

Cumberland Municipal Council

Meeting Minutes

November 29, 2021, 5:30 p.m.

Zoom Meeting

Members Present: Mayor Scott, Deputy Mayor Houghtaling, Councillor Gould, Councillor Gilroy, Councillor Redmond, Councillor Joseph, Councillor McCormick, Councillor Porter, Councillor Goodwin

Staff Present: CAO, Greg Herrett, Municipal Clerk, Shelley Hoeg, Director of Community Development, Steve Ferguson, Director of Finance, Andrew MacDonald, Director of Engineering and Operations, Justin Waugh-Cress, Director of Human Resources and Community Facilities, Allie McCormick, Executive Assistant to Admin, Amanda Kinnear

In March of 2020, in response to the Covid 19 Pandemic, the Minister of Municipal Affairs and Housing declared that Municipal Councils will not meet in person but will instead hold virtual meetings. Under this order Council of the Municipality of the County of Cumberland held Council video meetings via Zoom. This meeting was also streamed live on Facebook.

1. CALL TO ORDER

1.a Territorial Acknowledgement

1.b Roll Call

The Mayor called the November 29, 2021 Council session of the Municipality of the County of Cumberland to Order at 5:30 p.m.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.a Approval of Agenda

IT WAS MOVED by Councillor Gilroy
Seconded by Councillor Gould

TO approve the agenda as presented.

MOTION CARRIED

3. STRATEGIC PRIORITIES ISSUES

3.a Feasibility Study, Proposed Community Centre - Chief Administrative Officer, Greg Herrett

IT WAS MOVED by Councillor Gould

Seconded by Deputy Mayor Houghtaling

To advise the Town of Amherst that the Municipality would like to participate in the feasibility study regarding a proposed new regional community centre and authorize the expenditure of \$20,000 to participate.

MOTION CARRIED

4. MAJOR ORGANIZATIONAL ITEMS

5. ORGANIZATIONAL POLICY/BYLAWS ITEMS

6. BUSINESS ISSUES

6.a Regional Grant Request, River Hebert, Joggins and Area Development Association - Municipal Clerk, Shelley Hoeg-Eaton

There was discussion that a budget item that was anticipated would deplete our Regional Grant Fund, is now being funded through cost savings in electricity and allows for room in our regional funds budget to fund this grant and not run into a deficit for that budget item.

IT WAS MOVED by Councillor Porter

Seconded by Councillor Joseph

To approve a regional grant in the amount of \$18,500 to the River Hebert, Joggins and Area Development Association for a new roof for the Community Centre.

MOTION CARRIED

6.b Approval of Terms of Reference, Inter-Municipal Poverty Reduction Advisory Committee - Chief Administrative Officer, Greg Herrett

IT WAS MOVED by Deputy Mayor Houghtaling
Seconded by Councillor McCormick

To approve the draft Terms of Reference for the Inter-Municipal Poverty Reduction Advisory Committee.

MOTION CARRIED

6.c Parrsboro Storage Unit

Staff were requested to determine if an as built shed is more cost efficient than a prefab shed.

IT WAS MOVED by Councillor Goodwin
Seconded by Councillor Gilroy

that the purchase of a storage shed at a total cost not to exceed \$17,500 including non-recoverable HST be approved.

MOTION CARRIED

6.d Award of Contract - Fire Services Review - Director of Engineering and Operations, Justin Waugh-Cress

IT WAS MOVED by Councillor Redmond
Seconded by Councillor Joseph

Award a contract for RFP-MCC-2108 Fire Service Review to Goudreault Associates for the proposed cost of \$54,000.00 plus HST and authorize the CAO to award optional work identified in the proposal, valued at \$20,000.00 plus HST, if it is determined to be beneficial after further discussion with the proponent.

MOTION CARRIED

7. INFORMATION ITEMS

8. ADJOURNMENT

The meeting adjourned at 5:53 p.m., on motion by Councillor Porter

Mayor Murray Scott

Municipal Clerk Shelley Hoeg