

In March of 2020, in response to the Covid 19 Pandemic the Minister of Municipal Affairs and Housing declared that Municipal Councils will not meet in person but will instead hold virtual meetings. Under this order Council of the Municipality of the County of Cumberland held the May 6, 2020 Council video meeting via Zoom.

## 1. CALL TO ORDER

### 1.1 Call to Order

Warden Gillis called the May 6, 2020 Council session of the Municipality of the County of Cumberland to Order at 6:04 p.m. The meeting was held via teleconference.

### 1.2 Roll Call

Brenda Moore, Municipal Clerk called the roll with the following Councillors present: Councillor Paul Porter, Councillor Marlon Chase, Councillor Joe van Vulpen, Warden Al Gillis, Councillor Lynne Welton, Councillor Barbara Palmer, Councillor Dan Rector, Deputy Warden Ernie Gilbert, Councillor Mike McLellan, Councillor Don Fletcher, Councillor Doug Williams, Councillor Maryanne Jackson, and Councillor Norman Rafuse.

Staff present: Rennie Bugley, Chief Administrative Officer; Andrew MacDonald, Director of Finance; Stephen Ferguson, Director of Community Development; Justin Waugh-Cress, Director of Engineering and Operations; Shelley Hoeg Communications and Executive Assistant to the CAO; Allie McCormick, Manager of Organizational Development and Innovation; ; Eric Levy, and Brenda Moore, Municipal Clerk who recorded the meeting.

Media Present: Bill Martin, Six Rivers News  
Darrell Cole, Saltwire

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda

The agenda was approved with the following additions:

- 5.3 COVID 19 Property Tax Financing Policy
- 6.9 Springhill Storm Sewer Replacement
- 6.10 Waiver of interest
- 6.11 Glooscap Campground
- 6.12 CJSMA
- 6.13 Meal Allowance
- 6.14 Roaming Dogs on Fox Ranch Road

### 2.2 (i) Approval of the minutes of the April 15, 2020 Council Minutes

**IT WAS MOVED by Councillor Fletcher seconded by Councillor Welton to approve the minutes of the April 15, 2020 Council Meeting**

**No Objections  
MOTION CARRIED**

### (i) Approval of the minutes of the April 22, 2020 Council Meeting

**IT WAS MOVED by Councillor Jackson seconded by Councillor Palmer to approve the minutes of the April 22, 2020 Council Meeting.**

**No Objections  
MOTION CARRIED**

2.3 Business Arising.

The Action Lists were not included in the meeting material.

2.4 Presentations, Delegations, Petitions

There are no presentations, delegations, or petitions for today's meeting.

**3. STRATEGIC PRIORITIES ISSUES**

There are no strategic priority issues for today's meeting.

**4. MAJOR ORGANIZATIONAL ISSUES**

There are no Major Organizational Issues for today's meeting.

**5. ORGANIZATIONAL POLICY/BY-LAW ISSUES**

5.1 Parental Accommodations for Elected Officials Policy

**IT WAS MOVED by Councillor Welton seconded by Councillor Fletcher to adopt the Parental Accommodations Policy.**

Municipality of Cumberland Policy 20-XX  
Parental Accommodation for Elected Officials Policy

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**Purpose**

1. The Municipality of the County of Cumberland supports Council members taking leave for pregnancy, birth, or adoption, and is committed to supporting elected officials during that time. This Policy establishes the entitlements members of Council have relative to Parental Accommodations, work in a family-supportive environment, and a permitted leave for up to one year.

**Scope**

2. This Policy applies to all Council members of the Municipality of the County of Cumberland who are undertaking a Parental Accommodation, as defined in s.3(aya) *Municipal Government Act* (MGA) for pregnancy, birth of child, or adoption of a child.

**Policy Directives**

3. The Municipality shall take measures to be a family-friendly workplace for all members of Council without limitations, this will include:
  - Promoting and ensuring a workplace culture that supports and encourages families;
  - Supporting balance and respecting boundaries between work and family;
  - Promoting and providing spaces for breastfeeding;
  - Providing space for family care including changing stations in washrooms;
  - Embracing parents bringing their infants to Council and Municipal Committee meetings;
  - Making flexible working arrangements for families at all stages; and
  - Advocating for and accommodating the needs of all families.

