



**PUBLIC COUNCIL SESSION**

**AGENDA PACKAGE**

**For the meeting of**

Date: Wednesday, September 5, 2018

Time: 6:00 p.m.

Place: Council Chambers

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PUBLIC COUNCIL**

**Date: September 5, 2018**

**Time: 6:00 p.m.**

**Council Chambers**

**1. CALL TO ORDER**

- 1.1 O' Canada
- 1.2 Roll Call
- 1.3 Presentation of Chief Scout and Queen Venturer Awards
- 1.4 Introduction of Cumberland RCMP Staff Sgt.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES**

- 2.1 Approval of Agenda
- 2.2 Approval of Minutes of the July 25, 2018 Council Meeting
- 2.3 Action List from the July 25, 2018 Council Meeting
- 2.4 Delegations, Presentations, Petitions
  - (i) Pugwash Rescue Boat – Pugwash Fire Department
  - (ii)
- 2.5 Public Hearings
  - (i) Dangerous and Unsightly Premise – 28 Lisgar Steet, Springhill  
AAN 00158119, PID 25232315
  - (ii) Dangerous and Unsightly Premise – 44 Pleasant Street, Springhill  
AAN 02916592, PID 25240615
  - (iii) Dangerous and Unsightly Premise – 882 Wyvern Road, Wyvern  
AAN 03298027, PID 25094004

**3. STRATEGIC PRIORITIES ISSUES**

There are no strategic priority issues for today's meeting.

**4. MAJOR ORGANIZATIONAL ISSUES**

There are no major organizational issues for today's meeting.

**5. ORGANIZATIONAL POLICY/BYLAWS ISSUES**

**5.1 Flag Policy**

The Flag Policy was amended to create a broader policy that establishes a constant protocol for flying flags on municipal property and municipal flag poles, provide guidelines for use of special purpose flag poles, and amend protocol for when flags will be flown at half-mast. This Policy is included in your meeting material for Council review and discussion.

**Action: If Council is in agreement, a motion to give notice of the intent to consider**

**the Flag Policy for adoption at the September 19, 2018 Council meeting is in order.**

5.2 Sexual Harassment Policy

A draft Sexual Harassment Policy is included in your meeting material for Council review and discussion.

**ACTION: If Council is in agreement, a motion to adopt the Sexual Harassment Policy is in order.**

5.3 Safety Lights Policy

The Safety Lights Policy was amended to reflect changes in the submission process for Councillors to the Emergency Measures Coordinator. This Policy is included in your meeting material for Council review and discussion.

**ACTION: If Council is in agreement, a motion to adopt the Safety Lights Policy is in order.**

5.4 Streetlight Policy

The Streetlight Policy was amended to reflect changes in the streetlight system design, payment of streetlight systems, and additions, modifications, or removal of streetlight strings. This Policy is included in your meeting material for Council review and discussion.

**ACTION: If Council is in agreement, a motion to adopt the Streetlight Policy is in order.**

5.5 Work Clothing Policy

The Work Clothing Policy was amended to reflect changes in conditions for which the Municipality will provide appropriate work clothing to an employee in a fair and consistent manner, and to set out associated responsibilities and procedures. This Policy is included in your meeting material for Council review and discussion.

**ACTION: If Council is in agreement, a motion to adopt the Work Clothing Policy is in order.**

5.6 Fees Policy

As requested by Council at the July 25, 2018 Council meeting, the Fees Policy was amended to reduce variance fees from \$100 to \$0. At the July 25, 2018 Council meeting, Council made a motion to give notice of the intent to consider the Fees Policy for adoption at the September 5, 2018 Council meeting. This Policy is included in your meeting material for Council review and discussion.

**ACTION: If Council is in agreement, a motion to adopt the Fees Policy is in order.**

5.7 Protection from Second-Hand Smoke By-Law

The Protection from Second-Hand Smoke By-Law was created to respect the health, well-being, safety, and protection of persons from second-hand smoke. This By-Law is included in your meeting material for Council review and discussion.

**ACTION: If Council is in agreement, a motion to approve first reading is in order.**

6. **BUSINESS ISSUES**

6.1 Grant Requests

Included in your package is a memo providing a summary of grant requests.

**Action: Motion to approve**

6.2 Casual Crossing Guard Position

A casual position for a crossing guard to be used on an as needed basis is required. Information detailing the position is included in your kit.

**Action: No action required**

6.3 MacKenzie Park neighbourhood watermain replacement

The replacement of the watermain in the MacKenzie Park neighbourhood in Parrsboro was included in the 2018/2019 Capital Budget. A memo detailing this info was previously provided to Council via email. Staff would like to complete this work in the window when the seasonal residents are not present and avoid another season of boil water advisories.

**Action: Motion to approve the replacement of the watermain in the MacKenzie Park neighbourhood**

6.4 Land Acquisition – 89 Two Island Road, Parrsboro

Staff were directed to investigate the option of purchasing property located at 89 Two Island Road, in order to secure beach access to the popular tourist destination, Wassun's Bluff.

**Action: Staff would like agreement from Council to not proceed with the purchase of the property located at 89 Two Island Road**

6.5 Street Lighting – Fox Ranch Road and Pumping Station Road

Councillor Porter would like discussion regarding provision of streetlights for Fox Ranch Road and Pumping Station Road.

**Action: Discussion and discussion on next steps**

6.6 Health Care Crisis

Deputy Warden van Vulpen will provide a report to Council regarding the Committee he sits on and Council can have discussion on the rallies held recently.

**Action: Discussion**

6.7 Tourism Strategic Planning Committee Update

Staff have provided a written update to Council which is included in your kit.

**Action: Discussion**

- 6.8 Cliffs of Fundy Geopark Update  
Staff have provided a written update to Council which is included in your kit.

**Action: Discussion**

- 6.9 Grant Summary  
A summary of grants provided in 2017/2018 is included in your kit.

**Action: Discussion**

- 6.10 Four Levels of Government Presentation  
Recently Warden Gillis attended a “Four Levels of Government” event hosted by the Amherst and Area Chamber of Commerce. The Warden’s presentation is included in your Council information.

**Action: Discussion**

7. **INFORMATION ITEMS**

- 7.1 NSFM Board Report  
A copy of the NSFM Board report is included in your kit.

- 7.2 Thank You’s  
Thank you letters were received from the following organizations for grants provided by the Municipality:  
Cumberland County Genealogical Society  
Amherst Golf Club  
Pugwash Village Commission

8. **ADJOURNMENT**

- 8.1 The Queen