



Request for Proposals RFP-MCC-2619

Supply of a Pre-Engineered Building

Municipality of the County of Cumberland
Upper Nappan Service Center
1395 Blair Lake Road
Amherst, NS B4H 3Y4

SEPTEMBER 16TH, 2026

**Closing: OCTOBER 1st, 2026
2:00 PM AST**

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1.0 INTRODUCTION

1.1 General Requirements

The supply of a 40' x 60' x 16' Pre-Engineered Building.

See Part 2 – Scope of work for details.

1.2 Instructions to Proponents

This request for proposals (RFP) is not a tender call, and the submission of any response to this RFP does not create a tender process.

Though the Municipality fully intends to proceed with the RFP, it is under no obligation to award a contract. The receipt by the Municipality of any information shall not impose any obligations on the Municipality. There is no guarantee by the Municipality, its officers, or employees that the process initiated by the issuance of this RFP will continue, or that this RFP process or any RFP process will result in a contract with the Municipality.

It is each Proponent's responsibility to ensure their Proposal arrives on time. Any late Proposals will not be accepted. Proposals may be withdrawn at any time prior to opening. Proposals received after the closing time or at an address other than the ones indicated will not be accepted and will be returned unopened.

Any Proposals submitted by facsimile or telephone will not be accepted under any circumstances.

Any corrections or additions to any submitted Proposal will not be accepted unless it is initialed by the person signing the Proposal.

All Proposals must be firm for 30 calendar days after the closing date.

Any Proposals that do not meet these criteria may be rejected. The Municipality reserves the right to waive technicalities, reject any or all proposals, or any portion thereof, to advertise new Proposals, to proceed to do the work otherwise, or to abandon the work, if in the best interest of the Municipality.

1.3 Clarification and Addenda

Notify the Municipality not less than three (3) working days before Proposal closing of omissions, errors or ambiguities found in this document. If it is considered that correction, explanation or interpretation is necessary, a written addendum will be issued. All Addenda become part of the Proposal documents.



Additional information, clarifications or instructions provided to a Proponent that may, in the opinion of the Municipality, be of general interest and any other information or instructions that the Municipality may deem to be appropriate in the circumstances may be incorporated in an Addendum to the Proposal that will be distributed to all Proponents.

Direct all Proposal questions and queries to:

Contact: Shelby Hum
Email: shelbyhum@cumberlandcounty.ns.ca
Subject Line: **QUESTIONS RFP-MCC-2619-SUPPLY OF A
PRE-ENGINEERED BUILDING**

It is the responsibility of the Proponent to ensure all addenda have been received. Addenda will be posted on the Municipality website at www.cumberlandcounty.ns.ca. The Municipality will not be responsible for any failure by potential Proponents to obtain all required documents before submitting a proposal.

1.4 Local Preference

In accordance with paragraph 26 of the Municipality's Procurement Policy, local preference of 5% MAY apply to this procurement.

2.0 SCOPE

Pre-Engineered Building (Supply Only)

Project Size: 40' x 60' x 16'

Project Location: Wallace, Cumberland County, Nova Scotia, Canada

Roof Pitch: Match Existing Building 5:12

2.1. Scope of Work

This specification covers the engineering design, factory fabrication, and delivery of a complete building package to Wallace, NS. The structure may be designed as **either** a Pre-Engineered Steel Building (PEB) **or** an Engineered Post-Frame Wood Building. The Proponent may propose either or both of those options. The Municipality will select one option after reviewing all proposals.

- **Included:** Primary and secondary framing, optimized engineered roof system, pre-cut/profiled metal cladding, color-matched structural fasteners, comprehensive exterior trim/flashings, closure strips, and sealed engineering documentation.

- **Excluded:** Municipal development/building permit fees, frost-protected foundation/slab construction, building erection, insulation, and doors/windows.

2.2 Building Dimensions & Geometry

- **Width:** 40 feet outside-to-outside of framing/girts.
- **Length:** 60 feet outside-to-outside of framing/girts.
- **Clear Eave Height:** 16 feet minimum clear interior height from finished floor to the lowest structural point at the sidewall.
- **Roof Pitch: To be optimized by the vendor.** * *Note:* The vendor must state the exact roof pitch and resulting peak height in their proposal.
- **Framing Profile:** Clear-span design. **No interior load-bearing columns allowed.**

2.3 Canadian Design Criteria & Engineering

The structure must be engineered in strict accordance with Part 4 (or Part 9, where applicable) of the **National Building Code of Canada (NBCC)**, incorporating Nova Scotia provincial amendments.

- **Professional Engineering (P. Eng.):** Structural drawings, anchor layouts, and manufacturing documentation must carry the legible seal and signature of a licenced Professional Engineer registered to practice in Nova Scotia.
- **Climatic & Environmental Design Loads:** (Minimum requirements for the Cumberland County/Wallace region):
 - **Ground Snow Load:** Minimum 2.4 kPa (plus associated Rain Load of 0.6 kPa).
 - **Roof Snow Load (S):** Calculated per NBCC based on the vendor's selected pitch, explicitly factoring in **unbalanced snow distribution and localized drift accumulation** as per Part 4.
 - **Hourly Wind Pressure (1/50):** Minimum 0.48 kPa
 - **Importance Category:** Low (Storage)

2.4 Structural Framing Matrix (Option A or Option B)

Option A: Pre-Engineered Steel Building (PEB)

- **Primary Frames:** Rigid sections and rafters factory-tapered to accommodate the specified roof slope.
- **Secondary Framing:** Cold-formed steel "Z" or "C" purlins and wall girts provided with rust-inhibitive shop coat.
- **Hardware:** All structural bolts must be heavy hex structural bolts conforming to ASTM A325 (or CSA equivalent).

