

1. CALL TO ORDER1.1 O' Canada

Warden Al Gillis called the July 17, 2019 Council session of the Municipality of the County of Cumberland to Order at 6:05 p.m. The meeting was held in the council chambers of the E.D. Fullerton Municipal Building, Upper Nappan. O'Canada was sung.

1.2 Roll Call

Municipal Clerk, Brenda Moore, called the roll with the following Councillors present: Councillor Paul Porter, Deputy Warden Joe Van Vulpen, Warden Allison Gillis, Councillor Lynne Welton, Councillor Barbara Palmer, Councillor Dan Rector, Councillor Ernie Gilbert, Councillor Mike McLellan, Councillor Don Fletcher, Councillor Doug Williams, Councillor Maryanne Jackson and Councillor Norman Rafuse.

Absent: Councillor Marlon Chase.

Staff present: Rennie Bugley, Chief Administrative Officer; Andrew MacDonald, Director of Finance; Justin Waugh-Cress, Director of Engineering and Operations; Stephen Ferguson, Director of Community Development; Will Balsler, Junior Planner and Engagement coordinator; Michelle Byers, Community Economic Development Coordinator; Stephanie Moreau, Tourism Development Officer; Eric Levy, Manager of Organizational Development & Innovation; Jon Epell, Operations Manager; and Brenda Moore, Municipal Clerk who recorded the meeting.

The Warden Welcomed our Municipal Advisor Jason Haughn

2. ADMINISTRATIVE AND PROCEDURAL ISSUES2.1 Approval of Agenda

The agenda was approved with the following changes and additions:

5.3 This was combined with 2.5

Additions

6.5 Social Committee Yearly Funding

6.6 Supply & Delivery of Four Stream Solid Waste Sorting Stations

6.7 Springhill Service Centre Renovations

6.8 Flag Pole at the former River Hebert Elementary School

2.2 Approval of Minutes of July 3, 2019 Council meetings.

IT WAS MOVED by Councillor Palmer seconded by Councillor Rafuse to approve the minutes of the July 3, 2019 Council meeting.

MOTION CARRIED

2.3 Action List(s) from July 3, 2019 Council meetings.

The Actions lists were will be distributed at the July 31, 2019 meeting.

2.4 Delegations, Presentations, Petitions

(i) UNESCO Geopark Project –

Dr. John Calder introduced himself and gave Council a brief update on the progress of the Cliffs of Fundy Aspiring Geopark.

2.5 Public Hearing

(i) Land Use By-Law Amendment

Warden Gillis called the Public Hearing to order at 6:23 p.m. Warden Gillis asked if any written submissions had been received for or opposing the Amendment to the Land Use By-Law. There were none. Warden Gillis then called for comments for or opposing the Amendment to the Land Use By-Law from the gallery. Hearing none Warden Gillis closed the hearing at 6:25 p.m.

IT WAS MOVED by Councillor Jackson seconded by Councillor Williams to adopt the Amendment to the Land Use By-Law.

Municipality of the County of Cumberland

Amendment to the

Land Use By-Law 19-xx

An amendment to Schedule A of the Land Use Bylaw, changing the zoning of PID 25480625 from Rural Industrial (IRur) to Rural Resource (Rsrc).

**MOTION CARRIED****3. STRATEGIC PRIORITIES ISSUES**

There are no strategic priority issues for today's meeting.

4. MAJOR ORGANIZATIONAL ISSUES**4.1 RCMP Contract**

A memo from the RCMP Management Advisory Board was included in the meeting material. This memo contained a motion from their July 2019 meeting requesting Council to re-visit the decision to reduce the number of RCMP members in Cumberland.

5. ORGANIZATIONAL POLICY/BY-LAW ISSUES**5.1 Reimbursement Policy for Members of Council and CAO**

A copy of the Draft Policy was included in the meeting material. CAO Rennie Bugley suggested that Council discuss this policy further and bring it back to Council at a later date. Mr. Bugley brought up several suggestions and questions regarding parts of the policy.