**Principle of Non-Penalty**

4. Any member of Council taking a Parental Accommodation shall not be penalized in any way for their absence from Councillor Committee meetings. Without limitation, this includes deductions for missed meetings, salary decreases, any other financial penalty, or exclusions from Council events.

**Notice of Leave**

5. Any Council member planning a Parental Accommodation shall endeavor to provide two weeks' notice of any leave to the Mayor and Municipal Clerk.

**Compensation and Additional Benefits**

6. While on a Parental Accommodation, any member of Council shall continue to receive remuneration as prescribed in Remuneration For Members of Council Policy 15-01. Policy and

any benefits they have opted to receive. That is, any benefits or deductions the member of Council was receiving prior to their Parental Accommodation shall continue while on a Parental Accommodation.

#### **Length of Leave**

7. Any member of Council may take up to 52 consecutive weeks of leave during a pregnancy or leave within a year of a birth or adoption.
8. Per s.17(4)(a) *MGA*, a Mayor or Councillor who is absent for 52 or fewer consecutive weeks due to Parental Accommodation during a pregnancy or leave commenced within a year of a birth or adoption may not be disqualified to serve as Mayor or Councillor.

#### **Determining Responsibilities While on Leave**

9. The member of Council going on leave is entitled to determine their level of involvement during parental leave. This may include attendance at some Councillor Committee meetings, responding to calls or emails, and meeting with constituents.
10. The member of Council is encouraged to submit a signed written commitment to the Mayor and CAO that includes:
  - the processes that will be implemented to ensure that the member of Council's constituents remain represented during parental accommodation leave, which may include another member of Council providing coverage or any other process that the member of Council taking leave determined appropriate; and
  - The duties that the member of Council intends to continue to perform during all or part of the parental accommodation leave.
11. A member of Council may revise their written commitment during parental Accommodation leave by submitting a revised written commitment to the Mayor and CAO.

#### **Interim Representation and Continued Service on Committees**

12. Interim representation on committees shall be arranged prior to Parental Accommodation beginning. The Council member going on leave will determine the need for interim representation on Committees to which they have been appointed. If necessary, the Nominating Committee may assist in arranging interim representation on Committees.
13. The Council member(s) providing interim representation for the member of Council on leave shall also sign the written commitment per section 3.B to confirm their acceptance of responsibilities on behalf of the member taking leave.
14. Per 5.25(1 )(a) *MGA*, any member of Council who goes on Parental Accommodation may not be removed as a member of committees, commissions, and boards.

#### **Leave for Pregnancy Loss**

15. In the case of a pregnancy loss experienced by a member of Council after the 19th week of pregnancy, it shall be the intention of Council to provide a leave of up to 17 weeks. In these cases, leave shall be considered a Parental Accommodation as set out in Section 9 of this Policy.

#### **Responsibilities**

16. Municipal Council will:
  - ensure that the Municipality of the County of Kings has a comprehensive Parental Accommodations Policy in place: and
  - provide for parental supports for elected officials in a way that is consistent with the *MGA* and this Policy, including accepting additional responsibilities if needed.
17. The Chief Administrative Officer will:
  - administer and implement this Policy; and
  - propose amendments to this Policy as needed.

**No Objections  
MOTION CARRIED**

#### 5.2 Remuneration Policy for Members of Council

**IT WAS MOVED by Councillor van Vulpen seconded by Councillor Rafuse to adopt the Remuneration Policy for members of Council Policy for adoption at the May 6, 2020 Council meeting.**

Municipality of Cumberland Policy 20-XX  
Remuneration Policy for Members of Council

