

Springhill, N.S.

January 28, 2015

A regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney, Doug Dobson & Darrell White
ICAO: Reg Ridgley

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor White, seconded Councillor MacDonald that the agenda be accepted with the deletion of Financial Report for December under Item 5.7 of the agenda.

MOTION CARRIED

Moved Councillor Delaney, seconded Councillor Dobson that the minutes of the December 12, 2014 meeting be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

5. INTERIM CHIEF ADMINISTRATIVE OFFICER REPORTS

5.1 KNIGHTS OF PYTHIAS.

Mayor Snow excused himself during this report due to conflict of interest.

Municipal Clerk, Cathy Coon provided a report on the sale of the Knights of Pythias Building to the Salvation Army. The Knights were unable to obtain clear title to the property originally purchased from the Town 39 years ago, therefore, under the *Marketable Titles Act* they were forced to wait for the expiry of 40 years to obtain a clear title and move forward with the sale.

Moved Councillor Delaney, seconded Councillor White to provide the Knights of Pythias with an adjustment on their property tax account for 2014 in the amount of \$4035.78.

MOTION CARRIED

5.2 TAX DEDUCTION ON DESTROYED PROPERTY.

Municipal Clerk, Cathy Coon provided a report on a request from a commercial property owner for temporary tax relief on business property damaged by water.

Moved Councillor Dobson, seconded Councillor MacDonald to provide the property owner with a reduction of taxes for 2014 in the amount of \$6986.92 under the guidelines of the "Tax Deduction on Destroyed Property Policy.

MOTION CARRIED

5.3 BOSS PROPERTY – ABANDON RIGHT OF WAY.

Director of Finance, John Boyle provided a report outlining a request from a property owner to purchase land across his property no longer being used by the Town for a water pipe line right of way.

Moved Councillor Delaney, seconded Councillor White to approve the sale of the 15 foot strip of land formerly used by the Town for a water pipe line for \$1.00. All costs to be assumed by the purchaser.

MOTION CARRIED

5.4 IODE FORGIVENESS REQUEST.

Manager of Facilities, Scott Munro provided a report requesting forgiveness on a rental fee for the Common Room at the Community Centre.

Moved Councillor Delaney, seconded Councillor MacDonald to approve forgiveness on rental fee for the CIBC Common Room in the amount of \$345.00 for the IODE.

MOTION CARRIED

5.5 RCMP LEASE FINAL REPORT.

Director of Building and Property Services, Pat Boyce provided a brief overview of the RCMP Lease Agreement with the Town of Springhill.

Moved Councillor Delaney, seconded Councillor White that Council authorize the Interim Chief Administrative Officer to execute the Lease Agreement as attached as Appendix A, between the Royal Canadian (RCMP) and the Town of Springhill conditional on correspondence from Cumberland advising concurrence.

MOTION CARRIED

5.6 PROPERTIES ACQUIRED AT TAX SALE – DISPOSITION PROCESS.

Director of Building and Property Services, Pat Boyce provided a report pertaining to requests from the public to purchase Town owned properties. Pat outlined the process the Town will be following to deal with the sale of town properties.

5.7 FINANCIAL REPORTS TO NOVEMBER 30TH, 2014.

Director of Finance, John Boyle provided a brief overview of the financial statements to November 30th, 2014.

5.8 BUILDING PERMIT REPORT.

Director of Building & Property Services, Pat Boyce provided an information report on the Building, Development and Dangerous or Unsightly Premises Activity for the period of December to January.

Councillor Delaney questioned the building being constructed at the Springhill Institution and how they adjust the grant in lieu of taxes for new construction.

Moved Councillor Dobson, seconded Councillor Delaney to contact Property Valuation Services regarding the process to appeal the current assessment for the Springhill Institution.

MOTION CARRIED

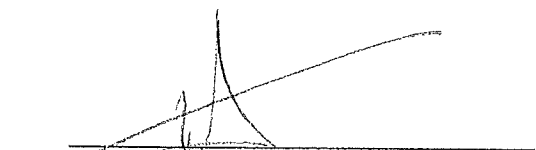
5.9 CHILLI WILLI REPORT.

Active Living Coordinator, Rachael Little provided an information report on the progress and planning to date for Chilli Willi Winter Carnival. Chilli Willi Week will take place from February 13th to the 22nd with numerous events being planned for a full week of activities for the whole family.

As there was no further business, it was moved by Councillor White, seconded by Councillor Dobson that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

February 4, 2015

An emergency meeting of the Springhill Town Council was held on the above date at 3:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney, Doug Dobson & Darrell White
ICAO: Reg Ridgley

Mayor Maxwell Snow called the meeting to order.

AGENDA

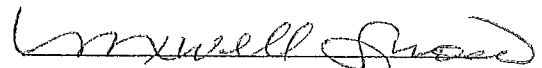
Boundary Report and Special Election Date.

