

Springhill, N.S.

January 28, 2014

The regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Deputy Mayor: Darrell White
Acting CAO: John Boyle
Councillors: Jack MacDonald, Harold Delaney and Doug Dobson.
Directors: Dean Ruddick, Brian Herteis and Pat Boyce.
Regrets: Mayor Snow & Scott Munro.

Deputy Mayor Darrell White called the meeting to order.

PRESENTATIONS:

CNTA – Joyce Mingo

A presentation was provided by Joyce Mingo outlining the implementation of a Marketing Levy. A \$2.00 levy on businesses that house over 10 hotel or motel rooms, the levy goes toward promotion of tourism for the area.

AGENDA

Moved Councillor Delaney, seconded Councillor Dobson that the agenda be accepted with the following additions under Correspondence and New Business:

Correspondence: Email from John Alderson to Mayor Snow.

New Business: 9.1 Public Works Building – Additional Land.

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Delaney that the minutes of December 17, 2013 meeting be accepted as distributed.

MOTION CARRIED

BUSINESS FROM THE MINUTES – None.

6. DIRECTOR'S REPORTS

- 6.1 Director of Finance
- 6.2 Engineering and Public Works – Motion to be made regarding RFP – Solid Waste Collection upon completion of reports.
- 6.3 Building and Property Services
- 6.4 Leisure Services – Motion for forgiveness to be made upon completion of reports.
- 6.5 Springhill Police Service
- 6.6 Springhill Fire Department

All of the above reports were read, any questions from Council regarding a specific report was answered by the Directors.

7. COUNCIL/COMMITTEE REPORTS

- 7.1 Deputy Mayor Darrell White
- 7.2 Councillor Doug Dobson
- 7.3 Councillor Jack MacDonald
- 7.4 Councillor Harold Delaney
- 7.5 Mayor Maxwell Snow

All of the reports were read by Deputy Mayor Darrell White and Councillors giving an update of the various meetings attended etc. pertaining to the various committees they represent.

Moved Councillor Delaney, seconded Councillor Dobson to direct Engineering and Public Works to issue a request for proposals on the provision of Solid Waste Services.

MOTION CARRIED

Moved Councillor Dobson, seconded Councillor MacDonald that the recommendation for forgiveness provided by Scott Munro, to the IODE for Room Rental in the amount of \$300.00 be approved as presented.

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor MacDonald that all reports be accepted as read and placed on file.

MOTION CARRIED

8. CORRESPONDENCE

EMAIL TO MAYOR SNOW – REQUEST FOR INFORMATION – JOHN ALDERSON

Correspondence was received requesting information regarding Mayor & Council raises for 2013. Deputy Mayor White advised Mr. Alderson that the information requested will be forwarded to him via mail by the Acting CAO John Boyle.

9. NEW BUSINESS

(1) Public Works Building – Additional Land

Moved Councillor Delaney, seconded Councillor Dobson to purchase additional land adjacent to the Public Works Building at a cost of \$10,000.

MOTION CARRIED

(2) Temporary Borrowing Resolution

\$500,000

File No. General

WHEREAS Section 65 of the Municipal Government Act provided that the Town of Springhill, subject to the approval of the Minister of Service Nova Scotia and Municipal Relations, may borrow to expend funds for a capital purpose authorized by statute;

AND WHEREAS clause 65 of the Municipal Government Act authorizes the Town of Springhill to expend funds for the capital purpose of:

- Public Works – Land, Building – 62 Lisgar Street
- Public Works – 2013 Bagela Asphalt Recycler
- Town Hall – Photocopiers

AND WHEREAS the specific amounts and descriptions of the projects are contained in Schedule “A” (attached);

BE IT THEREFORE RESOLVED

THAT under the authority of Section 65 of the Municipal Government Act, the Town borrow a sum or sums not exceeding Five Hundred Thousand Dollars (\$500,000) in total for the purpose set out above, subject to the approval of the Minister of Service Nova Scotia and Municipal Relations;

THAT the sum be borrowed by the issue and sale of debentures of the Town such an amount as the Council deems necessary;

THAT the issue of debentures by postponed pursuant to Section 92 of the Municipal Government Act and that the Town borrow from time a sum or sums not exceeding Five Hundred Thousand Dollars (\$500,000) in total from any chartered bank or trust company doing business in Nova Scotia;


THAT the sum be borrowed for a period not exceeding One Year (1) for the date of the approval of the Minister of Service Nova Scotia and Municipal Relations of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

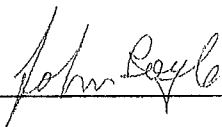
THAT the amount borrowed be repaid in One (1) annual principal installment of Five Hundred Thousand Dollars (\$500,000) each, together with the interest thereon, the installment to be paid on or before one year from the date on which this resolution shall have been approved by the Minister of Housing and Municipal Affairs, unless debentures are sooner issued and sold.

THIS IT TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the Town of Springhill held on the 28th day of January 2014.

GIVEN under the hands of the Mayor and the Clerk and under the seal of the Town this 28th day of January 2014.



Mayor



CAO

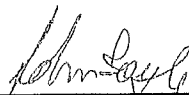
Moved Councillor MacDonald, seconded Councillor Delaney that the Temporary Borrowing Resolution be approved.

MOTION CARRIED

As there was no further business, it was moved by Councillor Dobson, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

February 25, 2014

The regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Acting CAO: John Boyle
Councillors: Jack MacDonald, Harold Delaney, Darrell White and Doug Dobson.
Directors: Dean Ruddick, Brian Herteis, Scott Munro and Pat Boyce.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Dobson, seconded Councillor MacDonald that the agenda be accepted as distributed.

MOTION CARRIED

Moved Councillor White, seconded Councillor Delaney that the minutes of January 28, 2014 meeting be accepted as distributed.

MOTION CARRIED

BUSINESS FROM THE MINUTES – None.

6. DIRECTOR'S REPORTS

- 6.1 Director of Finance
- 6.2 Engineering and Public Works
- 6.3 Building and Property Services
- 6.4 Leisure Services – Motion for forgiveness to be made upon completion of reports.
- 6.5 Springhill Police Service

6.6 Springhill Fire Department

All of the above reports were read, any questions from Council regarding a specific report was answered by the Directors.

7. COUNCIL/COMMITTEE REPORTS

7.1 Deputy Mayor Darrell White

7.2 Councillor Doug Dobson

7.3 Councillor Jack MacDonald

7.4 Councillor Harold Delaney

7.5 Mayor Maxwell Snow

All of the reports were read by Mayor and Councillors giving an update of the various meetings attended etc. pertaining to the various committees they represent.

Moved Councillor MacDonald, seconded Councillor Delaney that all reports be accepted as read and placed on file.

MOTION CARRIED

8. CORRESPONDENCE – None.

9. NEW BUSINESS

(1) Request for proposals of Solid Waste Services – Rescind.

Whereas, at its January 28, 2014 meeting, Council approved the following motion: “Moved by Councillor Delaney, seconded by Councillor Dobson, to direct Engineering and Public Works to issue a request for proposals on the provision of Solid Waste Services”; and

Whereas, it is now appropriate to consider instead an extension of the contract of the current service provider;

Therefore be it resolved, that Council rescind the original motion from January 28, 2014 – cited above.

Moved Councillor Dobson, seconded Councillor Delaney that the original motion from January 28, 2014 – cited above be rescinded.

MOTION CARRIED

(2) Extension of the contract of the current Solid Waste provider.

Moved Councillor Dobson, seconded Councillor White that the services of the current Solid Waste provider, Hunter's Garbage Removal, be extended until March 31, 2015 with a 1% increase in rate for curbside collection, leaf and yard waste, annual bulky garbage and Christmas tree collection.

MOTION CARRIED

(3) Routine Access Policy

Moved Councillor Delaney, seconded Councillor MacDonald that Council approve the attached Routine Access Policy. The intent of this policy is to give direction and authority to staff to release routine information and that it sets out the process for applying for it and releasing it.

MOTION CARRIED

(4) Requests for proposals for LED Streetlights

Whereas, Council had previously called for proposals for the purchase and installation of LED streetlights; and

Whereas, it has been determined that it is more appropriate for the Town of Springhill to continue to have Nova Scotia Power own and maintain streetlights in the Town;

Therefore be it resolved, that no contract for purchase and installation of LED streetlights shall be awarded and that the procurement process is at an end; and

Be it further resolved, that the CAO be directed to advise the respondents to the RFP of this decision; and

Be it further resolved, that the Town of Springhill continue with Nova Scotia Power as the owner and provider of street lighting in the Town; and

Be it further resolved, that the Mayor be authorized to write to the Minister of Energy and advise him of Council's decision, in accordance with the regulations to the Energy Efficient Appliances Act.

Moved Councillor White, seconded Councillor Delaney that the Town of Springhill continue to have Nova Scotia Power own and maintain streetlights in the Town as cited above.

MOTION CARRIED


Moved Councillor MacDonald, seconded Councillor Delaney that the recommendation for forgiveness provided by Scott Munro, to the Cumberland Youth on the Move Program for Room Rental in the amount of \$465.75 be approved as presented.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

March 4, 2014

A special meeting of the Springhill Town Council was held on the above date at 4:30 p.m.

PRESENT: Mayor: Maxwell Snow
Acting CAO: John Boyle
Councillors: Jack MacDonald, Harold Delaney, Darrell White and Doug Dobson.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Dobson, seconded Councillor MacDonald that the agenda be accepted as distributed.

MOTION CARRIED

3. NEW BUSINESS

(3.1) Dissolution of the Town of Springhill.