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**Title**

1. This Policy is entitled the “Remuneration Policy for Members of Council”.

**Remuneration**

2. The annual remuneration to be paid to the members of Council, effective April 1, 2014:
  - (1) to the Warden, twenty-two thousand, seven hundred and seventy-two dollars (\$22,772) plus an additional stipend in the amount of fifteen thousand, eight hundred and one dollars (\$15,801) for carrying out the duties of the Warden’s office;
  - (2) to the Deputy Warden, twenty-two thousand, seven hundred and seventy-two dollars (\$22,772) plus an additional stipend in the amount of two thousand, two hundred and seventy-eight dollars (\$2,278) for carrying out the duties of the Deputy Warden’s office;
  - (3) to the Councillors, Twenty-two Thousand, Seven Hundred and Seventy-Two Dollars (\$22,772).
3. Effective April 1, 2015 and in each subsequent April, the annual remuneration to be paid to members of Council shall be increased by the average annual change in the Consumer index for Nova Scotia, all items, published by statistics Canada for the preceding year.
4. Annual remuneration shall be paid in 26 instalments.
5. A review of Council remuneration will be conducted prior to 2016/17 budget approval and every 4 years thereafter as part of the Municipality’s compensation reviews.
6. A Council member is eligible to participate in the Municipality’s registered pension plan, subject to the requirement of the plan.

**Remuneration from Appointed Positions**

7. Where a council member is nominated or appointed by the Council to a board, commission or other position or is otherwise appointed as a representative of the Municipality, any remuneration from that position, excluding reimbursement of expenses, to which that council member is entitled shall be paid to the Municipality.

**Reimbursement of Expenses**

8. Members of Council shall be reimbursed for expenses incurred in accordance to the Municipality’s Policy on Council Member Reimbursement for Attending Meetings and Conferences.
9. This Policy is effective upon adoption and replaces any previous Remuneration for Member of Council Policies.

**No Objections  
MOTION CARRIED**

- 5.3 COVID 19 Property Tax Financing Policy  
Andrew MacDonald reviewed the draft COVID 19 Property Tax Financing Policy for Council

**IT WAS MOVED by Deputy Warden Gilbert seconded by Councillor Porter to give notice of Councils intent to consider the Property Tax Financing Policy for adoption at the next Council meeting.**

**COVID-19 Property Tax Financing Plan Policy**

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**Title**

1. This Policy is entitled the “COVID-19 Property Tax Financing Plan Policy.”
2. **Objective:**

The Municipality of the County of Cumberland is concerned about the health and safety of residents. The Municipality of the County of Cumberland recognizes that facilitating the payment of property taxes in installments will better allow Nova Scotians to follow the public health directives endorsed by the Government of Nova Scotia. This Policy responds to that need by establishing a one-time property tax installment payment program for residential and commercial properties negatively affected by the COVID-19 global pandemic.

3. **Authority:**

Sections 111 and 112 of the *Municipal Government Act* give Council the authority to provide for the payment of taxes by installments.

Section 113 of the *Municipal Government Act* allows Council to charge interest for non-payment of taxes when due, at a rate determined by policy.

4. **Scope:**

4.1 Residential - the following owners of residential are eligible to participate in the Program:

4.1.1 An owner of a residential property that is the owner's primary residence, where the owner has experienced financial hardship through a significant reduction in income due to the State of Emergency declared by the Government of Nova Scotia in response to COVID-19, demonstrated through receipt of Provincial or Federal program assistance, or a Record of Employment (ROE) demonstrating layoff from employment after March 1, 2020;

4.1.2 Property owned by a tourism operator registered as a Tourism Operator with Tourism Nova Scotia for the 2019 tourist season (excluding AirBNBs).

4.2 Commercial

4.2.1 Owners of taxable commercial properties who have experienced financial hardship through loss of revenue related to the State of Emergency, and where the property is used as commercial, shopping, office, industrial, farm (cumulative assessment) and has a total taxable 2020 property assessment value equal to or less than two million dollars (\$2,000,000).

4.3 Exclusions

4.3.1 Property owners who have not experienced financial hardship through loss of revenue related to the State of Emergency,

4.3.2 Property owners who have received compensation from Business Interruption Insurance towards the payment of property taxes,

4.3.3 Properties occupied by day care centres in receipt of federal or provincial funding, or those in receipt of other emergency funding,

4.3.4 Properties used for landfill, pipeline, managed forest, parking, and commercial vacant land,

4.3.5 Properties who have an active tax agreement with the Municipality through legislation or bylaw,

4.3.6 Properties owned by non-profit organizations funded by the Municipality or partially exempted, and

4.3.7 All properties managed under payment-in lieu-programs.

#### 4.4 General Requirements

4.4.1 The installment shall be payable by the person or company assessed for the property for the current fiscal year.

4.4.2 To qualify for the tax installment pre-payment plan, the previous year's rates and taxes must be paid in full at the time of application. For greater clarity, an account is not in arrears if it has balance of \$0 or less in respect of prior years, or have a signed payment arrangement and have fulfilled all obligations under the arrangement to that date of application

4.4.3 Property owners wishing to apply to participate in the Program for a property must complete and submit to the Municipality an application in the form attached as Schedule "A" to this policy.

