

In March of 2020, in response to the Covid 19 Pandemic, the Minister of Municipal Affairs and Housing declared that Municipal Councils will not meet in person but will instead hold virtual meetings. Under this order Council of the Municipality of the County of Cumberland held Council video meetings via Zoom. This meeting was also streamed live on Facebook.

## 1. CALL TO ORDER

1.1 Warden Allison Gillis called the September 30, 2020 Council session of the Municipality of the County of Cumberland to Order at 6:00 p.m.

### 1.2 Roll Call

Municipal Clerk, Brenda Moore, called the roll with the following Councillors present: Councillor Paul Porter; Councillor Marlon Chase; Councillor Joe Van Vulpen, Warden Al Gillis; Councillor Welton, Councillor Barb Palmer, Councillor Dan Rector, Deputy Warden Ernie Gilbert, Councillor Mike McLellan, Councillor Don Fletcher, Councillor Doug; Williams, Councillor Maryanne Jackson; and Councillor Norman Rafuse.

Staff present: Steve Ferguson, Director of Community Development; Andrew MacDonald, Director of Finance; Justin Waugh-Cress, Director of Operations and Public Work; Shelley Hoeg, Communications and Executive Assistant to the CAO; Dannie Sampson, IT; Deana Pike, Manger of Finance; and Brenda Moore, Municipal Clerk who recorded the meeting.

Media representatives present:  
Bill Martin, Six Rivers News;

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda

The agenda was approved with the following additions:

6.5 Cao PDP Committee Report

### 2.2 Approval of the Minutes of the September 16, 2020 Council Meeting

**IT WAS MOVED by Councillor Rafuse seconded by Councillor Fletcher to approve the minutes of the September 16, 2020 Council Meeting.**

**No Objections  
MOTION CARRIED**

### 2.4 Delegations Presentations Petitions

The Executive Secretary to the CAO streamed a video from the Lieutenant Governor of NS to facilitate the presentation of the Lieutenant Governor's award to wsp and the Municipality of Cumberland for the Pugwash Water Supply.

## 3. STRATEGIC PRIORITIES ISSUES

### 3.1 Temporary Borrowing Resolution – Refinance Joggins Sewer

**IT WAS MOVED by Councillor Fletcher seconded by Councillor McLellan to approve the Temporary borrowing Resolution in the amount of \$40,950 to refinance the Joggins Sewer.**

### **MUNICIPAL COUNCIL OF THE MUNICIPALITY OF THE COUNTY OF CUMBERLAND TEMPORARY BORROWING RESOLUTION**

Amount: \$40,950

Refinancing Project: Joggins Sewer

**WHEREAS** Section 66 of the Municipal Government Act provides that the Council of the Municipality of the County of Cumberland subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute; and,

**WHEREAS** clause 66 (4)(b) of the Municipal Government Act authorizes the Municipality to expend funds for the purpose of paying or retiring debentures;

### **BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 66 of the Municipal Government Act, the Council of the Municipality of the County of Cumberland borrow a sum or sums not exceeding forty

thousand, nine hundred and fifty Dollars (\$40,950) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

**THAT** the sum be borrowed by the issue and sale of debentures of the Council of the Municipality of the County of Cumberland to such an amount as the Council deems necessary;

**THAT** the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Town borrow from time to time a sum or sums not exceeding forty thousand, nine hundred and fifty Dollars (\$40,950) in total from any chartered bank or trust company doing business in Nova Scotia;

**THAT** the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon; and

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold.

**No Objections  
MOTION CARRIED**

3.2 Temporary Borrowing Resolution – Shinimicas Fire Hall

**IT WAS MOVED by Councillor van Vulpen seconded by Councillor Palmer to approve the Temporary borrowing Resolution in the amount of \$329,00 for the Shinimicas Fire Hall.**

**MUNICIPAL COUNCIL OF THE MUNICIPALITY OF THE COUNTY OF CUMBERLAND  
TEMPORARY BORROWING RESOLUTION**

Amount: \$329,000

Purpose: Shinimicas Fire Hall

**WHEREAS** Section 66 of the Municipal Government Act provides that the Council of the Municipality of the county of Cumberland, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

**WHEREAS** the Council of the Municipality of the county of Cumberland has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for a capital purpose as identified in their capital budget; and

**WHEREAS** the Council of the Municipality of the County of Cumberland has determined to borrow the aggregate principal amount of three hundred and twenty-nine thousand Dollars (\$329,000) for the purposes of Shinimicas Fire Hall;

**BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 66 of the Municipal Government Act, the Council of the Municipality of the County of Cumberland borrow a sum or sums not exceeding three hundred and twenty-nine thousand Dollars (\$329,000) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

**THAT** the sum be borrowed by the issue and sale of debentures of the Council of the Municipality of the County of Cumberland to such an amount as the Council deems necessary;

**THAT** the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act

and that the Council borrow from time to time a sum or sums not exceeding three hundred and twenty-nine thousand Dollars (\$329,000) in total from any chartered bank or trust company doing business in Nova Scotia;

**THAT** the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon; and

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold.

**No Objections  
MOTION CARRIED**

3.3 July 31, 2020 Revenue and Expenditure Report

Staff provided a general operating fund revenue and expenditure report for the period ending July 31, 2020 for Council's review. The report was included in the meeting material and the Director of Finance, Andrew MacDonald reviewed this report for Council and answered Councillor's questions.