WHEREAS the Town of Springhill was incorporated on March 30, 1889 in order to provide a more formalized governance structure for its community that was growing exponentially as a result of the development of the coal mining industry;

AND WHEREAS the Town of Springhill has continued to develop for more than six generations through a diversification of its economy with intergovernmental partnerships, while celebrating its history and heritage;

AND WHEREAS the Town of Springhill has produced great ambassadors for the Town, including but not limited to Anne Murray and the Fence Busters Baseball Teams;

AND WHEREAS the Town of Springhill has battled and persevered through numerous challenges and obstacles through nearly 125 years of history with the same governance structure;

AND WHEREAS the Town of Springhill has now determined that its present governance structure no longer meets the needs of its residents in an effective way that will allow it to meet the challenges that it expects to face in the coming years ahead;

AND WHEREAS the Town of Springhill believes its residents and community can benefit greatly from a new governance structure that is more responsive to the opportunities before it, while strengthening its ability to tackle its future challenges in collaboration with another local government body;

THEREFORE BE IT RESOLVED that the Town of Springhill prepare and submit, to the Nova Scotia Utility and Review Board, an application of dissolution under Section 394(b) of the *Municipal Government Act*, Chapter 18 of the Statutes of Nova Scotia, 1998;

AND FURTHER BE IT RESOLVED that the Town of Springhill's application seek ways to enhance the long term viability and sustainability of Springhill through an enhancement of infrastructure developments, a reduction in debt, and a renewed sense of economic prosperity.

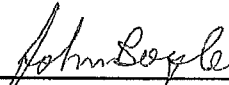
Moved Councillor White, seconded Councillor Delaney that the Town of Springhill move forward with the process of the Dissolution of the Town of Springhill.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

March 25, 2014

The regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Acting CAO: John Boyle
Councillors: Harold Delaney, Darrell White and Doug Dobson.
Directors: Dean Ruddick, Brian Herteis, and Scott Munro.
Regrets: Jack MacDonald.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Dobson, seconded Councillor Delaney that the agenda be accepted as distributed.

MOTION CARRIED

Moved Councillor White, seconded Councillor Delaney that the minutes of February 25, 2014 and March 4, 2014 meetings be accepted as distributed.

MOTION CARRIED

BUSINESS FROM THE MINUTES – None.

6. DIRECTOR'S REPORTS

- 6.1 Director of Finance
- 6.2 Engineering and Public Works
- 6.3 Building and Property Services – No report.
- 6.4 Leisure Services – Motion for forgiveness to be made upon completion of reports.
- 6.5 Springhill Police Service

6.6 Springhill Fire Department – No report.

All of the above reports were read, any questions from Council regarding a specific report was answered by the Directors.

7. COUNCIL/COMMITTEE REPORTS

7.1 Deputy Mayor Darrell White

7.2 Councillor Doug Dobson

7.3 Councillor Jack MacDonald – No report.

7.4 Councillor Harold Delaney

7.5 Mayor Maxwell Snow

All of the reports were read by Mayor and Councillors giving an update of the various meetings attended etc. pertaining to the various committees they represent.

Moved Councillor Dobson, seconded Councillor White that all reports be accepted as read and placed on file.

MOTION CARRIED

8. CORRESPONDENCE – None.

9. NEW BUSINESS

(1) 2014-15 CJSMA Budget.

The CJSMA's 2014-15 budget has been reviewed by the CAO Advisory Committee and as per the CJSMA Inter-Municipal Agreement, it has been sent to each municipal partner for approval. The CAO Advisory Committee is recommending approval of the budget as submitted, which will allow the CJSMA to set out its work plan for the upcoming fiscal year.

The total budget is \$2,610,195 which represents a 1.8% reduction over the 2013-14 budget. It also includes an increase in residual tipping fees from \$165 per ton to \$175 per ton.

Moved Councillor Delaney, seconded Councillor Dobson to approve the 2014-15 budget of the Cumberland Joint Services Management Authority as presented, in the amount of \$2,610,195.

MOTION CARRIED

(2) Transition Committee Members.

Whereas, the Town of Springhill will be making an application to the Nova Scotia Utility and Review Board pursuant to Section 394 of the Municipal Government Act for dissolution of the Town of Springhill and annexation of the Town's geographic area and infrastructure by the Municipality of the County of Cumberland effective March 31, 2015; and

Whereas, a transition committee has been established to make all decisions respecting the dissolving of the Town of Springhill into the Municipality of the County of Cumberland, including staffing, facilities, operations, financial management and communications;

Therefore be it resolved, that Mayor Maxwell Snow and Deputy Mayor Darrell White be appointed as members on the transition committee; and

Be it further resolved, that Councillor Harold Delaney be appointed as an alternate member on the transition committee.

Moved Councillor White, seconded Councillor Delaney that Mayor Maxwell Snow and Deputy Mayor Darrell White be appointed as members on the transition committee, with Councillor Harold Delaney appointed as an alternate member as cited above.

MOTION CARRIED

(3) Transition Committee Values and Principles.

Whereas, the Town of Springhill will be making an application to the Nova Scotia Utility and Review Board pursuant to Section 394 of the Municipal Government Act for dissolution of the Town of Springhill and annexation of the Town's geographic area and infrastructure by the Municipality of the County of Cumberland effective March 31, 2015; and

Whereas, a transition committee has been established to make all decisions respecting the dissolving of the Town of Springhill into the Municipality of the County of Cumberland, including staffing, facilities, operations, financial management and communications;

Whereas, it is recognized that for the dissolution of the Town of Springhill and joining with the Municipality of the County of Cumberland to be effective and acceptable to both Councils and residents, that certain values and principles need to be agreed to by both councils for application and implementation by the Transition Committee in all of its deliberations and decisions; and

Whereas, to this end, the Councils of both municipalities agree with one another as follows:

Values:

We value:

- The unique character, history and culture of each community.

- The commitment and dedication of our employees and will endeavour to ensure they are involved and consulted where they have knowledge and expertise, or where they will be personally affected.
- The contributions and input from residents, businesses, community groups and elected officials in forming a stronger municipal government that represents the needs of our communities.
- An ongoing review of the Transition Committee and its activities to ensure it is meeting the values and principles approved by both Councils.
- The necessity to ensure that both Springhill and Cumberland build the required capacity to be viable and sustainable in the long term.
- Establish a communication program to apprise residents of developments during the transition period. The program will be multifaceted in order to reach as many residents as reasonably possible.

Principles:

We respect:

- The need for each community to develop in different ways through infrastructure, programs and services that reflect the needs of its citizens and their ability to pay.
- The need to meet our legislative responsibilities in a timely manner.
- That financial challenges need to be dealt with through a variety of options, always with residents in the front of our minds.
- The need to involve all Council Members in critical issues that will have significant impact beyond April 1, 2015.
- The need to make decisions in the best interest of all residents.
- The need for the minority to respect the decisions of the just as the majority must respect the rights of the minority to be heard.
- The requirement for all elected officials and staff to adhere to the confidentiality of discussions until public decisions are made.

- The authority of the Transition Committee to make decisions in the best interests of the whole community.

Therefore be it resolved, that Council approve these values and principles for the Transition Committee.

Moved Councillor Dobson, seconded Councillor White to approve the values and principles for the Transition Committee as cited above.

MOTION CARRIED

(4) Disband Springhill Police Department.

Whereas, the Town of Springhill will be making an application to the Nova Scotia Utility and Review Board pursuant to Section 394 of the Municipal Government Act for dissolution of the Town of Springhill and annexation of the Town's geographic area and infrastructure by the Municipality of the County of Cumberland effective March 31, 2015; and

Whereas, the Town of Springhill intends to disband its Police Force effective March 31, 2015; and

Whereas, the collective agreement between the Town of Springhill, the Springhill Board of Police Commissioners and the Springhill Police Association requires that the employer give twelve months notice of its intention to disband;

Therefore be it resolved, that the Town of Springhill approve the disbandment and abolition of its Police Force effective March 31, 2015; and

Therefore be it further resolved, that Council authorize and direct the Mayor to immediately inform the employees of the Police Force and the Springhill Police Association, of its intention to do so.


Moved Councillor White, seconded Councillor Delaney that the Town of Springhill move forward with the disbandment and abolition of its Police Force effective March 31, 2015 and authorize the Mayor to immediately inform the employees of the Police Force and the Springhill Police Association.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor Delaney that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

April 29, 2014

The regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT:	Mayor:	Maxwell Snow
	Acting CAO:	John Boyle
	Councillors:	Harold Delaney, Darrell White and Jack MacDonald.
	Directors:	Dean Ruddick and Scott Munro.
	Regrets:	Doug Dobson.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor White, seconded Councillor MacDonald that the agenda be accepted as distributed.

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor White that the minutes of March 25, 2014 meeting be accepted as distributed.

MOTION CARRIED

BUSINESS FROM THE MINUTES – None.

6. DIRECTOR'S REPORTS

- 6.1 Director of Finance
- 6.2 Engineering and Public Works – No report.
- 6.3 Building and Property Services – No report.
- 6.4 Leisure Services
- 6.5 Springhill Police Service – No report.

6.6 Springhill Fire Department

All of the above reports were read, any questions from Council regarding a specific report was answered by the Directors.

7. COUNCIL/COMMITTEE REPORTS

7.1 Deputy Mayor Darrell White – No report.

7.2 Councillor Doug Dobson – No report.

7.3 Councillor Jack MacDonald

7.4 Councillor Harold Delaney

7.5 Mayor Maxwell Snow

All of the reports were read by Mayor and Councillors giving an update of the various meetings attended etc. pertaining to the various committees they represent.

Moved Councillor MacDonald, seconded Councillor Delaney that all reports be accepted as read and placed on file.

MOTION CARRIED

8. **CORRESPONDENCE** – None.

9. NEW BUSINESS

(1) Water Rate Study.

Moved Councillor White, seconded Councillor Delaney to proceed with the issuance of an RFP that would undertake to do the Water Rate Study for the Town of Springhill. Costs associated with this study will be invoiced to the Transition process.

MOTION CARRIED

(2) Tax Collection Policy.

Whereas, Council has made the decision to revise its Tax Collection Policy; and

Whereas, the Tax Collection Policy has been revised to comply with the guidelines as set out in the Municipal Government Act; and

Whereas, the interest rate on overdue property accounts be reduced to 12% per annum;

Therefore be it resolved, that the previous Tax Collection Policy be replaced by the revised Tax Collection Policy.

Moved Councillor Delaney, seconded Councillor MacDonald that the previous Tax Collection Policy be replaced by the revised Tax Collection Policy as cited above.

MOTION CARRIED

(3) Extension of MOU – Town of Amherst.