4.4.4 The application deadline for the program is **June 30<sup>th</sup>, 2020**.

### 5. Administration

#### 5.1 Tax Installments

5.1.1 For applications meeting the preceding criteria, property taxes normally due on June 30<sup>th</sup>, 2020 will be eligible for this tax payment installment program.

5.1.2 Program participants will pay tax installments of **\$25 per month for six months**, from the date of the tax bill due date.

5.1.3 Following these six months at \$25 per month, monthly tax installment payments will equal 1/24th of the total taxes eligible for the program, plus the rate of interest determined by the Municipality. These monthly tax installments will continue for 24 months.

5.1.4 The rate of interest for the program will be 1.35% per year.

5.1.5 Interest will be calculated from the date of the tax bill due date to the end of the tax installment payment period.

#### 5.2 Terms of the Program

5.2.1 The Treasurer, or his or her delegate, shall approve qualifying applicants.

5.2.2 Where a property and applicant are qualified for the program, the account must remain in good standing with the Municipality throughout the duration of the program.

5.2.3 Default of payment of an installment when due will result in the following:

5.2.3.1 The balance of outstanding taxes on the applicable property and interest will become immediately due and payable; and

5.2.3.2 The outstanding taxes and interest then owing will become subject to the Municipality's regular rate of interest for overdue taxes of **15 % per annum**

5.2.4 All amounts owing and payable on the property tax account that are not included in the Program, including existing signed payment arrangements, are due on their normal dates and any amounts not paid when due will be subject to the Municipality's regular rate of interest for overdue taxes of **15% per annum**

5.2.5 Payments received by the Municipality from a property owner will first be applied to any installments due under the Program, in priority to any other taxes or other amounts owing by the owner to the Municipality.

## 6. Responsibilities

6.1 Council will:

6.1.1. Monitor the implementation and administration of this policy and make any amendments required for the effective and efficient operation of the Program.

6.2 The Chief Administrative Officer will:

6.2.1 Be responsible for the administration and implementation of this policy and the Program; and

6.2.2 Identify necessary amendments to this policy in consultation with Council and managerial staff and make recommendations accordingly to Council.

### **APPENDIX A**

#### **Application for COVID-19 Property Tax Financing Program**

##### **Residential Property**

Civic address of property: \_\_\_\_\_

Assessment Account Number (as it appears on your tax bill): \_\_\_\_\_

Name of owner (as it appears on your tax bill): \_\_\_\_\_

Mailing address (include civic number): \_\_\_\_\_ Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

I declare that:

- a) I have not received compensation from business interruption insurance toward payment of property taxes in relation to the above property;
- b) The property is not occupied by a daycare centre in receipt of federal or provincial funding or other emergency funding;
- c) The property is not used for a landfill, pipeline, managed forest, or parking, and is not commercial vacant land;
- d) There is no active tax agreement in place with the Municipality with respect to property taxes for the property through legislation or bylaw;
- e) The property is not owned by a non-profit organizations that is funded by the Municipality and the property is not partially exempted from property tax; and
- f) The property is not managed under a payment-in lieu-program.

Complete one of I, II, or III below

**I. Owner-occupied residence**

I also declare that:

- a) I reside in the above property;
- b) I have experienced financial hardship through due to a significant reduction in income as a result of the State of Emergency declared by the Province of Nova Scotia related to COVID-19; and
- c) I am receiving federal or provincial financial assistance related to COVID-19 OR I was laid off from my employment after March 15, 2020.

Dated this \_\_ day of \_\_\_\_\_, 2020. \_\_\_\_\_

Signature of owner

Enclose: Documentation (email, letter, payment statement, or other) showing that you are in receipt of federal or provincial financial assistance related to COVID-19 OR enclose a Record of Employment indicating that you were laid-off from your employment after March 15, 2020.