3.4 2019/2020 Audit

The following documents were distributed to Council prior to the meeting.

- i. Management Letter
- ii. Draft 2019/2020 Audited Consolidated Financial Statements
- iii. Draft 2019/2020 Notice to Reader Statements (non-consolidated)
- iv. Recommendation of the Audit Committee

Director of Finance Andrew MacDonald along with Cindy Costin-Fury of the firm Mclsaac-Darragh reviewed these documents for Council.

**IT WAS MOVED by Councillor Jackson seconded by Deputy Warden Gilbert that Council accept the recommendation of the Audit Committee and approve the 2019/2020 Audit Findings Letter, Management Letter, Auditor's Report and Audited Financial Statements as presented to Council at the September 30th Council Meeting under the condition that the Audit Committee is willing to include in the notes to the financial statements as a sequential event. The borrowing resolutions presented earlier in this meeting; Joggins Sewer \$40,950 and Shinimicas Fire Department \$329,000.**

**No Objections  
MOTION CARRIED**

#### 4. MAJOR ORGANIZATIONAL ITEMS

There are no Major Organizational Items

#### 5. ORGANIZATIONAL POLICY/BYLAW ITEMS

##### 5.1 Request for Exemption from Local Improvement Charge

A written request has been received requesting exemption from the Local Improvement Charge. Mr. LeBlanc called into the meeting and pled his case for exemption.

**IT WAS MOVED by Councillor Rafuse seconded by Councillor van Vulpen to deny the application for exemption from the Maccan Water Local Improvement Charge for PID 25068115, 17 Mines Road Maccan.**

**No Objections  
MOTION CARRIED**

##### 5.2 Notice to Consider Adoption – Grant Disclosure Policy

**IT WAS MOVED by Councillor Welton seconded by Deputy Warden Gilbert that Council give notice to all Councillors of intent to consider the Grant Disclosure Policy for adoption.**

#### Municipality of Cumberland Policy Grant Disclosure Policy

#### 1. Purpose

The purpose of the Grant Disclosure Policy (the Policy) is to establish when and how the list of grant recipients from the previous fiscal year, as well as the amounts that were provided, is disclosed to the public as required by Section 65C of the Municipal Government Act:

##### ***Grant disclosure policies***

**65C (1)** *The council shall adopt a policy that requires the municipality to disclose to the public a list of recipients of grants made by the municipality and the amounts of those grants.*

**(2)** *A policy adopted under subsection (1) must include the*

- (a) frequency and timing of disclosure;*
- (b) content to be included in a disclosure; and*
- (c) form in which the disclosure must be made.*

**(3)** *A policy adopted under subsection (1) may include any other matter that the council considers necessary or advisable to carry out effectively the intent and purpose of the policy.*

#### 2. Frequency and Timing of Disclosure

The list of the grant recipients from the previous fiscal year shall be disclosed annually, on or before October 31st.

#### 3. Content to be Included in Disclosure

The following information must be included in the Disclosure:

- The name of the recipient organization;
- the total granted amount; and
- the number of grants received by each organization, if more than 1 (organizations can apply for grants in different categories: Capital, Operations and Maintenance, Programs, Trails, and Special Events).

#### 4. Form in which the Disclosure Must be Made

The content to be included in the Disclosure must be posted on the Municipality's official website and included in at least one Municipal monthly public newsletter.

**No Objections  
MOTION CARRIED**

**6. BUSINESS ISSUES**

6.1 Dr. Carson & Marion Murray Community Centre Operations and Maintenance

**IT WAS MOVED** by Councillor Williams seconded by Councillor Jackson that the budget for casual maintenance staff for the Dr. Carson and Marion Murray Community Centre for fiscal 2020/21 be increased by \$37,019 to \$344,733, and that an additional Community Centre Casual Maintenance worker be hired.

**No Objections  
MOTION CARRIED**

6.2 Grant Request – Wallace Area Community Centre Society

**IT WAS MOVED** by Councillor Fletcher seconded by Councillor Palmer to approve a grant in the amount of \$3,000 for the Wallace Area Community Centre Society. \$371.51 from Regional Funds; \$923 from District 5 and the remaining \$1,705 to come from the replenishment of Regional Funds from the surplus funds available.

**No Objections  
MOTION CARRIED**

6.3 Request to Carry Over Grant Funds from 2019/2020

**IT WAS MOVED** by Councillor Welton seconded by Councillor Palmer that Council approve the carrying over of funds granted for recreational programming at the Oxford Regional Education Centre from 2019-20 to the 2020-21 school year.

**No Objections  
MOTION CARRIED**

6.4 Tax Collection Report for August 2020

A Tax Collection Report up to August 2020 was included in the meeting material and reviewed by the Director of Finance, Andrew MacDonald for Council's information and discussion.

6.5 CAO - PDP Committee Report

The Chair of the CAO - PDP Committee, Councillor Jackson presented the Committee's recommendations to Council.

**IT WAS MOVED** by Councillor Jackson seconded by Councillor Fletcher to approve the updated CAO Employment agreement as presented.

**No Objections  
MOTION CARRIED**

**7. INFORMATION ITEMS**

7.1 Cumberland Public Libraries Monthly Report

The Cumberland Public Libraries Monthly Report was included in the meeting material.

**8. ADJOURNMENT**

8.1 Adjournment

The meeting was adjourned at 7:30 p.m.