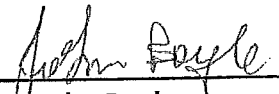
Moved Councillor MacDonald, seconded Councillor White to extend the MOU with the Town of Amherst and Mr. Greg Herrett to June 30th, 2014 as per the existing agreement with the Town of Amherst. A request will be forwarded to Mayor Small and the Town of Amherst regarding extension of the MOU.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

May 27, 2014

The regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Acting CAO: John Boyle
Councillors: Harold Delaney, Jack MacDonald and Doug Dobson.
Directors: Dean Ruddick, Brian Herteis, and Scott Munro.
Regrets: Darrell White.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor MacDonald that the agenda be accepted as distributed.

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Dobson that the minutes of March 25, 2014 meeting be accepted as distributed.

MOTION CARRIED

BUSINESS FROM THE MINUTES – None.

6. DIRECTOR'S REPORTS

- 6.1 Director of Finance
- 6.2 Engineering and Public Works
- 6.3 Building and Property Services – No report.
- 6.4 Leisure Services
- 6.5 Springhill Police Service
- 6.6 Springhill Fire Department

All of the above reports were read, any questions from Council regarding a specific report was answered by the Directors.

7. COUNCIL/COMMITTEE REPORTS

- 7.1 Deputy Mayor Darrell White
- 7.2 Councillor Doug Dobson
- 7.3 Councillor Jack MacDonald – No report.
- 7.4 Councillor Harold Delaney
- 7.5 Mayor Maxwell Snow

All of the reports were read by Mayor and Councillors giving an update of the various meetings attended etc. pertaining to the various committees they represent.

Moved Councillor Delaney, seconded Councillor MacDonald that all reports be accepted as read and placed on file.

MOTION CARRIED

8. CORRESPONDENCE – None.

9. NEW BUSINESS

(1) RENAME BALL FIELD #1 – JAMES “POKEY” MELANSON BALL FIELD

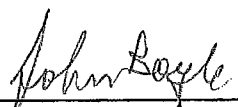
Moved Councillor Dobson, seconded Councillor MacDonald to rename Ball Field #1 the James “Pokey” Melanson Ball Field in recognition of his many years of service and dedication to the Springhill Minor Baseball Program. A new sign will be erected.

MOTION CARRIED

As there was no further business, it was moved by Councillor Dobson, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

June 12, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Acting CAO: John Boyle
Councillors: Harold Delaney, Darrell White and Jack MacDonald.
Regrets: Doug Dobson.

Mayor Maxwell Snow called the meeting to order.

ADDITIONS TO AGENDA

- 3.3 Amortization of 2013/14 Deficit**
- 3.4 Advance of 2014/15 Equalization Grant**

AGENDA

Moved Councillor Delaney, seconded Councillor MacDonald that the agenda be accepted with additions.

MOTION CARRIED

3. NEW BUSINESS

- (3.1) Resolution to Engage RCMP beyond April 1, 2015 should dissolution not be approved.**

Whereas, an application has been made under the Municipal Government Act to the Nova Scotia Utility and Review Board to dissolve the Town of Springhill and to annex its geographic area to the Municipality of the County of Cumberland; and

Whereas, Council passed a resolution on March 25, 2014 approving the disbandment of the Springhill Police Department; and

Whereas, Council wishes to ensure that continuity of policing services are provided for the Town of Springhill should the process of dissolution not be approved; and

Whereas, the Town of Springhill previously received a proposal from the RCMP to provide policing in the Town of Springhill;

Therefore be it resolved, that in the event that the Town of Springhill is not dissolved on March 31, 2015, the Town of Springhill will engage the RCMP to provide policing services pursuant to that proposal.

Moved Councillor Delaney, seconded Councillor White that the Town of Springhill will engage RCMP beyond April 1, 2015 as per the original RCMP Proposal should dissolution not be approved.

MOTION CARRIED

(3.2) Resolution to issue a request for proposals for Audit Service

Whereas, an audit firm has not been appointed for the fiscal year ended March 31, 2014; and

Whereas, the Council of the Town of Springhill wishes to engage the services of a qualified audit firm to complete the annual audit for both the most recent fiscal year and the fiscal year ending March 31, 2015;

Therefore be it resolved, that Council directs the CAO to issue a request for proposals for audit services for the 2014 and 2015 fiscal years.

Moved Councillor Delaney, seconded Councillor White to issue a request for proposals for Audit Services.

MOTION CARRIED

(3.3) Amortization of 2013/14 Deficit.

Moved Councillor White, seconded Councillor MacDonald to forward a request to the Minister of Service Nova Scotia and Municipal Affairs regarding amortization of the 2013/14 deficit over a 5 year period.

MOTION CARRIED

(3.4) Advance of 2014/15 Equalization Grant.


Moved Councillor White, seconded Councillor Delaney to forward a letter to the Minister of Service Nova Scotia and Municipal Affairs requesting and advance of the 2014/15 Equalization Grant in the amount of \$500,000.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

June 24, 2014

The regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Acting CAO: John Boyle
Councillors: Darrell White, Harold Delaney, Jack MacDonald and Doug Dobson.
Directors: Brian Herteis.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Dobson, seconded Councillor MacDonald that the agenda be accepted as distributed.

MOTION CARRIED

Moved Councillor White, seconded Councillor Delaney that the minutes of the May 27 and June 12, 2014 meetings be accepted as distributed.

MOTION CARRIED

BUSINESS FROM THE MINUTES – None.

6. DIRECTOR'S REPORTS

- 6.1 Director of Finance
- 6.2 Engineering and Public Works
- 6.3 Building and Property Services – No report.
- 6.4 Leisure Services
- 6.5 Springhill Police Service
- 6.6 Springhill Fire Department

All of the above reports were read, any questions from Council regarding a specific report was answered by the Directors.

7. COUNCIL/COMMITTEE REPORTS

- 7.1 Deputy Mayor Darrell White – No report.
- 7.2 Councillor Doug Dobson
- 7.3 Councillor Jack MacDonald
- 7.4 Councillor Harold Delaney
- 7.5 Mayor Maxwell Snow

All of the reports were read by Mayor and Councillors giving an update of the various meetings attended etc. pertaining to the various committees they represent.

Moved Councillor Delaney, seconded Councillor MacDonald that all reports be accepted as read and placed on file.

MOTION CARRIED

8. CORRESPONDENCE – None.

9. NEW BUSINESS

- (1) **REQUEST TO MUNICIPAL AFFAIRS – FUNDING FOR INTERIM CAO FOR TOWN OF SPRINGHILL**

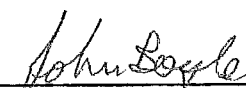
Moved Councillor White, seconded Councillor Delaney that the Council of the Town of Springhill send a letter of request to the Minister of Municipal Affairs requesting that the Department of Municipal Affairs provide funding for an Interim Chief Administrative Officer for the Town of Springhill as soon as possible to oversee the daily operations of the Town.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor Delaney that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

July 4, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Acting CAO: John Boyle
Councillors: Jack MacDonald, Harold Delaney, and Darrell White.
Regrets: Doug Dobson.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor MacDonald, seconded Councillor Delaney that the agenda be accepted as distributed.

MOTION CARRIED

3. NEW BUSINESS

(3.1) Engagement of Auditor.

In response to the Town of Springhill's recent request for proposals for Audit Services for 2013/14 and 2014/15, proposals were received from the following firms: Mike Hunter, Jorgenson & Bickerten, Grant Thornton and BDO Canada.

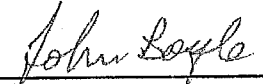
Moved Councillor White, seconded Councillor MacDonald that the audit engagement be granted to BDO Canada at a cost of \$23,465 plus HST.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

July 8, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald & Harold Delaney.
Regrets: John Boyle & Darrell White.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor MacDonald, seconded Councillor Dobson that the agenda be accepted as distributed.

MOTION CARRIED

3. NEW BUSINESS

(3.1) CAO to Perform Duties of Town Clerk.

WHEREAS the Town of Springhill does not currently have a Town Clerk.

AND WHEREAS the Town of Springhill requires an employee to carry out the duties of the Town Clerk.

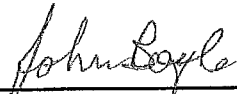
BE IT RESOLVED THAT the Town of Springhill hereby consents to the Chief Administrative Officer performing the duties of the Town Clerk.

MOTION CARRIED

As there was no further business, it was moved by Councillor Delaney, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

July 18, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney & Darrell White.
Regrets: John Boyle & Doug Dobson.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor MacDonald that the agenda be accepted as distributed.

MOTION CARRIED

3. NEW BUSINESS

(3.1) Interim CAO.

WHEREAS the Town and the Employee wish to enter into an Interim Employment Agreement containing the agreed upon terms and conditions of employment for the Employee in the capacity of Interim Chief Administrative Officer and possibly thereafter as Special Projects Manager;

Moved Councillor Delaney, seconded Councillor MacDonald that the Town of Springhill enter into an employment agreement with Mr. Reginald Ridgley as Interim CAO for the Town of Springhill commencing July 21, 2014.

MOTION CARRIED

(3.2) Budget – 2014-15 General Operating Budget, Residential, Commercial, Garbage and Sewer Rate; Yearly Borrowing Resolution, Capital Budget and the Water Operating Budget.

General Operating Budget

Moved Councillor White, seconded Councillor Delaney that Council accept the estimate of revenues and expenditures for the year ending March 31, 2015 with total revenue at \$7,455,380 and total expenditure at \$7,455,380.

MOTION CARRIED

Residential, Commercial, Sewer and Solid Waste Rates

WHEREAS total estimated expenditures for the fiscal year are \$7,455 380;

AND WHEREAS total estimated revenues other than taxes to be levied are \$2,248,307;

BE IT THEREFORE RESOLVED that the property tax rates/charges for the Town of Springhill for the fiscal year ended March 31, 2015 be as follows:

Residential/Resource Tax Rate	\$2.25/\$100
Commercial Tax Rate	\$5.53/\$100
Sewer Rate	\$226 per annum
Solid Waste Rate	\$147 per annum

Moved Councillor White, seconded Councillor MacDonald that that the above rates be approved for 2014/2015.

MOTION CARRIED

Yearly Borrowing Resolution

Moved Councillor White, seconded Councillor Delaney that the Town of Springhill be authorized to borrow, if necessary, an amount up to \$2,603,500 from CIBC for the purpose of covering regular operating expenses.