**II. Registered tourism operator**

I also declare that:

- a) I was a registered Tourism Operator with Tourism Nova Scotia for the 2019 tourist season with respect to the above property;
- b) There is no current agreement in place with the Municipality regarding payment of property taxes;
- c) I have experienced a significant reduction in income from the property as a result of the State of Emergency declared by the Province of Nova Scotia related to COVID-19; and
- d) The property is not used as an AirBnB.

Dated this \_\_ day of \_\_\_\_\_, 2020. \_\_\_\_\_

Signature of owner

Enclose: Documentation showing registration as a Tourism Operator with Tourism Nova Scotia for the 2019 tourist season.

**III. Rental residential property**

I also declare that:

- a) I rent the above property to one or more residential tenants;
- b) I have experienced a significant reduction in income from the property as a result of the State of Emergency declared by the Province of Nova Scotia related to COVID-19;
- c) [any other criteria to qualify for the program for residential rental properties]

Dated this \_\_ day of \_\_\_\_\_, 2020. \_\_\_\_\_

Signature of owner

Enclose: [list of documents and information to show the applicant meets any criteria listed in 4.1.3]

**Application for COVID-19 Property Tax Financing Program**

**Commercial Property**

Civic address of property: \_\_\_\_\_

Assessment Account Number (as it appears on your tax bill): \_\_\_\_\_

Name of owner (as it appears on your tax bill): \_\_\_\_\_

Mailing address (include civic number): \_\_\_\_\_ Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

I declare that:

- g) I have not received compensation from business interruption insurance toward payment of property taxes in relation to the above property;
- h) The property is not occupied by a daycare centre in receipt of federal or provincial funding or other emergency funding;
- i) The property is not used for a landfill, pipeline, managed forest, or parking, and is not commercial vacant land;
- j) There is no active tax agreement in place with the Municipality with respect to property taxes for the property through legislation or bylaw;
- k) The property is not owned by a non-profit organizations that is funded by the Municipality and the property is not partially exempted from property tax; and
- l) The property is not managed under a payment-in lieu-program.

Complete one of I or II below

**I. I also declare that:**

- a) I have experienced financial hardship through loss of revenue of my business or building located on the property as a result of the State of Emergency declared by the Province of Nova Scotia related to COVID-19;
- b) The total taxable 2020 assessed value for the property is equal to or less than \$2,000,000;

Dated this \_\_\_ day of \_\_\_\_\_, 2020. \_\_\_\_\_

Signature of owner

Enclose: [list documents and information that the owner must provide to show they meet any criteria listed in 4.2.1]

**No Objections  
MOTION CARRIED**

**6. BUSINESS ISSUES**

**6.1 3 Year Cost Share Agreement for Subdivision Streets**

A 3-year agreement from the Department of Transportation and Infrastructure for the paving of subdivision streets were included in the meeting material.

**IT WAS MOVED by Councillor Welton seconded by Deputy Warden Gilbert to authorize the Warden and designate to sign the Department of Transportation and Infrastructure Renewal's Three-Year Cost Share Agreement for Subdivision Streets.**

**No Objections  
MOTION CARRIED**

**6.2 Budget Update**

Andrew MacDonald, Director of Finance informed Council it is staff's intention to deliver a package of budget documents to each Councillor's home on Friday. These documents will also contain highlights and narrative on specific budget items as well as options to facilitate Councils decisions regarding adoption of a balanced budget. If Councillors have any questions, they are asked to submit them in advance of the meeting to allow staff to prepare for the Budget Meeting scheduled for May 13, 2020 at 6:00 p.m.