Take out the part that is covered in the CAO employment agreement

Advances for Councillors take out

The policy needs additional information put in regarding reimbursement for attending events functions and announcements

Clarify in some way, who would be eligible for reimbursement of expenses for attending these events

It was the consensus of Council to bring the draft policy to a future meeting for discussion

- 5.2 Property Assessed Clean Energy Program (PACE) Policy
IT WAS MOVED by Councillor Porter seconded by Councillor Fletcher to adopt the Property Assessed Clean Energy Program Policy.

Property Assessed Clean Energy Program Policy

Citation

1. This Policy is entitled the Property Assessed Clean Energy Program Policy.

Purpose

2. This policy identifies the eligible types of Clean Energy Upgrades that may be financed by the Municipality of the County of Cumberland through the Property Assessed Clean Energy Program By-Law and establishes the program financing details.

Definitions

3. In This Policy unless the context otherwise requires:
 - a. "Municipality" means the Municipality of the County of Cumberland
 - b. "PACE" means Property Assessed Clean Energy;
 - c. "Table 1" means the PACE Program Clean Upgrade Types and Evaluation or Standard Table

Evaluation

4. Table 1 (The PACE Program Clean Energy Upgrade Types and Evaluation or Standard) lists the eligible Clean Energy Upgrade types that may be financed. Each type of upgrade must be evaluated by a specific energy evaluation procedure and may need to conform to a particular energy standard, which is identified beside each upgrade type. The required evaluation procedure or standard ensures that the upgrade is studied from an energy science perspective, and that a definable energy benefit is determined.
5. In administering this Policy, the Municipality will ensure that any Clean Energy Upgrades requested by property owners to be financed through the PACE program are identified as being eligible types in Table 1. Furthermore, the Municipality will ensure that for each requested upgrade, the required evaluation procedure or standard has been met and that a definable energy benefit has been determined or recommended by a qualified energy professional. These minimum conditions must be met before permitting a requested upgrade to be financed on the subject property.

Financing Details

6. The ability to approve financing for Clean Energy Upgrades on specific properties may be subject to further restrictions through the conditions set out in the PACE By-Law and the PACE Customer Agreement.
7. Interest will be charged on PACE charges at a rate of municipal cost of borrowing plus 2%.
8. The maximum number of homes entering this program is 10 per year. The Maximum Eligible Amount is \$15,000 for homes with full assessed property values of less than or equal to \$150,000. For homes with full assessed property values of more than \$150,000, the Maximum Eligible Amount is lesser of \$25,000 or 10% of the full assessed property value.

PACE Program Clean Energy Upgrade Types and Evaluation or Standard

Table 1 Clean Energy Upgrade Type	Required Evaluation or Standard
1. Insulation for ceilings, floors, main walls, knee walls, foundation walls, foundation headers, foundation slabs, and crawlspaces	Home Energy Assessment
2. Draft proofing including caulking, weather stripping, and duct sealing	Home Energy Assessment
3. Exterior doors	Home Energy Assessment
4. Exterior windows	Home Energy Assessment
5. Domestic Hot Water Tanks	Home Energy Assessment
6. Drain Water Heat Recovery Systems	Home Energy Assessment
7. Heat Pumps	Home Energy Assessment
8. Wood & Pellet Heating Systems	Home Energy Assessment
9. Exhaust Ventilation	Home Energy Assessment
10. Balanced Heat Recovery Ventilation	Home Energy Assessment
11. Electric Vehicle Charging Stations	Home Energy Assessment and Time-Of-Day Savings Assessment
12. Electric Thermal Storage (ETS) Systems	Home Energy Assessment and Time-Of-Day Savings Assessment
13. Solar Hot Water Systems	Home Energy Assessment and Solar Potential Site Assessment
14. Solar Hot Air Systems	Home Energy Assessment and Solar Potential Site Assessment
15. Solar Photovoltaic Systems	Home Energy Assessment and Solar Potential Site Assessment
16. Swimming Pool Heating & Circulation Systems	Home Energy Assessment, Existing Load Assessment, and Solar Potential Site Assessment
17. Supplementary work required to successfully complete the above listed upgrades. This may include but is not limited to removal of existing equipment or components, repairs and maintenance required, installation of vapour barriers and other water controls and freeze protection, testing and abatement of asbestos and vermiculite, and electrical upgrades.	Home Energy Assessment

MOTION CARRIED

6. BUSINESS ISSUES

6.1 Employee Appreciation Night

Staff provided a memo which was included in your package outlining our 2nd Annual Employee Recognition Event.