Moved Councillor Delaney, seconded Councillor MacDonald to forward to the Nova Scotia Utility and Review Board the North/South Boundary split and the East/West Boundary split with the preferred option being the East/West Boundary split.

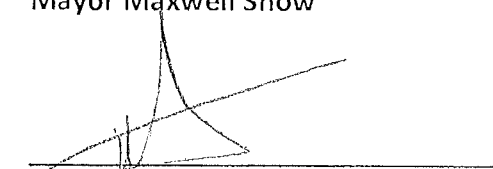
AND

That the Special Election be called April 1, 2015 with an anticipated election date of June 20, 2015.

As there was no further business, it was moved by Councillor White, seconded by Councillor Dobson that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

February 24, 2015

A regular meeting of the Springhill Town Council was held on the above date at 1:00 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Jack MacDonald, Harold Delaney & Darrell White
ICAO: Reg Ridgley
REGRETS: Doug Dobson

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor White, seconded Councillor Delaney that the agenda be accepted with the addition of the following agenda items:

- 5.0 MESSAGE FROM MINISTER OF MUNICIPAL AFFAIRS
- 5.11 ADDENDUM #1 – LETTER OF INTENT
- 5.12 COVENANT RESPECTING 11 MINERS MEMORIAL DRIVE – BOWLING ALLEY
- 5.13 SEVERANCE PROGRAM

MOTION CARRIED

Moved Councillor MacDonald, seconded Councillor Delaney that the minutes of the January 28 & February 4, 2015 meetings be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

5. INTERIM CHIEF ADMINISTRATIVE OFFICER REPORTS

5.0 MESSAGE FROM MINISTER OF MUNICIPAL AFFAIRS.

Municipal Clerk, Cathy Coon read for the record correspondence directed to Mayor Snow and Council from Minister Mark Furey.

5.1 TRANSFER OF FUNDS FROM COMMUNITY CENTRE CAPITAL RESERVE FUND.

Director of Finance, John Boyle provided a report on the transfer of funds from the Community Centre Capital Reserve Fund.

Moved Councillor Delaney, seconded Councillor MacDonald to approve the transfer of \$146,276.00 from the Community Centre Reserve Fund to the General Operating Fund to cover the 2014-15 loan payment to Municipal Finance Corporation.

MOTION CARRIED

5.2 SERVICE AGREEMENT – ANNE MURRAY CENTRE.

Director of Finance, John Boyle provided a brief report on the request from the Anne Murray Centre to provide funding to operate a visitor information centre.

Councillor Delaney abstained from partaking in the motion due to conflict of interest.

Moved Councillor White, seconded Councillor MacDonald to approve annual grants for the 2013-14 and 2014-15 fiscal years to help compensate the Anne Murray Centre in providing a visitor information centre. The amount of the grant for 2013-14 is \$5,585.30 and 2014-15 is \$8,532.79 subject to any successful assessment appeals.

MOTION CARRIED

5.3 COMMUNITY CENTRE CAPITAL RESERVE FUND.

Manager of Facilities, Scott Munro provided a report outlining the need to organize and disburse funds in the Leisure Services Capital Reserve Account.

Moved Councillor Delaney, seconded Councillor MacDonald to approve in principal, the disbursement of Remembering 58 Funds to the Springhill Mining Heritage Society subject to confirmation of the amount of funds held and confirmation that the objects of society is within keeping with the intent of the donations.

Also, to approve the development of Terms of Reference for the Reserve Account by the Manager of Leisure Services.

MOTION CARRIED

5.4 ANIMAL CONTROL.

Director of Building and Property Services, Pat Boyce provided a brief overview of the temporary agreement with the County for Animal Control coverage in light of the resignation of the Town's Animal Control Officer.

Moved Councillor White, seconded Councillor Delaney that Council authorize the Interim Chief Administrative Officer to sign the Animal Control Service Agreement between the Municipality of the County of Cumberland and the Town of Springhill (Appendix A);

Pursuant to the Town of Springhill Animal Control By-law and sections 172 and 175 of the Municipal Government Act, Council appoint Jaime Spicer, an employee of the Municipality of Cumberland as Animal Control Officer for the Town of Springhill, for the sole purpose of enforcing the canine control provisions of the Town's Animal Control By-law by way of the Response Protocol.

MOTION CARRIED

5.5 CODE OF CONDUCT.

Interim Chief Administrative Officer, Reg Ridgley gave a brief overview of the new Employee Code of Conduct.

Moved Councillor MacDonald, seconded Councillor White that Council accept the Employee Code of Conduct as presented.

MOTION CARRIED

5.6 TRANSITION COORDINATOR INFORMATION REPORT.

Interim Chief Administrative Officer, Reg Ridgley provided a report to Council from Transition Coordinator, John Leefe outlining the activities of the Transition Committee.