MOTION CARRIED

Capital Budget

2014/15 Capital Budget estimates fall under two categories in this years' budget. The Public Works Garage in the amount of \$320,000 and Capital Projects not yet identified but relating to paving, sewer infrastructure etc. in the amount of \$360,000 for a total capital expenditure of \$680,000. The funding for these expenditures will be from Gas Tax Revenue in

the amount of \$360,000 and capital from revenue in the amount of \$320,000. The \$320,000 is one of the line items within the transportation budget this year.

Moved Councillor White, seconded Councillor MacDonald that the 2014/15 Capital Budget be approved in the amount of \$680,000.

MOTION CARRIED

Water Operating Budget

Moved Councillor White, seconded Councillor Delaney that Council adopt the 2014/15 budget in the amount of \$1,592,782.

MOTION CARRIED

(3.3) Honourarium Matter

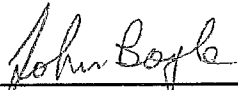
Councillor White reports that a matter was brought to his attention at the recent Open House pertaining to the Honourariums of Council, specifically regarding Councillor White's honourarium and that he received his full year honourarium.

Councillor White reiterated the arrangement as discussed at the April 29/14 In Camera Session, in which he made a request to Council for a prepayment/advance on the 2014/15 honourarium. The amount is being recovered monthly through the honourarium cheque and will be fully repaid together with interest and carrying costs. The amount will be paid in full in December 2014.

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Acting CAO, John Boyle

Springhill, N.S.

August 5, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney, Doug Dobson & Darrell White.
ICAO: Reg Ridgley

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor MacDonald that the agenda be accepted with the following additions:

7.9 Dissolution Communication & Information

7.10 Next Meeting of Council

MOTION CARRIED

Moved Councillor White, seconded Councillor Dobson to move the meeting to in-camera from 11:00 a.m. to 1:00 p.m.

MOTION CARRIED

Moved Councillor White, seconded Councillor Delaney that the minutes of the June 24, July 4, 8 and 18, 2014 meetings be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

7.1 MOTIONS ARISING FROM IN-CAMERA SESSION

IC 3.1.1 MGA Section 22 (2) (c) – Item 1 – Personnel Matter

Moved Councillor White, seconded Councillor Dobson that the ICAO be directed to take all necessary action for the resolution of these items, with final resolution subject to the approval of Council.

MOTION CARRIED

IC 3.1.2 MGA Section 22 (2) (c) – Item 2 – Personnel Matter

Moved Councillor MacDonald, seconded Councillor Delaney that the ICAO be directed to take all necessary action for the resolution of these items, with final resolution subject to the approval of Council.

MOTION CARRIED

IC 3.2.1 MGA Section 22 (2) (d) – Item 1 – Labour Relations

Moved Councillor Dobson, seconded Councillor MacDonald that the ICAO be authorized to inform the School Crossing Guards of the September Assignment for the upcoming school year.

MOTION CARRIED

IC 3.2.3 MGA Section 22 (2) (d) – Item 3 – Labour Relations

Moved Councillor White, seconded Councillor Dobson that the ICAO be authorized to make application to the Transition Committee for funding to cover increase remuneration for staff integral to the dissolution process at his sole discretion, with any increase granted not forming part of the basic remuneration of that staff member. This will be at no cost to the Town costs will be recovered through the Transition process.

MOTION CARRIED

IC 3.3.1 MGA Section 22 (2) (e) – Item 1 – Contract Negotiations

Moved Councillor White, seconded Councillor Delaney that the ICAO be the chief negotiator for any Collective Bargaining.

MOTION CARRIED

7.2 APPOINTMENT OF SOLICITOR REPRESENTING PERSONNEL AND COLLECTIVE BARGAINING MATTERS.

Moved Councillor Delaney, seconded Councillor MacDonald that the Council appoint the Law Firm of Wickwire Holm for Personnel, Collective Bargaining and Labour Relations.

MOTION CARRIED

7.3 COUNCIL AVAILABILITY.

Moved Councillor Delaney, seconded Councillor White that the normal summer schedule of Council be amended to allow for Regular, Emergency and Special Council meetings during the month of August 2014, to provide for the approval of reports ordered by the Nova Scotia Utility and Review Board as contained in its Preliminary Order of June 27, 2014.

MOTION CARRIED

7.4 TRANSITION COMMITTEE REPORT – GOVERNANCE FOR A MERGED MUNICIPALITY.

Moved Councillor White, seconded Councillor Delaney that upon review of the Draft Discussion Paper – Governance for the Proposed Merger of Springhill and Cumberland County Council preference would be Combined Council of Ten Members, Elected Mayor for the Combined Unit and No Village Status for the Town of Springhill.

MOTION CARRIED

7.5 APPOINTMENT OF CLERK.

Moved Councillor MacDonald, seconded Councillor Delaney that all past Clerk appointments by Springhill Town Council be rescinded and that Cathy Coon be appointed Clerk for the Town of Springhill.

MOTION CARRIED

7.6 APPOINTMENT OF TREASURER.

Moved Councillor White, seconded Councillor Delaney that all past Treasurer appointments by Springhill Town Council be rescinded and that John Boyle be appointed Treasurer for the Town of Springhill.

MOTION CARRIED

7.7 INTERIM CHIEF ADMINISTRATIVE OFFICER – SIGNING AUTHORITY.

Moved Councillor White, seconded Councillor Delaney that the Interim Chief Administrative Officer be granted authority to sign cheques and other banking documents in the absence of the Treasurer. The Interim Chief Administrative Officer shall provide Council with an information report detailing his activities at the next immediate regular Council session.

MOTION CARRIED

7.8 SOCIAL IMPACT STUDY – VERBAL.

The Town of Springhill is taking the lead in the preparation of the Social Impact of Dissolution Study as ordered by the NSUARB in its Preliminary Order. This study will identify all organizations of the Town of Springhill. Information regarding their concerns, fears or general feedback will be collected and filed in a report to the Board.

This study is being coordinated through the ICAO office and must be filed on or before Thursday, August 28, 2014. It is important to engage all Associations who contribute to the culture of Springhill and surrounding areas. A number of Associations have been identified and contacted directly. However, we may have missed some. All Associations of the Town of Springhill are urged to attend a round table session on Wednesday, August 6th, 2014 from 6:00 to 9:00 pm in the CIBC Room at the Community Centre.

7.9 DISSOLUTION COMMUNICATION AND INFORMATION.

It is extremely important to communicate and get information out to the public in a timely manner. The Town of Springhill Website has been revamped and information pertaining to Dissolution, General Information, Council Agenda etc. is easily accessible on the home page.

Information will also be posted at numerous locations throughout Town such as the Post Office and the Library. If anybody has any other suggestions as to how to better communicate and get the information out contact the Town Hall and let us know how we can serve you better.


7.10 NEXT MEETING OF COUNCIL.

The next meeting of Council will be called at the discretion of the Council and the ICAO and posted on the Website.

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

August 14, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Deputy Mayor: Darrell White
Councillors: Jack MacDonald, Harold Delaney & Doug Dobson.
ICAO: Reg Ridgley
Regrets: Mayor Maxwell Snow

Deputy Mayor Darrell White called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor MacDonald that the agenda be accepted with the following additions:

- 6.6 Engagement Letter-BDO-Notice to Reader.
- 6.7 Peewee Provincial Baseball Tournament-Field Preparation

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Delaney that the minutes of the August 5, 2014 meeting be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

5. DISSOLUTION TRANSITION COORDINATOR-JOHN LEEFE REPORT

- 5(a) TRANSITION COMMITTEE REPORT-AUGUST 5, 2014.
- 5(b) WORK PLAN PROGRESS & RESPONSIBILITIES.

Moved Councillor Delaney, seconded Councillor Dobson to adopt Transition Committee Report-August 5, 2014 and Work Plan Progress & Responsibilities.

MOTION CARRIED

6. INTERIM CHIEF ADMINISTRATIVE OFFICER

6.1 PRELIMINARY ORDER.

ICAO, Reg Ridgley reviewed the Preliminary Order, the reports to be filed, timetable, Information Requests, all important dates, etc with Council.

6.2 NSUARB-DISSOLUTION TIMETABLE.

Municipal Clerk, Cathy Coon provided a breakdown of the NSUARB Dissolution Timetable which has been made available to the public on the Town of Springhill Website and distributed throughout Town on Bulletin Boards located in businesses.

6.3 PRELIMINARY HEARING TRANSCRIPTS.

Municipal Clerk, Cathy Coon advised that transcripts from the Preliminary Hearing held on June 18, 2014 are available at Town Hall. Arrangements can be made for them to be viewed in the Town Hall copies can be made upon request as per the Photocopy Policy for the Town of Springhill. Transcripts are also available on the NSUARB website.

6.4 COUNCIL MEETING DATE AUGUST 26TH-TIME & REPORTS TO BE FILED WITH NSUARB.

Mr. Brian Smith spoke pertaining to reports to be filed with NSUARB and the timetable to be followed in completing and filing these reports. Council will be meeting at 9:00 a.m. on August 26th in-camera to review and revise reports followed by a regular council session to approve the reports in principle. The reports will be made available to the public once they have been filed with NSUARB on August 28th.

6.5 TIME-COUNCIL MEETINGS.

ICAO Reg Ridgley initiated a brief discussion with Council regarding time of future council meetings. It was agreed by Council to continue to hold meetings at 1:00 p.m. unless otherwise notified.

6.6 ENGAGEMENT LETTER-BDO-NOTICE TO READER.

Director of Finance, John Boyle clarified the change in process for the auditors to engage them to prepare Notice to Reader financial statements for the general fund.

Moved Councillor White, Seconded Councillor Dobson to authorize staff to sign off on the Engagement Letter.

MOTION CARRIED

6.7 PEEWEE PROVINCIAL BASEBALL TOURNAMENT-FIELD PREPARATION.


Director of Leisure Services, Scott Munro and Director of Engineering and Public Works, Brian Herteis, provided information pertaining to the preparation of the baseball fields for the upcoming tournament. Mr. Paul Atkinson approached Mr. Munro with a request for a private contractor to do some work on the ball fields in exchange for some soil from a Town owned property. Upon discussion with Mr. Herteis, it was determined that Town staff has the capability to carry out the work themselves. Liability has to be taken into consideration when allowing private contractors to carry out work on Town property.

