

MUNICIPALITY OF CUMBERLAND
Accessibility Advisory Committee Meeting Notes
Zoom Meeting, Tuesday, November 23rd, 2021, 10:30-11:30am

Present: Maggie Pitts, David Buell, Helen Sims, Brandi Tuzo, Lisa Betts,
Melanie Prendergast, Justin Waugh-Cress

Regrets: Catherine Aquino Russell, David MacEwan

1. Approval of Agenda:

Approved as circulated.

2. Approval of Meeting Notes from November 9th, 2021:

Approved as circulated.

3. Exercise Part IV

For further barriers identified

- 1) What are our desired accessibility outcomes?
- 2) How will the Plan set out to identify, remove and prevent barriers to accessibility?
- 3) What processes can we introduce to assess the effect of our policies, programs, practices, and services on accessibility?

The Committee discussed the barriers related to Equitable Employment Practices and Accessible Goods and Services. Results of the discussion can be found at the link to the collaboration boards that Maggie will provide.

4. Applying exercise to the Accessibility Plan

The results of the exercises inform the plan, keeping in mind feasibility.

5. Next Steps

Maggie has requested that the Committee provide further input regarding Equitable Employment Practices and Accessible Goods and Services barriers through either the collaboration board or by contacting her directly.

Date of Next Meeting:

Maggie will send a Doodle with suggested dates and times.

Adjournment: The meeting adjourned at 11:33am.

<u>Action</u>	<u>Committee Member</u>	<u>Completed/ Ongoing</u>
1. Discuss SOAR letter with CAO and Engineering.	Maggie	Ongoing
2. Call Sunset and Bridge Workshop to try to recruit members.	Maggie	Ongoing
3. Ask survey respondents if anyone is interested in becoming members of Committee.	Maggie	Ongoing
4. Work on Exercise document re. accessibility barriers that Maggie will distribute to Committee.	Committee	Ongoing
5. Add CCTS info and link to accessibility page via Amanda. Update: Waiting for the Committee's previous agendas and notes for the last few meetings to be posted on the website at the same time.	Amanda-L. M Maggie	In Progress
6. Follow up with Allie M on equitable & accessible workplace questions	Maggie	Complete
7. Further discuss with Amanda M/communications on accessible information and signage.	Maggie	In Progress
8. Email link to collaboration board.	Maggie	
9. Email sections of the draft plan to the Committee for review.	Maggie	