

1. CALL TO ORDER

1.1 O' Canada

Warden Al Gillis called the September 18, 2019 Council session of the Municipality of the County of Cumberland to Order at 6:00 p.m. The meeting was held in the council chambers of the E.D. Fullerton Municipal Building, Upper Nappan. O'Canada was sung.

1.2 Roll Call

Municipal Clerk, Brenda Moore, called the roll with the following Councillors present: Councillor Paul Porter, Deputy Warden Joe Van Vulpen, Warden Allison Gillis, Councillor Lynne Welton, Councillor Barbara Palmer, Councillor Dan Rector, Councillor Ernie Gilbert, Councillor Mike McLellan, Councillor Don Fletcher, Councillor Doug Williams, and Councillor Maryanne Jackson.

Absent: Councillor Marlon Chase, and Councillor Norman Rafuse

Staff present: Rennie Bugley, Chief Administrative Officer; Andrew MacDonald, Director of Finance; Justin Waugh-Cress, Director of Engineering and Operations; Stephen Ferguson, Director of Community Development; Will Balsler, Junior Planner and Development Officer; and Brenda Moore, Municipal Clerk who recorded the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda

The agenda was approved with the following additions and deletions:

Additions: 7.4 Proclamation Right to Know Week
Deletions: 6.4 RFP Snow plow/Salt Truck deferred to next meeting

2.2 Approval of Minutes of September 4, 2019 Council meetings.

IT WAS MOVED by Councillor Williams seconded by Councillor Fletcher to approve the minutes of the September 4, 2019 meeting with an amendment to the motion in 6.7 NSFM Carbon Surcharge Fund Disbursement to read: IT WAS MOVED by Deputy Warden van Vulpen seconded by Councillor Palmer to give authority to Councillor Williams, Councillor Porter, Councillor Rector and Deputy Warden van Vulpen to review applications submitted to the Municipality for the Carbon Surcharge Fund.

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2.3 Action List(s) from September 4, 2019 Council meeting.

Council was brought up to date on the items on the Action Lists.

2.4 Delegations, Presentations, Petitions

EMO Coordinator Mike Johnson was in attendance to answer questions in regard to his report on Hurricane Dorian.

2.5 Public Hearing

Dangerous and Unsightly Premise – 9293 Highway 6, West Pugwash
AAN #02649055, PID #25147232

Warden Gillis called the Public Hearing to order at 6:26 p.m.

Director of Engineering and Operations Justin Waugh-Cress provided a presentation to Council regarding the condition on this property. The Warden called for comments from the property owner and Council. Hearing none the Public hearing was closed at 6:28 p.m.

IT WAS MOVED by Councillor Rector seconded by Councillor Welton to order the demolition of the house on the property at 9293 Highway 6, West Pugwash, AAN #02649055, PID #25147232; and removal of all debris to an approved facility by October 9, 2019.

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3. STRATEGIC PRIORITIES ISSUES

3.1 Financial Condition Indicators —Action Plan

Andrew MacDonald, Director of Finance, provided Council with a brief explanation on the status of an upcoming update on the Financial Conditions Indicators Action Plan.

3.2 Financial Sustainability Strategy

Council gave the following direction to staff on the items listed:

Solid Waste Management Service - Special Collection - Collect cost data

Org Review/Staff Resources – CAO will talk to Municipal Affairs re their assistance and financial contribution to complete an Organizational Review.

Grants to Organizations - Collect Data from other Municipalities for comparison. Bring comparison to Council.

Service Centres – Review services provided, collect data and stats to bring back to Council.

Governance/Size of Council – This item will be covered in 4.1 on agenda.

Reserve Funds – Rennie Bugley, Chief Administrative Officer; Andrew MacDonald, Director of Finance; and Justin Waugh-Cress, Director of Engineering and Operations will review the need for both Operational and Capital Reserves, including Best Practices. Draft Reserve Fund Policies will be provided to Councilors.

Financial Condition Indicators - Reach out for support from Municipal Affairs Bring back a plan to achieve 13 green indicators and the consequences of the steps needed to reach that goal.

Police Service - CAO will talk to the Department of Justice regarding implementation of their recommendations and the fact that it is being held up by Oxford.

4. MAJOR ORGANIZATIONAL ISSUES

4.1 Electoral Boundary Review — Preliminary Engagement Report

Will Balsler, Junior Planner and Development Officer provided an update to Council outlining the process followed to date along with some preliminary results.

5. ORGANIZATIONAL POLICY/BY-LAW ISSUES

There are no organizational policy/bylaw issues for today's meeting.