Option B: Engineered Post-Frame Wood Building

- **Structural Columns:** Solid-sawn premium timber or laminated structural columns. Complete with 5' pre-cast concrete column bases (such as Perma-Column).
- **Roof System:** Pre-engineered, clear-span wood roof trusses manufactured in accordance with TPIC (Truss Plate Institute of Canada) standards, mechanically anchored to the columns.
- **Strapping (Purlins/Girts):** No. 2 Spruce-Pine-Fir (SPF) or better, spaced to meet local snow/wind deflection limits.

2.5 Cladding, Roofing & Finishes

- **Metal Cladding (Roof & Walls):** Minimum 29-gauge high-tensile steel panels profile-rolled to industry-standard waves (e.g., PBR for steel frame or equivalent standard for wood option).
- **Fasteners:** Self-drilling structural wood/metal screws with integrated EPDM washers, color-matched to the building panels.

2.6 Accessories & Weatherproofing

- **Flashings & Trim:** Complete trim package including ridge caps, eave trim, rake/gable trim, corner flashings, and drip-edge base trim.
- **Ridge Cap & Eaves:** Must be supplied with die-cut, profile-matching foam closure strips to prevent driving wind, rain, and fine snow from penetrating the building envelope.

2.7 Framed Openings

The building framework must be fully engineered, structurally reinforced, and trimmed out to accept the following openings (doors and windows by others):



Qty	Size (W×H)		Description / Location
2	14' x 14'		Structural opening for Overhead Doors on front gable
1	3' x 7'		Structural opening for Personnel Walk Door

2.8 Submittals and Shipping

- **Permit Packages:** The vendor must supply three (3) sets of P. Eng. stamped structural drawings and foundation/anchor layout plans required by the Cumberland County building inspector for permit issuance.
- **Delivery:** Delivered to the job site (3760 Highway 307, Wallace, NS B0K1Y0).

3.0 PROPOSALS

3.1 Proposal Closing

Proposals must be received at the Upper Nappan Service Centre no later than **OCTOBER 1st, 2026, at 2:00 P.M. ATLANTIC TIME.**

Late proposals will not be accepted and will be returned unopened.

3.2 Proposal Opening

Proposals will not be opened to the public. The successful Proponent will be advised following acceptance.

3.3 Proposal Submission

The following is to be used in the preparation and submission of a proposal for **RFP-MCC-2619-SUPPLY OF A PRE-ENGINEERED BUILDING**

Completed vendor proposals and other correspondence should be submitted to:

**MUNICIPALITY OF CUMBERLAND
UPPER NAPPAN SERVICE CENTRE
1395 BLAIR LAKE ROAD
UPPER NAPPAN, NS
B4H 3Y4**

ATTENTION: Procurement

Any proposals submitted by fax or telephone will not be accepted under any circumstances.

Proposals may be submitted in a sealed envelope clearly marked **RFP-MCC-2619-SUPPLY OF A PRE-ENGINEERED BUILDING**

Please provide **two (2) hard copies** or **one (1) PDF electronic copy** of your proposal.



Proposals may be submitted electronically as a PDF to the email address below. It is the Proponent's responsibility to confirm receipt of their proposal by the Municipality. This email address is for document submission only.

procurement@cumberlandcounty.ns.ca

The vendor agrees that the vendor's electronic signatures on this document are intended to have the same force and effect as manual/original signatures. Delivery of an executed copy of a proposal by electronic means permitted in this request for proposals constitutes valid and effective delivery.

3.4 Proposal Acceptance

The Municipality reserves the right to reject any or all proposals. The Municipality reserves the right to accept a proposal that is not the lowest price or to accept any proposal it considers to be in its best interests. The Municipality reserves the right to waive formality, informality, or technicality with the acceptance of proposals for this work. Any proposal not supported by the information requested in this RFP may be rejected. The Municipality reserves the right to negotiate with any Proponent who has submitted a proposal as deemed in the best interest of the Municipality. The Proponent whose proposal is accepted by the Municipality is hereafter referred to as the "Successful Proponent".



3.5 Evaluation Of Proposal

Selection of the Successful Proponent will be based on the following point system. Each Proposal received will be evaluated and scored using the scoring system below. The highest score will be the preferred Proposal.

Criteria	Score	Weighting	Weighted Score
Cost*	___/10	40	
Conformity to Description	___/10	30	
Time of Delivery	___/10	20	
Warranty	___/10	10	
TOTAL			

*Price Scoring Criteria - $LTP/TP \times PW = \text{Weighted Score}$

Where LTP = Lowest Proposed Price

TP = Proponent's Price

PW = Price Weighting

3.6 Proposal Form

Description	Unit Price	Total Price (excluding HST)	Delivery (weeks)
Option A			
Option B			

SIGNATURES

[Seal]

DATED THIS ____ DAY OF _____, 2026.

Name of Firm Proposing

Signature of Signing Officer

Name and Title of Signing Officer (Printed)

Witness

Name and Title (Printed)

Witness

Name and Title (Printed)

Company Address

Telephone No.

E-mail

****NOTE:** *Proposals submitted by or on behalf of any Corporation must be signed and sealed in the name of such Corporation by a duly authorized officer or agent.*

