

DR. CARSON & MARION MURRAY COMMUNITY CENTRE

CHRISTMAS CRAFT FAIR

NOV. 19, 2022



REGISTRATION FORM

Please fill out the application in full to be considered. Application deadline, October 1, 2022.

Name: _____ Business Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Please provide a complete list of all the products you will be selling:

Number of tables required, max. 2 per vendor, \$20 each: _____ Table Size: 6' 8'

Please specify preferred table location: CIBC Common Room Lobby Teen Centre
Location preference and table size will be considered but cannot be guaranteed.

Electrical outlet is available for an additional \$5: Yes No

Do you agree to donate an item valued at \$5 for the door prize draw basket? Yes No

I agree to the vendor information guidelines on page two of this document.

Vendor Signature: _____

Please send completed application by email to facilitybookings@cumberlandcounty.ns.ca or by in-person drop off at the Dr. Carson & Marion Murray Community Centre or by mail to Dr. Carson & Marion Murray Community Centre PO Box 150, Springhill N.S. B0M 1X0



DATE: November 19, 2021 **TIME:** 9 a.m. – 2 p.m.

PLACE: Dr. Carson & Marion Murray Community Centre at 6 Main St., Springhill, N.S.

The 16th annual Christmas Craft Fair showcases over 45 vendors offering a wide variety of handcrafted items including wreaths, baked goods, candles, jewelry, soap, wooden signs, holiday decor, sweets and more! It's an annual tradition for local residents and attracts shoppers from all over Cumberland and neighbouring communities. There will be a 50/50 draw and raffle for door prizes. There is a \$2 admission fee which includes one ticket for the door prize raffle. Additional tickets are available for purchase at \$2 each or 3 for \$5. We look primarily for vendors with handcrafted items they make, bake or grow locally. We strive to provide a wide range of vendors selling unique products. We also ask that vendors help advertise the Christmas Craft Fair by sharing the poster by email or by word-of-mouth or by sharing, commenting and reacting to posts from the Dr. Carson & Marion Murray Community Centre social media pages.

VENDOR INFORMATION

- Due to limited space, submission of application does not guarantee acceptance to the Holiday Craft Fair. Applications will be reviewed and successful applicants contacted by Oct. 7, 2022.
- Set up time is to begin no earlier than 7:30 a.m. on Nov. 19, 2022. All vendors must be set up and ready to sell by 8:45 a.m. Evening set up is available on Friday, Nov. 18, 2022 from 5-7 p.m.
- No vendor shall pack up their display prior to the end of the craft fair at 2 p.m.
- Vendors will be provided with a table(s), as requested, and 2 chairs. Vendors must cover their table(s) and will supply all additional items as required to create a unique, appealing and professional display.
- All display materials must fit within your allotted space.
- The Municipality of the County of Cumberland staff reserves the right to allocate table locations and vendor parking.
- Vendor space is available for purchase at a cost of \$20 each. Each space is defined as an 6' or 8' table and 2 chairs. Vendors are requested to donate one item, \$5 value, for the door prize raffle.
- Limited electrical access is available for those who require it at an additional cost of \$5. Please ensure you advise on the application if you required electrical access. It is available on a first-come, first-served basis.
- Vendors requiring a food permit must obtain it directly from the Nova Scotia Department of Inspection, Compliance and Enforcement, 1-800-670-4357. Further information is available at <https://novascotia.ca/nse/food-protection/Permits> must be displayed at your table.
- ALL food products must be labelled with ingredients, best before date, name and contact information for the vendor.
- Vendors requiring an alcohol permit and/or offsite tasting permit must obtain it directly from the N.S. Alcohol, Gaming, Fuel and Tobacco Division by calling 1-877-565-0556 or by email to agdlicense@novascotia.ca. Further information is available at <https://novascotia.ca/sns/access/alcohol-gaming/forms-permits.asp>. Permits must be displayed at your table.
- Vendors must bring sufficient product and/or merchandise to accommodate the sales demands of the craft fair.



QUESTIONS?

Please contact Eileen Davage at 902-664-7427 or by email to edavage@cumberlandcounty.ns.ca

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WWW.CUMBERLANDCOUNTY.NS.CA