6. BUSINESS ISSUES

6.1 Financial Statements

Director of Finance, Andrew MacDonald reviewed the Financial Statements that were handed out at the September 4th Council session. Discussion followed.

6.2 Special Council Session

IT WAS MOVED by Councillor Rector seconded by Councillor Fletcher to hold a council meeting Thursday September 26, 2019 at 6:00 p.m. to review draft financial statements and management letter with the Auditors.

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If an in-camera meeting is required staff will advise Councilors and it will start at 5:30 p.m.

Supper will not be served.

6.3 2018/2019 Reserve Transfers

The following is a summary of 2018/2019 Capital projects that exceeded the budgeted transfers:

Project	Budget	Actual	Difference
Glooscap Campground electrical- Gas Tax	\$ 50,000	\$ 50451	\$ 451
Mackenzie Park Water Line- Gas Tax	100,000	134,007	34,007
Mackenzie Park Water Line- Parrsboro Water Depreciation	100,000	134,007	34,007
Tidnish Fire Parking Lot- General Revenue	18,000	19,279	1,279
Energy Authority- Land Purchase- General Revenue	0	32,848	32,848
Parrsboro Wastewater Project- Parrsboro Pre-dissolution reserves	217,000	594,059	377,059
Parrsboro Wastewater Project- Parrsboro Water Depreciation	61,000	130,822	69,822
Leicester Fire Hall-reserves	429,000	497,491	68,491
Totals	\$ 975,000	\$ 1,592,964	\$ 617,964

IT WAS MOVED by Councillor Jackson seconded by Councillor Welton to approve transfers of \$617,964 from reserve/revenue for 2018/2019 as follows:

- \$ 34,458 from gas tax reserves
- \$ 103,829 from Parrsboro water depreciation
- \$ 34,127 from general revenue
- \$ 68,491 from general reserves
- \$ 377,059 from the pre-dissolution reserves of the former Town of Parrsboro.

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The following table summarizes those projects budgeted from general revenue that were not undertaken

Project	Budget	Actual	
Municipal Waste Receptacles	\$ 0	\$ 0	\$ 20,000
—	20,000		20,000
Springhill Seniors Centre Roof	— 50,000	0	— 50,000
Springhill Service Centre Renos	189,000	0	189,000
Tidal Infrastructure Study	— 50,000	0	— 50,000
Totals	\$ 309,000	\$ 0	\$ 309,000

IT WAS MOVED by Deputy Warden van Vulpen seconded by Councillor Fletcher to approve additional transfers to the capital reserves for 2018/19 fiscal in the amount of \$309,000.

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6.4 RFP Award – Plow Truck

This item has been deferred to the next Council meeting.

6.5 Council/Fire Chief Meeting

IT WAS MOVED by Deputy Warden van Vulpen seconded by Councillor Fletcher to hold two meetings of the Fire Department Executive and Council. One meeting will be held for the Northern section and one for the Southern section.

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6.6 NSFM Carbon Fund and Cumberland Carbon Fund Policy
Cumberland Policy

It was agreed that the Municipality will not apply to the NSFM Carbon Fund this year.

There was discussion surrounding the Cumberland Carbon Surcharge Fund Policy. It generates approximately \$900 each year. Council may want to consider an annual contribution to top this fund to \$2,000 each year; consider delegating the administration of this Policy to the Cumberland Energy Authority; and possibly defer the application process and grant approval to July, 2019 and set the amount at \$2,000 to be in compliance with the Policy application date.

6.7 NSFM Fall Conference Attendance

Councillors were asked to confirm their attendance at the upcoming NSFM Conference with Sarah LeBlanc.

6.8 October, November, December and January Council Session Dates

IT WAS MOVED by Councillor Gilbert seconded by Councillor Fletcher to approved Council dates as follows for the months of October, November, and December 2019, and January 2020:

October 2 and 23, 2019;

November 13 and 27, 2019;

December 11, 2019; and

January 15, 2020

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7. INFORMATION ITEMS

7.1 Breathing Air Compressors

Our Fire Protection Services Coordinator provided a summary to Council regarding Breathing Air Compressors currently in the fire departments in the Municipality.

7.2 Solid Waste Matters – CJSMA

The current copy of the above-mentioned publication was included in your meeting material.

7.3 Cumberland Municipal Alcohol Project Committee Minutes of Sept.5, 2019

These minutes will be put in Councillors mailboxes for information.

8. ADJOURNMENT

8.1 The Queen

The meeting was adjourned at 7:46 p.m. The Queen was sung.

Warden Allison Gillis

Municipal Clerk Brenda Moore