6.2 Funding for Tourism Strategy Implementation

IT WAS MOVED by Councillor Fletcher seconded by Councillor Welton to approve the Municipality of Cumberland’s Cost Share amount to support the design and development of a unified regional tourism brand, marketing strategy and website of the Cumberland Regional Tourism Strategy.

	Cost Share	Total Project	Year 10 75%	Year 2-25%
Mun. of Cumberland	34.73%	\$60,783	\$45,587	\$15,196

MOTION CARRIED

- 6.3 Cape d'Or Strategic Plan Funding Announcement
Included in your meeting material was the news release regarding the amounts of Federal, Provincial and Municipal funding awarded on Monday, July 8th, 2019 to the Cape d'Or Strategic Plan.

- 6.4 Occupational Health and Safety Information Session(s)
IT WAS MOVED BY Councillor Fletcher seconded by Councillor Palmer that Occupational Health and Safety Information Sessions that are taking place on July 29th at the Springhill Community Centre are a Council approved function for which mileage expenses will be reimbursed.

MOTION CARRIED

IT WAS MOVED by Deputy Warden van Vulpen seconded by Councillor Rector that the July 26, 2019 reception for the UNESCO Geopark evaluation committee will be a Council approved function for which mileage expenses will be reimbursed.

MOTION CARRIED

- 6.5 Social Committee Yearly Funding
IT WAS MOVED by Councillor Williams seconded by Councillor Jackson to approve an automatic yearly funding amount of \$4,000 to the Municipality of the County of Cumberland Social Committee beginning immediately, to assist with the cost of providing the annual Staff/Councillor Christmas Party.

MOTION CARRIED

- 6.6 Supply & Delivery of Four Stream Solid Waste Sorting Stations
IT WAS MOVED by Councillor Fletcher seconded by Councillor Jackson to award Tender MCC-1902 to Chandler Sanitation in the amount of \$33,989.80 plus HST.

MOTION CARRIED

- 6.7 Springhill Service Centre Renovations
IT WAS MOVED by Councillor Jackson seconded by Councillor Williams to proceed with the renovation of the Springhill Service Centre using funding as approved from the Letter of Intent originally allocated for By-Law and Policy Review, funds from the Letter of Intent originally allocated for demolition of Town owned buildings, and funds from the Springhill Capital Reserve.

MOTION CARRIED

- 6.8 Flag Pole at the former River Hebert Elementary School
IT WAS MOVED by Councillor McLellan seconded by Councillor Williams to declare the flagpole at the former River Hebert Elementary school surplus and for staff to contact the River Hebert Royal Canadian Legion Branch 14 to inform them they may have it.

MOTION CARRIED

7. INFORMATION ITEMS

- 7.1 Cumberland RCMP Quarterly Update
The quarterly update from Cumberland RCMP was put in Councillors mailboxes.
- 7.2 Municipal Finance Corporation Quarterly Newsletter
The Municipal Finance Corporation's quarterly newsletter was put in Councillors mailboxes.
- 7.3 Joint Municipal Fire Services Committee Bulletin
The June bulletin from the Joint Municipal Fire Services Committee was included in the meeting material.

7.4 Nova Scotia health Authority

Correspondence from the Nova Scotia Health Authority thanking our Council for their leadership in the creation and passing of our Protection from Second-Hand Smoke By-Law is included in your meeting material.

7.5 River Hebert District School

We are in receipt of two thank you letters from the River Hebert District School. The first letter is thanking Council for their grant contribution to the prom and safe grad event and the second is thanking Council for funding a bursary.

8. ADJOURNMENT

8.1 The Queen

The meeting was adjourned at 7:35 p.m. The Queen was sung.

Warden Allison Gillis

Municipal Clerk Brenda Moore