Mr. Munro will prepare a report on long term plans for work to the ball fields.

As there was no further business, it was moved by Councillor MacDonald, seconded by Councillor Dobson that the meeting be adjourned.



Deputy Mayor Darrell White



Interim CAO, Reg Ridgley

Springhill, N.S.

August 26, 2014

A special meeting of the Springhill Town Council was held on the above date at 9:00 a.m.

PRESENT: Deputy Mayor: Darrell White
Councillors: Jack MacDonald, Harold Delaney & Doug Dobson.
ICAO: Reg Ridgley
Regrets: Mayor Maxwell Snow

Deputy Mayor Darrell White called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor MacDonald that the agenda be accepted as distributed:

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Dobson to move the meeting to in-camera.

MOTION CARRIED

Moved Councillor Dobson, seconded Councillor MacDonald to move the meeting back into Open Council.

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor MacDonald that the minutes of the August 14, 2014 meeting be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

7.1 APPROVAL IN PRINCIPLE OF DRAFT NSUARB ORDERED REPORTS

3.1(a) Financial Impact on the Town (Grant Thornton)

Moved Councillor MacDonald, seconded Councillor Delaney that the Interim Chief Administrative Officer and Director of Finance be authorized to approve in principle for submission to the Nova Scotia Utility and Review Board, the Financial Impact on the Town (if not dissolved) Report by Grant Thornton.

MOTION CARRIED

3.1(b) Financial Impact on the County (Grant Thornton)

Moved Councillor Dobson, seconded Councillor MacDonald that the Interim Chief Administrative Officer and Director of Finance be authorized to approve in principle for submission to the Nova Scotia Utility and Review Board, the Financial Impact on the Municipality of the County of Cumberland (if Town dissolved) Report by Grant Thornton.

MOTION CARRIED

3.1(c) Financial Impact on the Province (Grant Thornton)

Moved Councillor Delaney, seconded Councillor Dobson that the Interim Chief Administrative Officer and Director of Finance be authorized to approve in principle for submission to the Nova Scotia Utility and Review Board, the Financial Impact on the Province and on taxpayers/residents of the Town and of the Municipality in the event of either scenario (property tax/area rates) Report by Grant Thornton.

MOTION CARRIED

3.1(d) Governance of the Water Utility

Moved Councillor Delaney, seconded Councillor MacDonald that Council approve in principle the UARB information report dealing with Governance of the Water Utility and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(e)(1) Impact on Cost/Service Delivery for Fire Services

Moved Councillor Dobson, seconded Councillor Delaney that Council approve in principle the UARB information report dealing with the Impact on Cost/Service Delivery for Fire Services and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(e)(2) Impact on Cost/Service Delivery for Policing

Moved Councillor MacDonald, seconded Councillor Dobson that Council approve in principle the UARB information report dealing with the Impact on Cost/Service Delivery for Policing and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(e)(3) Impact on Cost/Service Delivery for Solid Waste Collection and Disposal

Moved Councillor MacDonald, seconded Councillor Dobson that Council approve in principle the UARB information report dealing with the Impact on Cost/Service Delivery for Solid Waste Collection and Disposal and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(e)(4) Impact on Cost/Service Delivery for Wastewater and Stormwater

Moved Councillor Dobson, seconded Councillor Delaney that Council approve in principle the UARB information report dealing with the Impact on Cost/Service Delivery for Wastewater and Stormwater and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(e)(5) Impact on Cost/Service Delivery for Streetlighting

Moved Councillor MacDonald, seconded Councillor Dobson that Council approve in principle the UARB information report dealing with the Impact on Cost/Service Delivery for Streetlighting and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(f) Impact on Roads, Streets and Sidewalks

Moved Councillor Dobson, seconded Councillor MacDonald that Council approve in principle the UARB information report dealing with the Impact on Roads, Streets and Sidewalks and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(g) Impact on By-Law and Planning Service

Moved Councillor Delaney, seconded Councillor Dobson that Council approve in principle the UARB information report dealing with the Impact on By-Law and Planning Service and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(h) Impact on Governance for the proposed merger of Springhill and Cumberland County

Moved Councillor MacDonald, seconded Councillor Delaney that Council approve in principle the UARB information report dealing with the Impact on Governance for the proposed merger of Springhill and Cumberland County and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(i) Impact on Equalization

Moved Councillor Delaney, seconded Councillor MacDonald that Council approve in principle the UARB information report dealing with the Impact on Equalization and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(j) Social Impact on residents including recreation, library, schools, community organizations and events

Moved Councillor Dobson, seconded Councillor MacDonald that Council approve in principle the UARB information report dealing with the Social Impact on residents including recreation, library, schools, community organizations and events and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing

date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(k) Impact on Deed Transfer Tax

Moved Councillor MacDonald, seconded Councillor Delaney that Council approve in principle the UARB information report dealing with the Impact on Deed Transfer Tax and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(l) Transfer of assets and liabilities, including Town properties

Moved Councillor Delaney, seconded Councillor Dobson that Council approve in principle the UARB information report dealing with the Transfer of assets and liabilities, including Town properties and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(m) Human Resources

Moved Councillor Dobson, seconded Councillor MacDonald that Council approve in principle the UARB information report dealing with Human Resources and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

3.1(n) Other Boards and Commissions

Moved Councillor MacDonald, seconded Councillor Delaney that Council approve in principle the UARB information report dealing with Other Boards and Commissions and give direction to staff to complete the report in consultation with the solicitor, for the August 28 UARB municipal filing date and subsequent publication of the reports by the UARB as part of the Springhill Dissolution process.

MOTION CARRIED

7.2 SCHOOL CROSSING GUARD TRANSITION PLAN – DIRECTOR OF ENGINEERING & PUBLIC WORKS BRIAN HERTEIS AND ACTING CHIEF DEAN RUDDICK

Director of Engineering & Public Works, Brian Herteis gave a brief overview of the School Crossing Guard Transition Plan which was completed by himself and Acting Chief Dean Ruddick. The School Crossing Guards will now be managed under the direction of Engineering & Public Works. Brian requested consideration be given to fill in personnel for the Crossing Guards which was previously carried out by members of the Police Service.

Moved Councillor Dobson, seconded Councillor MacDonald to provide support and commitment in moving forward with training of individuals to fill in when necessary for Crossing Guards.

MOTION CARRIED

7.3 STAFF REPORT – TIME OF MEETINGS - CLERK

Municipal Clerk, Cathy Coon provided a report pertaining to the time of meetings and the possibility of rotating meeting times over the next four months between afternoon and evening.

Moved Councillor Delaney, seconded Councillor Dobson to accept recommendations made in report 7.3 – Time of Meetings.

MOTION CARRIED

7.4 TABLING-NOTICE TO READER FINANCIAL STATEMENTS, OPERATING & CAPITAL FUND, MARCH 31, 2014.

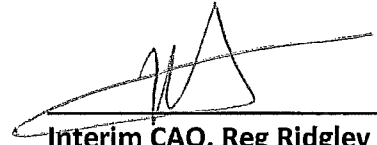
Moved Councillor MacDonald, seconded Councillor Delaney to table the Notice to Reader Financial Statements, Operating & Capital Fund, March 31, 2014.

MOTION CARRIED

As there was no further business, it was moved by Councillor MacDonald, seconded by Councillor Delaney that the meeting be adjourned.



Deputy Mayor Darrell White



Interim CAO, Reg Ridgley

Springhill, N.S.

September 11, 2014

A special meeting of the Springhill Town Council was held on the above date at 3:30 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney & Doug Dobson.
ICAO: Reg Ridgley

Mayor Max Snow called the meeting to order.

IT WAS MOVED by Councillor MacDonald, seconded by Councillor Dobson to waive the notice period for this special session of Council.

MOTION CARRIED

1. Letter of Intent


IT WAS MOVED by Councillor Delaney, seconded by Councillor White that Council extend authority to the Mayor and CAO to negotiate with the Province on a letter of intent respecting financial support from the province to effect merger and that a draft agreement will be brought to Council for final approval.

MOTION CARRIED

As there was no further business, it was moved by Councillor MacDonald, seconded by Councillor Dobson that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

September 24, 2014

A special meeting of the Springhill Town Council was held on the above date at 2:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney & Doug Dobson.
ICAO: Reg Ridgley

Mayor Max Snow called the meeting to order.

1. IT WAS MOVED by Councillor Delaney, seconded by Councillor MacDonald that Council approve the Organizational Development and HR Transition Plan Update and Functional Organization Chart for staff for the Town and the County as presented September 24, 2014.

MOTION CARRIED

2. IT WAS MOVED by Councillor White, seconded by Councillor Dobson that Council approve the employee Transition and Severance Strategy as outlined for eligible staff of the Town of Springhill, and

That the CAO's of the Town and County, working with the consultant SPL and Legal Counsel for the Town be authorized to create and implement a Transition and a Severance Program by:

- Reviewing all of the necessary information
- Recognizing the transitional requirements of all staff and their individual complexities and challenges
- Creating suitable severance entitlement rules balancing legal entitlement, fairness and financial factors
- Seeking Funds from the Provincial Government, and
- Developing and delivering the necessary transition support, records and documentation as part of a transition program – the transition program to include – a personal transition program, a financial plan, and a support plan.

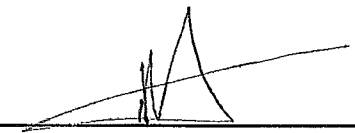
- Present the transition program, financial plan and support plan to Councils for approval.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor Dobson that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

September 24, 2014

A special meeting of the Springhill Town Council was held on the above date at 4:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney, Darrell White & Doug Dobson.
ICAO: Reg Ridgley

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor MacDonald, seconded Councillor White that the agenda be accepted as distributed.

MOTION CARRIED

ICAO Reg Ridgley introduced and welcomed Mr. Marty Raymond, BDO Canada prior to the presentation of the Audited Consolidated Financial Statements for Year Ended March 31, 2014.