- 6.3 Award of RFP - MCC - 2008 - Supply of One Commercial Cargo Van  
As per authority given to the CAO by motion of Council at the April 1, 2020 Council meeting the CAO has authorized the award of RFP-MCC-2008 - Supply of One Commercial Cargo Van to Dartmouth Dodge in the amount of \$38,500 plus HST.
- 6.4 Financial Support for Funeral Costs of Victims from Cumberland County of the Tragedy that occurred April 18 and 19, 2020  
**IT WAS MOVED by Councillor van Vulpen seconded by Councillor Welton to provide up to \$5,000 for funeral expenses to the families of Cumberland County victims of the April 18 and 19, 2020 tragedy.**
- No Objections  
MOTION CARRIED**
- 6.5 Shinimicas Fire Department Structure Fire Report  
Fire Protection Service Coordinator Mike Carter provided a report to Council regarding the fire at the Shinimicas Fire Department. The following are some of the major highlights from the report.
- Thursday April 24 at approximately 8:45 a call was received from valley dispatch that the Shinimicas Fire Department was on fire.
  - Building and contents a total write off.
  - Investigation results were an electrical short in a control module on the 2004 Sterling pumper.
  - Everything is covered for full replacement value.
  - Loaner PPE and SCBA and assorted tools and other equipment has been acquired by Shinimicas.
- 6.6 Department Updates in Relation to COVID 19  
The Directors and CAO provided updates to Council on actions undertaken by the various Departments in relation to Business Continuity during COVID 19.
- 6.7 Cumberland REMO  
Michael Johnson the REMO Coordinator provided a verbal update on COVID 19 in the Province. Included are some of the highlights.
- on March 15<sup>th</sup> Nova Scotia had 0 cases, but by March 17<sup>th</sup> we had three cases of COVID19.
  - By March 22<sup>nd</sup> the province had declared a state of emergency, the purpose of which was to suspend those sections of the constitution that guaranteed freedom of movement freedom of Association and the like.
  - By March 24<sup>th</sup> all municipalities in Cumberland County began operating virtually with the necessary computers and cell phones set up to maintain essential services and an operating government.
  - Our public works employees were unable to work from home and therefore were placed at a higher risk of contracting COVID-19. I believe it is important to make note of this and recognize the sacrifices made by all who were unable to work from home and made sure essential services continued.
  - By March 25<sup>th</sup>, the United States was quickly becoming the epicenter of COVID-19 and would soon hold 1/3 of the three million cases worldwide.
  - March 25<sup>th</sup>, we had 15 cases by March 28<sup>th</sup> 90 cases an increased by 75. For the week ending April 4<sup>th</sup> 207 cases, an increase by 117 more than double the preceding week and by March the 11<sup>th</sup>, 407 an increase by 200 which is double what we recorded the week before. For the week ending April 18<sup>th</sup> we increased to 606, which was an increase of 200 and the following week by April 25<sup>th</sup> 850 another increase of 244. It was the week ending April 25<sup>th</sup> where things began to change. The very next week by May 2<sup>nd</sup> we

increased to 959 cases, but the increase was only 109 for the week, less than half of what it was the preceding week. So far this week, till today 991 cases only 32 cases in the past four days which if we stay on track by the end of this week, we should see around 50 cases for the week. This clearly shows that we have flattened the curve and we are on our way to successfully managing COVID-19 in Nova Scotia.

- Cumberland County is already beginning to look at the recovery process and what it is going to take to get people back to work at the office.
- the staff at Cumberland County and all of Remo have done an exceptional job in making sure that essential services continue to meet the needs of our residents. Through their sacrifice, ingenuity, adaptability, and the leadership of our senior management and executive, under the most trying of times, we have continued to operate a government. I'd say a job well done but not finished.
- Next week senior management and staff will start discussion on our recovery process with much discussion on what that is going to look like

6.8 Award of T-MCC-2004-Springhili Service Centre Renovations

As per authority given to the CAO by motion of Council at the April 1, 2020 Council meeting the CAO has authorized the award of T-MCC-2004 - Springhill Service Centre Renovations to rcs Construction Inc. in the amount of \$711,431.00 plus HST.

6.9 Springhill Storm Sewer Updates

**IT WAS MOVED BY Councillor Williams seconded by Councillor Jackson to increase the budget for the Springhill Storm Sewer Replacement project \$400,000 to allow a modest construction contingency) and to award the contract for T-MCC-2005 Springhill Storm Sewer Replacement based on the reduced scope of work to Nova Construction Co. Ltd. in the amount of \$379,805.00 plus HST.**

**No Objections  
MOTION CARRIED**

6.10 Waiver of interest

Director of Finance, Andrew Mac Donald provided Council with financial information regarding the decision by Council to waive interest on outstanding taxes and water receivables for the month of March 2020. As well information on the reduction in revenue if the interest on taxes and water receivables was waived for the months of April and May.