5.7 FINANCIAL REPORTS TO DECEMBER 31ST, 2014 & JANUARY 31ST, 2015.

Director of Finance, John Boyle provided a brief overview of the financial statements to December 31st, 2014 and January 31st, 2015.

5.8 BUILDING PERMIT REPORT.

Director of Building & Property Services, Pat Boyce provided an information report on the Building, Development and Dangerous or Unsightly Premises Activity for the period of January to February.

5.9 RECREATION FACILITATION INFORMATION REPORT.

Office Manager, Michelle Herrett provided an information report on the Springhill Recreation Facilitation Meeting held on January 29th at the Community Centre.

5.10 CIBC BANK SPRINGHILL YOUTH CENTRE INFORMATION REPORT.

Teen Centre Coordinator, Heather Laurie provided a report on the Springhill Youth Centre funds currently held in a Bank Account at CIBC.

Moved Councillor Delaney, seconded Councillor MacDonald that the signing authority on the account be transferred to the Town/Municipality and that the funds be placed into a reserve account for the sole purpose of acquiring assets to be solely used in what is now referred to as the Teen Centre.

MOTION CARRIED

5.11 ADDENDUM #1 – LETTER OF INTENT.

Moved Councillor White, seconded Councillor MacDonald that the Mayor and Town Clerk be authorized to sign Addendum #1 to the Letter of Intent subject to the Province of Nova Scotia satisfying the Nova Scotia Utility Review Board of its concerns in respect to Addendum #1 as contained in its correspondence to the Province dated February 19, 2015.

MOTION CARRIED

5.12 COVENANT RESPECTING 11 MINERS MEMORIAL DRIVE – BOWLING ALLEY

Moved Councillor Delaney, seconded Councillor White that Council direct staff to advise the Province of Nova Scotia that the Town of Springhill does not object to the removal of covenants respecting 11 Miners Memorial Drive, Springhill, Nova Scotia PID# 25232935 subject to concurrence by the County of Cumberland.

MOTION CARRIED

5.13 SEVERANCE PROGRAM.

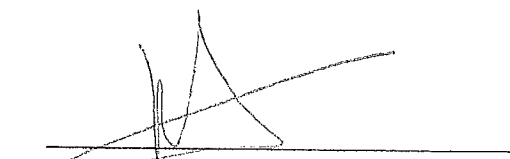
Moved Councillor MacDonald, seconded Councillor Delaney that Council authorize the Interim Chief Administrative Officer to offer a severance program as presented In Camera to non union members of Police Services subject to approval of the program by the law firm of Wickwire Holm.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor MacDonald that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.

March 19, 2015

A special meeting of the Springhill Town Council was held on the above date at 5:30 p.m.

PRESENT: Mayor: Maxwell Snow
Councillors: Harold Delaney & Darrell White.
ICAO: Reg Ridgley
REGRETS: Councillor Dobson & MacDonald.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor White that the agenda be accepted as distributed.

MOTION CARRIED

Moved Councillor White, seconded Councillor Delaney that the minutes of the February 24, 2015 meeting be accepted as distributed.

BUSINESS ARISING FROM THE MINUTES – None.

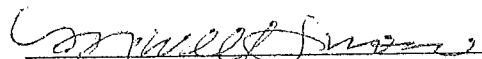
5. MOTIONS FROM IN-CAMERA – THURSDAY, MARCH 19TH, 2015

5.1 MUNICIPAL GOVERNMENT ACT SECTION 22.2.C - PERSONNEL MATTERS

Moved Councillor Delaney, seconded Councillor White that Mr. Donald Tabor's retirement be accepted under the terms as negotiated.

MOTION CARRIED

As there was no further business, it was moved by Councillor White, seconded by Councillor Delaney that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley

Springhill, N.S.
March 24, 2015

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PRESENT: Mayor: Maxwell Snow
Councillors: Harold Delaney & Darrell White.
ICAO: Reg Ridgley
REGRETS: Councillor Dobson & MacDonald.

Mayor Maxwell Snow called the meeting to order.

AGENDA

Moved Councillor Delaney, seconded Councillor White that the agenda be accepted as distributed.

MOTION CARRIED

Moved Councillor White, seconded Councillor Delaney that the minutes of the March 19, 2015 meeting be accepted as distributed.

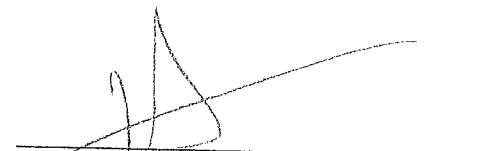
MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES – None.

As there was no further business, it was moved by Councillor Delaney, seconded by Councillor White that the meeting be adjourned.



Mayor Maxwell Snow



Interim CAO, Reg Ridgley