3. A) Presentation by Auditors

Mr. Marty Raymond, BDO Canada gave a presentation and brief overview of the Audited Consolidated Financial Statements for Year Ended March 31, 2014.

Moved Councillor White, seconded Councillor Delaney to adopt the Audited Consolidated Financial Statements for Year Ended March 31, 2014 and to authorize the Mayor and CAO to sign.

MOTION CARRIED

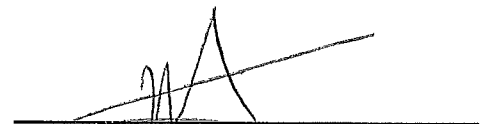
3. B) **Date for Council Meeting to review Consolidated Financial Statements for Year Ended March 31, 2014 in detail.**

This date will be decided and posted upon further discussion with Mr. Raymond.

As there was no further business, it was moved by Councillor White, seconded by Councillor Delaney that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

September 30, 2014

A regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney, Darrell White & Doug Dobson.
ICAO: Reg Ridgley

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor White, seconded Councillor Dobson that the agenda be accepted with the following additions:

- 7.9.5 Equipment Reserve Withdrawal, Cumberland Joint Services Management Authority
- 7.9.6 Staff Pay Scale Increase

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Delaney that the minutes of the August 26, September 11, September 24 & September 24, 2014 meetings be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

7. INTERIM CHIEF ADMINISTRATIVE OFFICER

7.1 BALL FIELDS MAINTENANCE.

Moved Councillor Delaney, seconded Councillor White that to ensure proper liability Leisure Services and Brian Herteis, Director of Engineering and Public Works will complete all necessary ball field maintenance, unless a contract has been awarded to a private contractor.

MOTION CARRIED

7.2 UNSIGHTLY PREMISES POLICY.

Building Inspector, Pat Boyce provided a brief overview of the flow chart outlining the Dangerous or Unsightly Premises Policy, Procedures and Delegation of Authority under the Municipal Government Act.

Moved Councillor White, seconded Councillor MacDonald that all past Town of Springhill Dangerous or Unsightly Premises policies, procedures, and bylaws be rescinded.

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor Dobson that all past Administrator of Dangerous or Unsightly Premises appointments by Springhill Town Council and Chief Administration Officer be rescinded.

MOTION CARRIED

Moved Councillor Dobson, seconded Councillor MacDonald that Springhill Town Council adopt the Town of Springhill Dangerous and Unsightly Premises Policy (Appendix A).

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor White that Springhill Town Council adopt the Town of Springhill Dangerous or Unsightly Procedures (Appendix B).

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Delaney that the Director of Building and Property Services be appointed Administrator for Dangerous or Unsightly Premises for the Town of Springhill by the Interim Chief Administrative Officer pursuant to Section 41 of the MGA.

MOTION CARRIED

7.3 POLICE 4X4.

Deferred.

7.4 FIRE STATION ROOF.

Building Inspector, Pat Boyce provided information and photographs pertaining to the condition of the Fire Station Roof and the importance of having it properly repaired immediately to prevent any further interior damage to the building.

Moved Councillor White, seconded Councillor MacDonald that Council award a contract to Fosco Roofing Ltd. In the amount of \$44,815.50 (HST included) for repairs to the Fire Hall roof; and

Approve a contingency of \$8,963.10 (HST included), representing 20% of the total contract amount.

MOTION CARRIED

7.5 HABITAT RENTAL FORGIVENESS REPORT.

Acting Manager of Leisure Services, Rachael Bird briefed Council on correspondence from Springhill Habitat for Humanity requesting rental fees be waived for a fundraising concert recently held at the Community Centre.

Moved Councillor Dobson, seconded Councillor Delaney that the rental fee (\$300.00 + HST) be waived as this concert is a fundraising initiative for the local build.

MOTION CARRIED

7.6 THRIVE GRANT.

Acting Manager of Leisure Services, Rachael Bird presented information pertaining to the Thrive Grant that has been awarded to Leisure Services. The grant will cover a co-ed all inclusive recreation sport that will target inactive youth between grades 4-12.

Moved Councillor Delaney, seconded Councillor MacDonald approval of the Thrive Grant Funding, provide authorization to the CAO to execute the contract and approve the hiring of 2 high school students with a term subject to available funds.

MOTION CARRIED

7.7 CUPW-STTP SAVE CANADA POST.

WHEREAS Canada Post and the Conservatives are taking an axe to long-treasured postal services – killing good jobs, **eliminating door-to-door delivery**, drastically increasing postage rates and closing, downsizing and reducing hours at post offices;

WHEREAS Canada Post did not properly consult on these changes, effectively eliminating any opportunity for input from the people who will be most affected; and

WHEREAS closing and downsizing post offices, reducing post office hours, and eliminating door-to-door delivery will reduce service and eliminate thousands of jobs in communities throughout our country.

WHEREAS Canada Post offers a public service that needs to be protected;

BE IT RESOLVED THAT the Town of Springhill write a letter to the Minister responsible for Canada Post that calls on the government to reverse the changes to services announced by Canada Post, and to look instead for ways to increase service and revenues in areas such as postal banking.

BE IT FURTHER RESOLVED THAT the Town of Springhill ask the Federation of Canadian Municipalities to request that the federal government properly consult with the public about what kind of postal service they need before allowing Canada Post to make such major changes to public postal service.

7.8 SUMMER EVENT SUMMARY.

Acting Manager of Leisure Services, Rachael Bird reviewed the Summer Event Summary for the Community Centre and a brief overview of the Events planned to date for Fall and Winter.

7.9 SPRINGHILL ELEMENTARY SCHOOL FORGIVENESS REQUEST.

Acting Manager of Leisure Services, Rachael Bird briefed Council on correspondence from Springhill Elementary Schools requesting rental fees be waived for their annual Thanksgiving Dinner held at the Community Centre.

Moved Councillor Delaney, seconded Councillor Dobson to approve forgiveness of the CIBC Common Room rental for the annual Thanksgiving Dinner in the amount of \$345.00.

MOTION CARRIED

7.9.5 EQUIPMENT RESERVE WITHDRAWAL, CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY.

Councillor Delaney provided information from CJSMA regarding costs for office expansion at the Landfill Facility.

Moved Councillor Dobson, seconded Councillor MacDonald that the Council of the Town of Springhill consent to the withdrawal of funds from the Equipment Reserve Fund of the Cumberland Joint Services Management Authority (CJSMA) for the purpose of funding the office expansion costs of CJSMA and that the repayment of those cost and the terms thereto be specified in the immediate next budget of CJSMA.

MOTION CARRIED

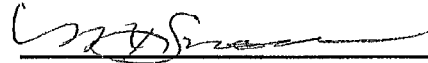
7.9.6 STAFF PAY SCALE INCREASE

Interim Chief Administrative Officer, Reg Ridgley provided information pertaining to staff pay scale increase based on the Consumer Price Index of the Province of Nova Scotia average increase of 1.875% for the period January 1, 2014 to August 31, 2014 from that of the previous year.


Moved Councillor MacDonald, seconded Councillor Delaney that all staff pay scales not covered by a collective agreement be increased by 1.9% effective April 1, 2014 excepting those under an employment contract in which case the increase will be effective the anniversary date of the employment contract.

MOTION CARRIED

As there was no further business, it was moved by Councillor MacDonald, seconded by Councillor White that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

October 9, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Harold Delaney & Doug Dobson.
ICAO: Reg Ridgley
Regrets: Councillor Darrell White & Councillor Jack MacDonald.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor Dobson that the agenda be accepted as distributed.

MOTION CARRIED

Mayor Maxwell Snow introduced and welcomed Ms. Brenda MacKay, prior to the Accounts Receivable presentation.

3. A) Accounts Receivable Presentation

Brenda MacKay gave a presentation and brief overview of the Accounts Receivables to March 31, 2014.

Moved Councillor Dobson, seconded Councillor Delaney to accept the recommendations outlined in Brenda's report.

MOTION CARRIED

ICAO Reg Ridgley addressed Mayor and Council prior to the Financial Projections provided by Finance Director, John Boyle as follows:

Before you is the best case scenario. We have yet to experience any severe winter conditions – which we have no control over. We have no reserves to shelter us from costs which may arise thereto. There is no provision for payments that could arise from two legal actions which Council has been kept informed. Once we go through the numbers today, you should come to the conclusion that the Town is only pushing its financial problems to future

years. While struggling to overcome a deficit of \$1 million, the Town cannot plan for its future, nor address infrastructure deficits such as roads and wastewater. Indeed, even preventative maintenance on the Community Centre which is now 10 years old has been deferred.

To address prior years' deficits the Town has squeezed the current years' budget and started using reserve funds to pay for current years' debt costs – a good example is the Community Centre Reserve. This practice will catch up to the Town once the reserve is exhausted.

From my perspective, your decision that to retain Town Status is too heavy a price is the right decision and the financial position to August 31, 2014 and the projected deficit you are dealing with here today is proof of that. To continue to struggle to maintain day to day operations is a struggle the Town is losing and leaves no capacity to plan or finance a future for our residents.

Finally, the Town has a non-existent Capital Budget, it has no ability to incur debt, nor to pay for that debt. As Interim CAO, I cannot solve these problems, but can prepare the Town for a better day through dissolution. The decisions of the past have placed a debt load upon the Town that cannot be paid for without help.

3. B) Financial Projections

Finance Director, John Boyle provided a brief presentation and overview of the financial projections to August 31, 2014.

**3. C) Motion from In-Camera-Wednesday, October 8th, 2014.
Nova Scotia Supreme Court Case Amh No. 313209.**

Moved Councillor Delaney, seconded Councillor Dobson to Sign and Approve the Mutual Release provided in consideration of the parties mutual agreement to abandon their respective claims, cross-claims, and third party claims, as the case may be, in a proceeding before the Nova Scotia Supreme Court numbered Amh No. 313209.

MOTION CARRIED

As there was no further business, it was moved by Councillor Dobson, seconded by Councillor Delaney that the meeting be adjourned.

Maxwell Snow

Mayor Maxwell Snow

[Signature]

Interim CAO, Reg Ridgley

Springhill, N.S.