**IT WAS MOVED by Councillor Chase seconded by Councillor Welton that due to the COVID-19 pandemic, the Municipality of Cumberland waive interest for the months of March, April, May of 2020 for all outstanding tax and miscellaneous accounts and that accounts that remain outstanding after June 30, 2020 will attract interest.**

**No Objections  
MOTION CARRIED**

**IT WAS MOVED by Councillor Porter seconded by Councillor Palmer that due to the COVID-19 pandemic, the Parrsboro, Pugwash and Springhill Water Utilities and the Municipality of Cumberland waive interest for the months of March, April and May of 2020 for outstanding water accounts and that accounts that remain outstanding after June 30 will attract interest.**

**No Objections  
MOTION CARRIED**

6.11 Glooscap Campground

Stephen Ferguson, Director of Community Development brought council up to date on the situation at the Glooscap Campground and the effect of the Province lifting some of the restrictions on privately owned campgrounds as they apply to only seasonal permanent camper.

**It was the consensus of Council that staff should communicate to the residents the possible effects of the situation and solicit input from the residents and campers in that area; and to bring this item back to Council at the May 20, Council meeting for discussion and decision.**

Staff will receive comments and compile a summary of all concerns and comments and provide this summary to Council prior to the May 20, 2020 Council meeting.

6.12 CJSMA

Councillor Jackson has received calls about waste collection and CJSMA being closed and concern that the CJSMA is not advertising that they are opened on Saturday.

It was explained that CJSMA is attempting a soft opening in order to control the amount of traffic and make sure they have procedures in place to handle the situation within the COVID 19 restrictions and to ensure safety of staff and residents.

Councillor Welton mentioned she has had numerous calls about noise in Wallace where trucks are hauling in large stones to be shipped to PEI. Director of Engineering & Operations, Justin Waugh-Cress informed Councillor Welton the RCMP enforce the County's Noise By-Law.

6.13 Meal Allowance

Councillor Palmer suggested the deduction for meals from Councillor's remuneration be donated to the local food bank since they are not buying meals at this time. Finance has stopped deducting the meal allowance therefore it is a moot point.

6.14 Roaming Dogs on Fox Ranch Road

Councillor Porter expressed concern regarding a couple of roaming dogs near the Fox Ranch Road. The procedure is for residents to call the office during working hours and the RCMP after hours.

**7. INFORMATION ITEMS**

7.1 UARB approval of Number of Polling Districts, Number of Councillors, Boundaries of Polling Districts

The Order and Decision from the Utility and Review Board approving the decreasing the number of polling districts and councillors to 8 and approving the boundaries of our polling districts was received and circulated to Council on April 17<sup>th</sup>.

**ORDER**

**WHEREAS** the Board having heard an application by the Municipality of the County of Cumberland pursuant to s 368 of the Municipal Government Act and having issued its Decision on April 16, 2020;

**IT IS HEREBY ORDERED** that the application is approved as follows:

1. The number of polling districts for the Municipality of the County of Cumberland is set at eight;
2. The number of councillors is set at eight;
3. The boundaries of the polling districts are approved as outlined on the digital maps attached to this Order.

**AND IT IS FURTHER ORDERED** that all provisions of the Municipal Government Act and the Municipal Elections Act and any other acts of the Province of Nova Scotia applying to the preparation for and holding of the regular election of councillors of the Municipality in the year 2020 will be complied with as if the above-noted

changes had been made on the first day of March, 2020, but for all other purposes, such changes shall take effect on the first day of the first meeting of the Council after the election of councillors for the year 2020.

**DATED** at Halifax, Nova Scotia this 16th day of April. 2020.

7.2 Guarantee Borrowing Resolution - Sunset Adult Residential Centre

An approved Guarantee Borrowing Resolution for Sunset Adult Residential Centre in the amount of \$120,000 was received from Municipal Affairs on April 28<sup>th</sup>, 2020.

7.3 Bordertown Biker Bash

Correspondence was received from the Chair of the Bordertown Biker Bash committee advising that they **will** be cancelling the event for 2020 due to Covid 19 concerns and will host next year's BBB the weekend of July 9th to 11<sup>th</sup>.

**8. ADJOURNMENT**

8.1 Adjournment

The meeting was adjourned at 7:49 p.m.

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Warden Allison Gillis

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Municipal Clerk Brenda Moore