

MUNICIPALITY OF CUMBERLAND
Accessibility Advisory Committee Meeting Notes
Zoom Meeting, Tuesday, October 26, 2021, 10:30-11:30am

Present: Maggie Pitts, Melanie Prendergast, David Buell, Justin Waugh-Cress
Helen Sims, Brandi Tuzo, Tara Hiltz

Regrets: Catherine Aquino Russell, Lisa Betts

1. Approval of Agenda:

Approved as circulated with addition of 3.1 Parrsboro Playground.

2. Approval of Meeting Notes from August 24, 2021:

Approved as circulated.

3. Business Arising

3.1 Parrsboro Playground: Maggie sent an email earlier this month regarding the new Parrsboro Playground requesting feedback from the Committee. Accessibility is a big part of this new playground. Any feedback to Maggie would be greatly appreciated, the sooner the better would be ideal as the project is moving along quickly. The email that was sent will be recirculated.

4. Exercise: What are our desired accessibility outcomes?

Maggie shared new software with the Committee that documented the results of an accessibility survey that she had sent out. The first topic the Committee discussed was accessibility barriers.

The first barrier the Committee addressed was sidewalks that are uneven, cracked and crumbling. The group started the exercise answering each of the following questions, which are the same questions that will be asked regarding each of the other barriers she had listed.

- 1) What are our desired accessibility outcomes?
- 2) How will the Plan set out to identify, remove and prevent barriers to accessibility?
- 3) What processes can we introduce to assess the effect of our policies, programs, practices, and services on accessibility?

Maggie will send the link to the document with the Committee's answers from the meeting. She has requested that the Committee work on the document to provide further input regarding the other barriers which are also on the link.

5. Applying exercise to the Accessibility Plan

The results of the exercise will make their way into the Plan.

6. Next Steps

Maggie plans to have weekly meetings and to send more emails in the month of November as the deadline of the draft Plan approaches, as well as to coincide with the timing of the Parrsboro playground.

Date of Next Meeting:

Maggie will send out a series meeting request for every Tuesday in November from 10:30-11:30 as that time seem to work well for everyone.

Adjournment: The meeting adjourned at 11:32am.

<u>Action</u>	<u>Committee Member</u>	<u>Completed/Ongoing</u>
1. Share signs with committee once drafts are complete.	Maggie	
2. Have signs made.	Maggie/Amanda	In progress
3. Write letter to SOAR with consultation from Steve Ferguson, Director of Community Development and Mayor Murray Scott.	Maggie, Steve	In progress
4. Continue Audits of Municipal Services and Facilities.	Committee	Ongoing
5. Forward audits that are done to Maggie.	Committee	In progress
6. Committee to review audit forms before next meeting and provide feedback, suggestions for improvement, additions, etc.	Committee	Ongoing
7. Email Maggie if there are any suggestions on digital audits and how to start them.	Committee	Ongoing
8. Call Sunset and Bridge Workshop to try to recruit members.	Maggie	Ongoing
9. Ask survey respondents if anyone is interested in becoming members of Committee.	Maggie	Ongoing
10. Email feedback re. Parrsboro Playground to Maggie	Committee	
11. Work on Exercise document re. accessibility barriers that Maggie will distribute to Committee.	Committee	
12. Schedule meeting with Helen Sims to discuss transportation barrier.	Maggie	