October 28, 2014

A regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney, Darrell White & Doug Dobson.
ICAO: Reg Ridgley

Mayor Maxwell Snow called the meeting to order,

A moment of silence was observed in honour of fallen soldiers Nathan Cirillo and Patrice Vincent.

PRESENTATION: Rachael Little, Active Living Coordinator for the Town of Springhill, provided a brief presentation on the Active Living Program currently being coordinated in partnership with the YMCA.

AGENDA

Moved Councillor White, seconded Councillor MacDonald that the agenda be accepted with the following additions:

5.13 November Meetings – Interim Chief Administrative Officer

MOTION CARRIED

Moved Councillor Dobson, seconded Councillor Delaney that the minutes of the September 30 & October 9, 2014 meetings be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

5. INTERIM CHIEF ADMINISTRATIVE OFFICER REPORTS

5.1 ACCOUNTS RECEIVABLE WRITE OFF REPORT.

Moved Councillor Delaney, seconded Councillor White that Council approve write off of Business Occupancy balances in the amount of \$59,053.46 as detailed in Schedule B – Confidential.

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Dobson that Council approve write off of Public Works Building balances in the amount of \$19,339.51 as detailed in Schedule C – Confidential.

MOTION CARRIED

Moved Councillor White, seconded Councillor Delaney that Council approve write off of Town of Springhill (School Sewer) balances in the amount of \$228,279.23 as detailed in Schedule D – Confidential.

MOTION CARRIED

Moved Councillor Dobson, seconded Councillor MacDonald that Council approve write off of Owner Unknown balances in the amount of \$27,254.63 as detailed in Schedule E – Confidential.

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor White that Council approve write off of Miscellaneous balances in the amount of \$18,816.91 as detailed in Schedule F – Confidential.

MOTION CARRIED

Moved Councillor Dobson, seconded Councillor Delaney that Council approve write off of Non Collectable Water Account balances in the amount of \$42,989.97 as detailed in Schedule G – Confidential.

MOTION CARRIED

5.2 THRIVE GRANT INFORMATION REPORT.

Active Living Coordinator, Rachael Little provided an information report on the Thrive Grant.

5.3 SOLID WASTE COLLECTION CONTRACT EXTENSION 2015-2016.

Moved Councillor Delaney, seconded Councillor MacDonald that Council approve the recommendation that Hunters Garbage Removal Ltd. Be offered an additional one (1) year contract extension that would maintain solid waste collection and recycling pick-up services for Springhill for the period extending from April 1, 2015 to March 31, 2016 inclusive. A one (1) percent increase over the previous extension fee schedule would be applied to the new extension.

MOTION CARRIED

5.4 TRANSITION COMMITTEE INFORMATION REPORT.

Interim Chief Administrative Officer, Reg Ridgley provided the October 6, 2014 Report to Cumberland and Springhill Councils on behalf of the Transition Committee.

5.5 MOTOCROSS INFORMATION REPORT.

Manager of Facilities, Scott Munro provided an information report outlining the revenue and expenses and a brief discussion on the Motocross Event held on April 18 & 19, 2014.

5.6 FUNDY CONNECT INFORMATION REPORT.

Manager of Facilities, Scott Munro provided an information report on Fundy Connect. This will be a public internet based searchable directory where people will be able to access information on active living, physical activity, sport and recreation, resources, facilities and services available in their communities.

5.7 BUILDING AND PROPERTY SERVICES INFORMATION REPORT.

Director of Building & Property Services, Pat Boyce provided an information report on the Building, Development and Dangerous or Unsightly Premises Activity for the period of July to October.

5.8 BUILDING A HEALTHY YOU PROJECT INFORMATION REPORT.

Municipal Clerk, Cathy Coon provided an information report on a wellness initiative being offered to staff through the UNSM, Blue Cross and AMANS.

5.9 19th ANNUAL HALLOWEEN DANCE INFORMATION REPORT.

Teen Centre Coordinator, Heather Laurie provided an information report on the Annual Halloween Dance held on October 31 at the Community Centre.

5.10 INSURANCE RENEWAL.

Director of Finance, John Boyle provided a verbal report on the process of insurance renewal. He has been in contact with the current provider for the Town and is awaiting information from them.

5.11 SANTA CLAUS PARADE INFORMATION REPORT.

Active Living Coordinator, Rachael Little provided an information report on the 2014 Santa Claus Parade which will take place on November 20th at 6:30 pm. The theme for this year's parade is "Winter Wonderland".

5.12 FINANCE REPORT TO SEPTEMBER 30, 2014.

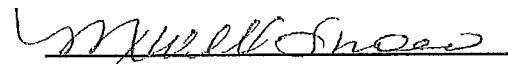
Director of Finance, John Boyle provided a brief overview of the financial statements to September 30, 2014.

5.13 NOVEMBER MEETINGS.

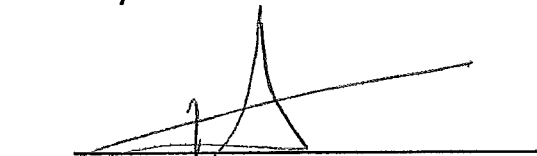
Municipal Clerk, Cathy Coon advised of two Special Council Meeting for the month of November. The Audited Financial Statements for the Water Utility will be on the agenda for November 6th at 1:00 p.m.

The Water Rate Study will be taken to Council on November 12th at 1:00 p.m. for final approval.

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow


Interim CAO, Reg Ridgley

Springhill, N.S.

November 6, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald & Doug Dobson.
ICAO: Reg Ridgley
Regrets: Councillor Darrell White & Councillor Harold Delaney.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Dobson, seconded Councillor MacDonald that the agenda be accepted as distributed.

MOTION CARRIED

Interim Chief Administrative Officer, Reg Ridgley gave a brief overview of the agenda items 3.1 to 3.4 prior to introducing Marty Raymond, BDO Canada.

3.1 TOWN OF SPRINGHILL AUDITED CONSOLIDATED FINANCIAL STATEMENTS – CONTINUATION OF REVIEW – MARCH 31, 2014 – BDO CANADA LLP

Mr. Marty Raymond, BDO Canada gave a presentation and brief overview of the Audited Consolidated Financial Statements for Year Ended March 31, 2014.

3.2 TOWN OF SPRINGHILL AUDITED FINANCIAL STATEMENTS – WATER UTILITY – MARCH 31, 2014 – BDO CANADA LLP

Mr. Marty Raymond, BDO Canada gave a presentation and brief overview of the Audited Financial Statements – Water Utility - for Year Ended March 31, 2014.

Moved Councillor MacDonald, seconded Councillor Dobson to adopt the Town of Springhill Audited Financial Statements – Water Utility, March 31, 2014.

Moved Councillor Dobson, seconded Councillor MacDonald to authorize the Mayor and Interim Chief Administrative Officer to sign the Town of Springhill Audited Financial Statements – Water Utility, March 31, 2014.

MOTION CARRIED

3.3 TOWN OF SPRINGHILL, NOTICE TO READER FINANCIAL STATEMENTS, OPERATING AND CAPITAL FUNDS – MARCH 31, 2014 – DIRECTOR OF FINANCE

Director of Finance, John Boyle provided a brief overview of the Notice to Reader Financial Statements, Operating and Capital Funds – March 31, 2014.

Moved Councillor Dobson, seconded Councillor MacDonald to adopt the Town of Springhill Notice to Reader Financial Statements, Operating and Capital Funds March 31, 2014.

MOTION CARRIED

3.4 SPRINGHILL WATER UTILITY – WATER RATE STUDY – NOVEMBER 3, 2014 – G.A. ISENER CONSULTING LIMITED

Mr. Gerry Isenor and Mr. Blaine Rooney, G.A. Isenor Consulting Limited proved a brief overview of the Springhill Water Utility – Water Rate Study – Dated November 3, 2014.

Moved Councillor MacDonald seconded Councillor Dobson to adopt the Springhill Water Utility – Water Rate Study – G.A. Isenor Consulting Limited – Dated November 3, 2014.

And that the Town of Springhill apply to the Nova Scotia Utility and Review Board for changes in its rates for water and water service, fire protection to the Town of Springhill and changes to its rules and regulations for customers served by the Springhill Water Utility, as set out in the water rate study prepared by G.A. Isenor Consulting Limited in Association with Blaine S. Rooney Consulting Limited.

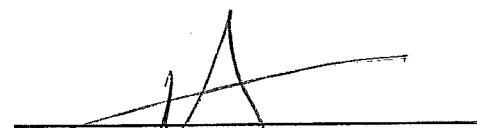
And to authorize the Interim Chief Administrative Officer to execute all applicable documents thereto.

MOTION CARRIED

As there was no further business, it was moved by Councillor MacDonald, seconded by Councillor Dobson that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

November 25, 2014

A regular meeting of the Springhill Town Council was held on the above date at 6:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney, Darrell White & Doug Dobson.
ICAO: Reg Ridgley

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor MacDonald, seconded Councillor Delaney that the agenda be accepted as distributed.

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor Dobson that the minutes of the October 28 & November 6, 2014 meetings be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

5. INTERIM CHIEF ADMINISTRATIVE OFFICER REPORTS

5.1 CENOTAPH/MONUMENT RESTORATION PROGRAM.

Mayor Snow briefed those in attendance on the role that Mr. John Hopkins played in bringing the Cenotaph/Monument Restoration Program to realization for Springhill. John Hopkins read a brief report on the program.

ICAO Reg Ridgley briefly explained how the Town and the Restoration Committee will work cohesively to complete the project.

MOTION CARRIED

5.2 GOOD BUDDIES RECYCLING LEASE.

Moved Councillor Delaney, seconded Councillor MacDonald that Council Create a 20 acre lot at 2 Herrett Road with a deeded right of way if needed and transfer the property title to Good Buddies Recycling Ltd. as per the lease agreement for the sum of \$12,500.00.

And that the payments made to date under the lease agreement be applied to the 20 acre lot purchase price.

Also that Good Buddies Recycling Ltd. pay all costs including but not limited to the creation, title transfer, registration, legal services, and HST for the 20 acre lot as a condition of purchase.

MOTION CARRIED

5.3 GAS TAX AGREEMENT.

Director of Finance, John Boyle gave a brief overview pertaining to the Municipal Funding Agreement for Gas Tax Funds.

