



**PUBLIC COUNCIL SESSION**

**AGENDA PACKAGE**

**For the meeting of**

Date: Wednesday, July 25, 2018

Time: 6:00 p.m.

Place: Council Chambers

# AGENDA PACKAGE

## PUBLIC COUNCIL

Date: July 25, 2018

Time: 6:00 p.m.

Council Chambers

1. **CALL TO ORDER**
  - 1.1 O' Canada
  - 1.2 Roll Call
  
2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**
  - 2.1 Approval of Agenda
  - 2.2 Approval of Minutes of the June 20, 2018 Council Meeting
  - 2.3 Action List from the June 20, 2018 Council Meeting
  - 2.4 Delegations, Presentations, Petitions
    - (i) Playground Committee – Matt Brewer
    - (ii) Bear Issues/Safety Tips – N.S. Dept. of Natural Resources
    - (iii) Developing Coastal Protection Legislation – N.S. Dept. of Environment
  - 2.5 Public Hearings
    - (i) Property Assessed Clean Energy Program (PACE)  
First Reading of this bylaw was approved on June 20<sup>th</sup>, 2018. After the Public Hearing, if Council is in agreement, a motion to adopt would be in order.  
  
**Action: Motion to adopt the Property Assessed Clean Energy Program Bylaw**
  
3. **STRATEGIC PRIORITIES ISSUES**

There are no strategic priority issues for today's meeting.
  
4. **MAJOR ORGANIZATIONAL ISSUES**

There are no major organizational issues for today's meeting.
  
5. **ORGANIZATIONAL POLICY/BYLAWS ISSUES**
  - 5.1 Sexual Harassment Policy

A draft policy is included in your package.  
  
**Action: Provide notice of intent to consider adoption of this policy at the September 5, 2018 Council session**
  - 5.2 Safety Lights Policy

Our current Safety Lights Policy was amended to reflect changes in the submission process.

**Action: Provide notice of intent to consider adoption of the Safety Lights Policy at the September 5, 2018 Council session**

5.3 Streetlight Policy

Amendments were made to the existing Policy to reflect changes in the design, payment and additions, modifications or removal of streetlight “strings”. This policy is included in your meeting materials.

**Action: Provide notice of intent to consider adoption of this policy at the September 5, 2018 Council session**

5.4 Work Clothing Policy

Amendments to the Work Clothing Policy are outlined in the memo attached to section 5 of this agenda. The amended Policy is also included in your meeting materials.

**Action: Provide notice of intent to consider adoption of this policy at the September 5, 2018 Council session**

5.5 Flag Policy

Staff conducted research on the approach of a number of NS Municipalities in regards to the use of municipally owned or controlled flag poles. This research was distributed via email and a summary is attached for Council’s review.

**Action: Direction to staff if Council wishes to amend the current Flags and Proclamations Policy and advising of changes required**

6. **BUSINESS ISSUES**

6.1 Grant Application – Amherst Golf Club

A grant application is included in your Council kit. Mr. Bugley, CAO, will present this matter and provide clarification and background on the item.

**Action: Discussion and motion**

6.2 Cumberland Public Libraries June 2018 Report

Enclosed please find the June 2018 report from Cumberland Public Libraries

**Action: Discussion**

6.3 Cumberland Business Connector – Annual Report

The Cumberland Business Connector has provided Council with their yearly report.

**Action: Discussion**

6.4 Cape D’or Replica Lighthouse

Council was advised that the Advocate and Area Development Association would like to remove the replica lighthouse at the top of Cape D’or as it is in disrepair. They are looking for suggestions on the best use of the item.

**Action: Discussion and direction to staff**

6.5 Update on Cannabis Work – Nova Scotia Federation of Municipalities

NSFM has provided an update to all Municipal units regarding the undertakings of the province and AMA in regards to elements of the issue of the legalization of Cannabis. Please note documents referenced in the document can be found on the NSFM Website.

**Action: Discussion and direction to staff**

6.6 Curbside Collection Update

Staff provided an update on curbside collection and the impact bears are having in regards to composters and the costs associated with a more frequent collection schedule.

**Action: Discussion and direction to staff**

6.7 Cumberland YMCA AGM Update

Staff provided a memo detailing the Cumberland YMCA's AGM. Their annual report and audited financial statements are included in your boxes.

**Action: Discussion**

6.8 Project Facilitators Report

Taylor Redmond's Project Facilitator Report for the month of June is included in the package.

**Action: Discussion and questions**

6.9 Demolition Report

The Dangerous and Unsightly Administrator has provided an update, in the form of a memo, for Council's review and discussion.

**Action: Review and discussion**

6.10 Canine Control/Bylaw Officer Report

Included in your packages is a report from the Canine Control/Bylaw Enforcement Officer.

**Action: Review and discussion**

6.11 Code of Conduct Update

CAO, Rennie Bugley, provided an update on a session attended regarding code of conduct for elected officials.

**Action: Discussion**

6.12 CAO/CEO Forum Report

Mr. Bugley has prepared a report, included in your package, regarding the recent CAO/CEO Forum and the topics discussed.

**Action: No action at this time**

6.13 The Sunset Community Board Minutes

In your boxes you will find Board minutes of The Sunset Community for January, March and May, 2018.

**Action: No action at this time**

6.14 Request for Tax Exemption

Canadian Youth Hostels had requested a full tax exemption for their hostel and lodge in Wentworth, which was denied as it was felt they did not meet the criteria for the full exemption.

The group has requested their application be revisited based on the number of other services they provide to the community. A memo from the Director of Finance is included in your package.

**Action: Discussion and motion**

6.15 Audit Committee Report for June 13 and July 18, 2018

Attached is a report/update from the Audit Committee for their meetings of June 13 and July 18, 2018.

**Action: Discussion**

6.16 NSCC Foundation Grant

There is a memo in the package from the Director of Community Development regarding the payment of this year's grant to the Foundation and a motion regarding subsequent years.

**Action: Discussion and Motions**

6.17 Grant Requests

Included in your package is a memo providing a summary of grant requests.

**Action: Motion to approve**

6.18 Joint Council

Warden Gillis would like to discuss the date and venue for the next Joint Council meeting.

**Action: Discussion and direction to staff**

6.19 NS Border Committee Planting Program

The Border Committee has developed a draft document to set out how the Program to plant trees and shrubs on private property along Trunk 2 in Fort Lawrence will be implemented. The rationale for the Program is included in the draft document. The Committee would like to have Council's approval before proceeding.

**Action: Questions, discussion, and possible changes, and a motion to approve**

6.20 Learn 2 Lead Partnership Workshop Series

A memo from staff outlining the partnership arrangement with other municipalities for the Learn to Lead workshop series.

**Action: Direction to staff**

6.21 Quarterly Financial Reports

Reports on revenue and expenditures for the first quarter (April – June) of 2017/2018 will be emailed out on Monday, July 23, 2018.

7. **INFORMATION ITEMS**

7.1 N.S. Border Committee Meeting Notes

The approved meeting notes from June 5<sup>th</sup> meeting of the Nova Scotia Border Committee are included in the package.

7.2 Thank You's

Thank you letters were received from the following organizations for grants provided by the Municipality:

Victoria's Quilts Canada  
Cumberland Public Libraries  
Fundy Youth Soccer Club  
Brookside Curling Club

8. **ADJOURNMENT**

8.1 The Queen