Moved by Councillor Jackson, Seconded by Councillor Fletcher.**

**Motion Carried.**

#### **Springhill Recreation Administration**

4. A motion was made by Councillor Fletcher to include \$347,090.00 in the draft 2019/2020 budget for Springhill Recreation Administration.

**Moved by Councillor Fletcher, Seconded by Councillor Jackson.**

**Motion Carried.**

#### **Rural Recreation Administration**

5. A motion was made by Deputy Warden vanVulpen to include \$579,566.00 in the draft 2019/2020 budget for Rural Recreation Administration.

**Moved by Deputy Warden vanVulpen, Seconded by Councillor Fletcher.**

**Motion Carried.**

### **Programs:**

#### **Parrsboro Programs**

6. A motion was made by Councillor Fletcher to reduce the Parrsboro Programs budget by \$1,000.00.

**Moved by Councillor Fletcher, Seconded by Councillor Palmer.**

**Motion Carried.**

**Springhill Programs**

7. A motion was made by Councillor Jackson to include \$53,206.00 in the draft 2019/2020 budget for Springhill Programs.

**Moved by Councillor Jackson, Seconded by Councillor Williams.**

**Motion Carried.**

**Teen Centre Programs**

8. A motion was made by Councillor Williams to include \$27,883.00 in the draft 2019/2020 budget for Teen Centre Programs.

**Moved by Councillor Williams, Seconded by Councillor Porter.**

**Motion Carried.**

**Other:**

**Community Buildings – Joggins**

9. A motion was made by Councillor McLellan to include \$6,416.00 in the draft 2019/2020 budget for Community Buildings in Joggins.

**Moved by Councillor McLellan, Seconded by Councillor Rector.**

**Motion Carried.**

**Community Buildings – Springhill Seniors**

10. A motion was to include \$13,904.00 in the draft 2019/2020 budget for Community Buildings – Springhill Seniors.

**Moved by Fletcher, Seconded by Councillor Jackson.**

**Motion Carried.**

**Community Buildings – Springhill Miner's Hall**

11. A motion was made by Councillor Fletcher to include \$5,396.00 in the draft 2019/2020 budget for Springhill Miner's Hall.

**Moved by Councillor Fletcher, Seconded by Councillor Jackson.**

**Motion Carried.**

**Cultural Buildings- Cape Dor**

12. A motion was made by Councillor Fletcher to include \$284.00 in the draft 2019/2020 budget for the Cap Dor Building.

**Moved by Councillor Fletcher, Seconded by Councillor Rector.**

**Motion Carried.**

**Cultural Buildings – Joggins Fossil**

13. A motion was made by Deputy Warden vanVulpen to include \$44,785.00 in the draft 2019/2020 budget for Joggins Fossil Building.

**Moved by Deputy Warden vanVulpen, Seconded by Councillor Fletcher.**

**Motion Carried.**

**Other Buildings – Former Schools**

14. A motion was made by Councillor McLellan to include \$8,000.00 in the draft 2019/2020 budget for Former Schools

**Moved by Councillor McLellan, Seconded by Councillor Fletcher.**

**Motion Carried.**

**Glooscap Campground:**

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15. A motion was made by Councillor Fletcher to include \$99,041.00 in the draft 2019/2020 budget for the Glooscap Campground.

**Moved by Councillor Fletcher, Seconded by Councillor Porter.**

**Motion Carried.**

**Parks:**

### **Springhill Park**

16. A motion was made by Councillor Fletcher to include \$46,061.00 in the draft 2019/2020 budget for the Springhill Park.

**Moved by Councillor Fletcher, Seconded by Councillor Williams.**

**Motion Carried.**

### **Springhill Arena:**

17. A motion was made by Councillor Williams to include 612,076.00 in the draft 2019/2020 budget for the Springhill Arena.

**Moved by Councillor Williams, Seconded by Councillor Jackson.**

**Motion Carried.**

### **Springhill Arena, Bar, and Canteen:**

#### **Springhill Arena Bar**

18. A motion was made by Councillor Jackson to include \$12,125.00 in the draft 2019/2020 budget for the Springhill Arena Bar Campground.

**Moved by Councillor Jackson, Seconded by Councillor Williams.**

**Motion Carried.**

#### **Springhill Canteen**

19. A motion was made by Councillor Fletcher to include \$30,275.00 in the draft 2019/2020 budget for the Springhill Canteen.

**Moved by Councillor Fletcher, Seconded by Councillor Jackson.**

**Motion Carried.**

#### **20. Springhill Catering**

A motion was made by Councillor Fletcher to include \$8,500.00 in the draft 2019/2020 budget for the Springhill Canteen.

**Moved by Councillor Fletcher, Seconded by Councillor Rafuse.**

**Motion Carried.**

### **Community Economic Development:**

21. A motion was made by Councillor Fletcher to include \$464,420.00 in the draft 2019/2020 budget for Community Economic Development.

**Moved by Councillor Fletcher, Seconded by Councillor Jackson.**

**Motion Carried.**

### **Community Economic Development Administration:**

22. A motion was made by Deputy Warden vanVulpen to include \$191,245.00 in the draft 2019/2020 budget for the Community Economic Development Association.

**Moved by Deputy Warden vanVulpen, Seconded by Councillor Rector.**

**Motion Carried.**

### **Springhill Library:**

23. A motion was made by Councillor Rector to include \$24,115.00 in the draft 2019/2020 budget for the Springhill Library.

**Moved by Councillor Rector, Seconded by Councillor Williams.**

**Motion Carried.**

### **Springhill Crossing Guard:**

24. A motion was made by Councillor Rector to include \$59,620.00 in the draft 2019/2020 budget for the Springhill Crossing Guard.

**Moved by Councillor Rector, Seconded by Councillor Palmer.**

**Motion Carried.**

### **3.3 Public Works and Operations Budget**

Justin Waugh-Cress, Director of Engineering and Operations; reviewed the draft 2019/2020 budget for Public Works and Operations.

### **Operations:**

#### **Engineering**

25. A motion was made by Councillor Williams to include \$319,627.00 in the draft 2019/2020 budget for Engineering.

**Moved by Councillor Williams, Seconded by Councillor Jackson.**

**Motion Carried.**

**Joint Occupational Health and Safety**

26. A motion was made by Councillor Palmer to include \$17,100.00 in the draft 2019/2020 budget for Joint Occupational Health and Safety.

**Moved by Councillor Palmer, Seconded by Councillor Fletcher.**

**Motion Carried.**

**Ed Fullerton Building**

27. A motion was made by Councillor Fletcher to include \$132,024.00 in the draft 2019/2020 budget for the ED Fullerton Building.

**Moved by Councillor Fletcher, Seconded by Councillor Rafuse.**

**Motion carried.**

**Springhill Service Centre Building**

28. A motion was made by Deputy Warden vanVulpen to include \$170,364.00 in the draft 2019/2020 budget for the Spinghill Service Centre Building.

**Moved by Deputy Warden vaVulpen, Seconded by Councillor Jackson.**

**Motion Carried.**

**Parrsboro Service Centre Building**

29. A motion was made by Councillor Rafuse to include \$33,700.00 in the draft 2019/2020 budget for the Parrsboro Service Centre Building.

**Moved by Councillor Rafuse, Seconded by Councillor Jackson.**

**Motion Carried.**

**Bylaw Enforcement**

30. A motion was made by Councillor Rector to include \$210,795.00 in the draft 2019/2020 budget for Bylaw Enforcement.

**Moved by Councillor Rector, Seconded by Councillor Rafuse.**

**Motion Carried.**

### **Animal Control**

31. A motion was made by Councillor Fletcher to include \$25,000.00 in the draft 2019/2020 budget for Animal Control.

**Moved by Councillor Fletcher, Seconded by Councillor Jackson.**

**Motion Carried.**

### **Solidwaste Administration**

32. A motion was made by Councillor Williams to include \$3,000.00 in the draft 2019/2020 budget for the Solidwaste Administration.

**Moved by Councillor Williams, Seconded by Deputy Warden vanVulpen.**

**Motion Carried.**

### **Transfer Stations**

33. A motion was made by Councillor Williams to include \$194,286.00 in the draft 2019/2020 budget for Transfer Stations.

**Moved by Councillor Williams, Seconded by Councillor Rafuse.**

**Motion Carried.**

### **Solid Waste Collection**

34. A motion was made by Deputy Warden vanVulpen to include \$1,418,800.00 in the draft 2019/2020 budget for Solid Waste Collection.

**Moved by Deputy Warden vanVupen, Seconded by Councillor Gilbert.**

**Motion Carried.**

### **Landfill Tip Fees**

35. A motion was made by Councillor Fletcher to include \$750,000.00 in the draft 2019/2020 budget for Landfill Tip Fees.

**Moved by Councillor Fletcher, Seconded by Councillor Palmer.**

**Motion Carried.**



### **Unsightly Premises**

36. A motion was made by Deputy Warden vanVulpen to include \$200,000.00 in the draft 2019/2020 budget for Unsightly Premises.

**Motion Carried.**

### **Springhill Public Works Common Cost**

37. A motion was made by Councillor Gilbert to include \$649,808.00 in the draft 2019/2020 budget for the Springhill Public Works Common Cost.

**Moved by Councillor Gilbert, Seconded by Councillor Fletcher.**

**Motion Carried.**

### **Springhill Streets**

38. A motion was made by Councillor Williams to include \$60,315.00 in the draft 2019/2020 budget for the Springhill Streets.

**Moved by Councillor Williams, Seconded by Councillor Jackson.**

**Motion Carried.**

### **Springhill Sidewalk and Curbs**

39. A motion was made by Councillor Fletcher to include \$6,851.00 in the draft 2019/2020 budget for the Springhill Sidewalk and Curbs.

**Moved by Councillor Fletcher, Seconded by Councillor Palmer.**

**Motion Carried.**

### **Springhill Snow Removal**

40. A motion was made by Councillor Rector to include \$126,6838.00 in the draft 2019/2020 budget for the Springhill Snow Removal.

**Moved by Councillor Rector, Seconded by Councillor Jackson.**

**Motion Carried.**

### **Springhill Culvert**

41. A motion was made by Councillor Jackson to include \$5,275.00 in the draft 2019/2020 budget for the Springhill Culvert.

**Moved by Councillor Jackson, Seconded by Councillor Williams.**

**Motion Carried.**

**Springhill Traffic Services**

42. A motion was made by Councillor Fletcher to include \$22,020.00 in the draft 2019/2020 budget for the Springhill Traffic Services.

**Moved by Councillor Fletcher, Seconded by Councillor Williams.**

**Motion Carried.**

**Springhill Sewer System**

43. A motion was made by Councillor McLellan to include \$458,530.00 in the draft 2019/2020 budget for the Springhill Sewer System.

**Moved by Councillor McLellan, Seconded by Councillor Fletcher.**

**Motion Carried.**

**Springhill Storm Water**

44. A motion was made by Councillor Fletcher to include \$6,871.00 in the draft 2019/2020 budget for the Springhill Storm Water.

**Moved by Councillor Fletcher, Seconded by Councillor Williams.**

**Motion Carried.**

**Geothermal Well Springhill Industrial Park**

45. A motion was made by Councillor Fletcher to include \$17,000.00 in the draft 2019/2020 budget for the Geothermal Well Springhill Industrial Park.

**Moved by Councillor Fletcher, Seconded by Councillor Jackson.**

**Motion Carried.**

**Parrsboro Works Common Cost**

46. A motion was made by Councillor Fletcher to include \$357,253.00 in the draft 2019/2020 budget for Parrsboro Works Common Cost.

**Moved by Councillor Fletcher, Seconded by Councillor Williams.**

**Motion Carried.**

### **Parrsboro Streets**

47. A motion was made by Councillor Rafuse to include \$54,127.00 in the draft 2019/2020 budget for Parrsboro Streets.

**Moved by Councillor Rafuse, Seconded by Councillor Fletcher.**

**Motion Carried.**

### **Parrsboro Sidewalks and Curbs**

48. A motion was made by Councillor Williams to include \$7,000.00 in the draft 2019/2020 budget for Parrsboro Sidewalks and Curbs.

**Moved by Councillor Williams, Seconded by Councillor Fletcher.**

**Motion Carried.**

### **Parrsboro Snow Removal**

49. A motion was made by Councillor Williams to include \$91,541.00 in the draft 2019/2020 budget for Parrsboro Snow Removal.

**Moved by Councillor Williams, Seconded by Councillor Rector.**

**Motion Carried.**

### **Parrsboro Traffic Services**

50. A motion was made by Councillor Rector to include \$12,000.00 in the draft 2019/2020 budget for Parrsboro Traffic Services.

**Moved by Councillor Rector, Seconded by Councillor Gilbert.**

**Motion Carried.**

### **Parrsboro Sewer System**

51. A motion was made by Deputy Warden vanVulpen to include \$556,893.00 in the draft 2019/2020 budget for the Parrsboro Sewer System.

**Moved by Deputy Warden vanVulpen, Seconded by Councillor Rafuse.**

**Motion Carried.**

### **Rural Sewer System**

52. A motion was made by Councillor Rector to include \$628,456.00 in the draft 2019/2020 budget for the Rural Sewer System.

**Moved by Councillor Rector, Seconded by Councillor Gilbert.**

**Motion Carried.**

### **Septage Treatment Facility**

53. A motion was made by Councillor Rector to include \$103,742.00 in the draft 2019/2020 budget for the Rural Septage Treatment Facility.

**Moved by Councillor Rector, Seconded by Councillor Williams.**

**Motion Carried.**

### **Public Water Fountains**

54. A motion was made by Councillor Fletcher to include \$3,134.00 in the draft 2019/2020 budget for Public Water Fountains.

**Moved by Councillor Fletcher, Seconded by Councillor Williams.**

**Motion Carried.**

### **Rural Roads**

55. A motion was made by Councillor Jackson to include \$232,129.00 in the draft 2019/2020 budget for Rural Roads.

**Moved by Councillor Jackson, Seconded by Councillor Williams.**

**Motion Carried.**

### **Building Inspection**

56. A motion was made by Councillor Palmer to include \$509,503.00 in the draft 2019/2020 budget for Building Inspection.

**Moved by Councillor Palmer, Seconded by Councillor Rafuse.**

**Motion Carried.**

**Note: Council was asked to vote on allowing Maggie Pitts to hire a GIS summer student. If consensus was reached it would allow the position to be posted.**

**Consensus reached.**

**Objections: Councillor Rector, and Councillor Gilbert.**

### **3.4 General Government Services**

Andrew MacDonald, Director of Finance; reviewed the draft 2019/2020 budget for General Government Services.

#### **Council**

57. A motion was made by Councillor Fletcher to include \$504,349.00 in the draft 2019/2020 budget for Council.

**Moved by Councillor Fletcher, Seconded by Councillor Jackson.**

**Motion Carried.**

#### **General Administration**

58. A motion was made by Deputy Warden vanVulpen to include \$868,661.00 in the draft 2019/2020 budget for the Parrsboro Sewer System.

**Moved by Councillor Palmer, Seconded by Councillor Welton.**

**Motion Carried.**

#### **Financial Management**

59. A motion was made by Councillor Rafuse to include \$2,155,105.00 in the draft 2019/2020 budget for Financial Management.

**Moved by Councillor Rafuse, Seconded by Councillor Jackson.**

**Motion Carried.**

#### **Taxation**

60. A motion was made by Councillor Gilbert to include \$608,000.00 in the draft 2019/2020 budget for Taxation.

**Moved by Councillor Gilbert, Seconded by Deputy Warden vanVulpen.**

**Motion Carried.**

#### **Informational Technology**

61. A motion was made by Councillor Williams to include \$251,758.00 in the draft 2019/2020 budget for Informational Technology.

**Moved by Councillor Williams, Seconded by Councillor Fletcher.**

**Motion Carried.**

### **Wellness Program**

62. A motion was made by Councillor Williams to include \$16,000.00 in the draft 2019/2020 budget for the Wellness Program.

**Moved by Councillor Williams, Seconded by Councillor Fletcher.**

**Motion Carried.**

### **Assessment Services**

63. A motion was made by Councillor Palmer to include \$536,244.00 in the draft 2019/2020 budget for Assessment Services.

**Moved by Councillor Palmer, Seconded by Councillor Williams.**

**Motion Carried.**

### **Transition**

64. A motion was made by Councillor Fletcher to include \$241,120.00 in the draft 2019/2020 budget for Transition Funding.

**Moved by Councillor Fletcher, Seconded by Councillor Gilbert.**

**Motion Carried.**

### **Streetlights**

65. A motion was made by Councillor Fletcher to include \$369,495.00 in the draft 2019/2020 budget for Streetlights.

**Moved by Councillor Fletcher, Seconded by Councillor Rafuse.**

**Motion Carried.**

### **Upper Nappan Water**

66. A motion was made by Councillor McLellan to include \$9,874.00 in the draft 2019/2020 budget for Upper Nappan Water.

**Moved by Councillor McLellan, Seconded by Councillor Rafuse.**

**Motion Carried.**

### **Pugwash Water Supply**

67. A motion was made by Deputy Warden vanVulpen to include \$249,100.00 in the draft 2019/2020 budget for Pugwash Water Supply.

**Moved by Deputy Warden vanVulpen, Seconded by Councillor Rafuse.**

**Motion Carried.**

### **River Hebert/Pugwash Village Commissions**

68. A motion was made by Councillor Fletcher to include \$204,606.00 in the draft 2019/2020 budget for the River Hebert/Pugwash Village Commissions.

**Moved by Councillor Fletcher, Seconded by Councillor Gilbert**

**Motion Carried.**

### **3.5 Draft Preliminary Full Operating Budget**

Andrew Ferguson, Director of Finance; reviewed the Draft 2019/2020 Preliminary Full Operating Budget. This was presented as a discussion piece and Council is now aware that they are facing a deficit of \$214,061.00 to balance the budget. Options will be discussed at the next meeting.

### **3.6 Date of Next Meeting**

**The next Committee of the Whole Budget meeting was scheduled for Monday May 13<sup>th</sup>, 2019 at 5:00p.m. in the Council Chambers.**

### **3.7. Heritage Report**

**This item could not be discussed as it was a meeting and not a Public Council Session.**

**4. Adjournment:** The meeting was adjourned at 8:45p.m. by Warden Allison Gillis.