Moved Councillor White, seconded Councillor Dobson that the Mayor and Municipal Clerk be authorized to sign the Gas Tax Agreement.

MOTION CARRIED

5.4 APPOINTMENT OF DEPUTY MAYOR.

Moved Councillor White, seconded Councillor Delaney that Councillor Jack MacDonald be appointed as the Deputy Mayor for the third year of council reign.

MOTION CARRIED

Mayor Snow thanked Councillor White for a job well done in the previous year.

5.5 ACCESS TO RECREATIONAL ASSETS.

Manager of Facilities, Scott Munro provided an information report outlining the access to recreational facility and assets. Scott will be working on a business plan, policies and procedures prior to hosting a session in January with all facility users.

5.6 FINANCIAL REPORTS TO OCTOBER 31ST.

Director of Finance, John Boyle provided a brief overview of the financial statements to October 31st, 2014.

5.7 METRICS REPORT – COMMUNITY CENTRE & ENGINEERING & PUBLIC WORKS.

Manager of Facilities, Scott Munro provided an information report on the metrics of the Community Centre which included events, room usage, ice usage and hours of operation.

Director of Engineering and Public Works, Brian Herteis also provided an information report on the metrics of Public Works and the scale and scope of what Engineering and Public Works does. The report included year to date activity and cost information for the overall day to day operation. Brian also provided activity and cost information for overall operation for 2013.

5.8 FIBER LINE REPORT.

Director of Building & Property Services, Pat Boyce provided an information report on the installation of dedicated fiber lines into Town owned buildings by Bell Aliant. Council requested a progress update for December Council Meeting.

5.9 BUILDING PERMIT REPORT.

Director of Building & Property Services, Pat Boyce provided an information report on the Building, Development and Dangerous or Unsightly Premises Activity for the period of October to November.

5.10 CHRISTMAS CRAFT FAIR REPORT.

Community Centre Office Manager, Michelle Herrett provided an information report on the upcoming Christmas Craft Fair to be held on Saturday, December 6th from 9:00 am to 2:00 pm.

5.11 SNOW REMOVAL 2014/15.

Director of Engineering and Public Works, Brian Herteis provided a verbal report on snow removal equipment and plans for snow removal for 2014/15. Brian briefed Council on equipment problems and failure and options to provide adequate snow removal to the Town without loss of service.

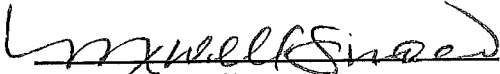
Moved Councillor Dobson, seconded Councillor Delaney that Brian make arrangements for back up snow removal equipment.

MOTION CARRIED

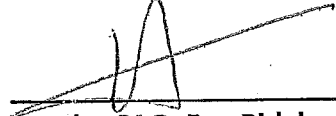
5.12 CHRISTMAS DECORATIONS.

Director of Engineering and Public Works, Brian Herteis provided a verbal report on position and lighting of Christmas Decorations in the Main Street area.

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

December 1, 2014

A special meeting of the Springhill Town Council was held on the above date at 9:00 a.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Darrell White, Harold Delaney & Doug Dobson.
ICAO: Reg Ridgley

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor MacDonald, seconded Councillor Dobson that the agenda be accepted as distributed.

MOTION CARRIED

3 LETTER OF INTENT

Councillor Dobson asked Mayor Snow that as the sole representative for Springhill upon dissolution that he continue to support and fight for Springhill and to maintain the tax rate of \$1.90 for 2015 and many years thereafter.

Mayor Snow assured all of Council that he will represent Springhill and continue to support and fight for all promises made to Springhill.

Moved Councillor Delaney that:

WHEREAS the Town of Springhill applied to the Nova Scotia Utility and Review Board on May 15, 2014, pursuant to Section 394(b) of the Municipal Government Act to dissolve and be annexed to, and form part of, the Municipality of the County of Cumberland;

AND WHEREAS the Town of Springhill and Municipality of the County of Cumberland have worked cooperatively with the Province of Nova Scotia since that time to ensure a successful transition in the best interests of residents of Springhill, Cumberland and the Province;

AND WHEREAS the Town of Springhill, Municipality of the County of Cumberland and Province of Nova Scotia wish to present to the Nova Scotia and Utility Review Board an uncontested application at the Hearing on the Merits scheduled to begin on December 15, 2014;

THEREFORE BE IT RESOLVED THAT:

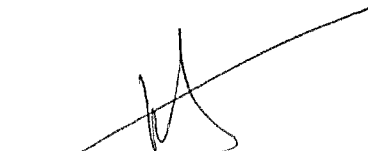
- 1) the Council of the Town of Springhill approve the letter of Intent between the Town of Springhill, Municipality of the County of Cumberland and the Province of Nova Scotia as presented, and
- 2) the Mayor and Town Clerk be authorized to sign the Letter of Intent as presented.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor Dobson that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

December 9, 2014

A regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney & Darrell White
ICAO: Reg Ridgley
Regrets: Doug Dobson

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor MacDonald, seconded Councillor Delaney that the agenda be accepted with the deletion of Item 5.5 – Financial Report to November 30th.

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor White that the minutes of the November 25 as amended and December 1, 2014 meetings be accepted.

BUSINESS ARISING FROM THE MINUTES – None.

5. INTERIM CHIEF ADMINISTRATIVE OFFICER REPORTS

5.1 BEVERAGE AGREEMENT.

Manager of Facilities, Scott Munro provided a report on the selection process for the beverage agreement for the Community Centre.

Moved Councillor White, seconded Councillor Delaney to approve Pepsi Beverages Company the exclusive beverage provider for the Dr. Carson & Marion Murray Community Centre.

MOTION CARRIED

5.2 CJSMA DRAFT STRATEGIC PLAN.

Director of Engineering & Public Works, Brian Herteis provided a brief overview and comments pertaining to the Draft Strategic Plan provided by CJSMA.

Brian will forward comments and input to Stephen Rayworth for consideration. He will forward a copy of the information forwarded to Stephen to Reg and Harold.

5.3 BUILDING PERMIT REPORT.

Director of Building & Property Services, Pat Boyce provided an information report on the Building, Development and Dangerous or Unsightly Premises Activity for the period of October to November.

5.4 FIBER LINE REPORT.

Director of Building & Property Services, Pat Boyce provided a follow up information report on the installation of dedicated fiber lines into Town owned buildings by Bell Aliant and the overall costs and savings associated with this project.

5.5 FINANCIAL REPORTS TO NOVEMBER 30TH.

Deferred to January 2015.

5.6 2014 CHRISTMAS PARADE.

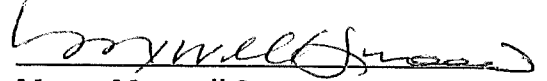
Active Living Coordinator, Rachael Little provided an information report on the Christmas Parade outlining the number of floats, prize winners, attendance and costs.

In discussion with Brian Herteis, Rachael and Brian have recommended that a Santa Claus Parade Committee be implemented for next year. The committee would be responsible to organize the parade, town decorations and lighting.

5.7 CHRISTMAS CRAFT FAIR REPORT.

Community Centre Office Manager, Michelle Herrett provided an information report on the Christmas Craft Fair which was held on Saturday, December 6th. The event was a huge success thanks to the hard work of staff and volunteers. Michelle is already planning for next year!

As there was no further business, it was moved by Councillor MacDonald, seconded by Councillor Delaney that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

December 12, 2014

A special meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney & Doug Dobson.
ICAO: Reg Ridgley
Regrets: Darrell White

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor Dobson that the agenda be accepted with the following addition:

5.4 Time of Council Meetings

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Delaney that the minutes of the December 9, 2014 meeting be accepted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES – None.

5. INTERIM CHIEF ADMINISTRATIVE OFFICER REPORTS

5.1 TAX REDUCTION POLICY & RELIEF OF PROPERTY TAXES

Municipal Clerk, Cathy Coon gave a brief explanation of the “Tax Deduction and Destroyed Property Policy” for the Town of Springhill.

Moved Councillor Dobson, seconded Councillor Delaney to adopt the “Tax Deduction on Destroyed Property Policy”.

MOTION CARRIED

5.2 BUILD CANADA FUND APPLICATION AND RESOLUTION

Director of Engineering and Public Works, Brian Herteis provided an overview of the Build Canada Fund and how it will work with dissolution and the Letter of Intent should dissolution occur.

Moved Councillor Delaney, seconded Councillor MacDonald that subject to the terms and conditions of the Letter of Intent that funds allocated within the Letter of Intent become available only with the dissolution of the Town of Springhill;

And be it resolved that the Council of the Town of Springhill commit to its share of the funding as detailed in the Build Canada Fund application to a maximum of \$1,666,667.

MOTION CARRIED

5.3 TRANSITION COMMITTEE REPORT

Interim Chief Administrative Officer, Reg Ridgley provided Council members with the Transition Committee Report dated December 9, 2014. This report provides updated information on the activities and meetings of the Committee.

Moved Councillor Delaney, seconded Councillor Dobson to adopt the Transition Committee Report as circulated.

5.4 TIME OF COUNCIL MEETINGS

Municipal Clerk, Cathy Coon provided information pertaining to the decision made in August 2014 to rotate council meetings between evening and afternoon sessions until December 2014 to allow the working public the opportunity to attend the evening sessions.

It has been duly noted that attendance at council meetings has remained unchanged during this period. Therefore, in consideration of the financial factor for staff to attend the evening sessions regular meetings should be held at 1:00 p.m. on a regular basis.

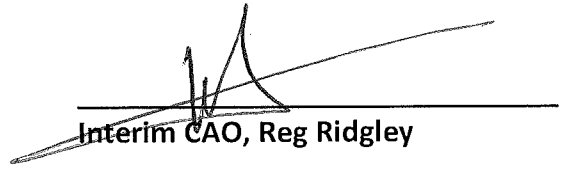
Moved Councillor Dobson, seconded Councillor MacDonald that commencing January 2015 to proceed with regular monthly meetings being held at 1:00 p.m.

MOTION CARRIED

As there was no further business, it was moved by Councillor MacDonald, seconded by Councillor Dobson that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley