



Job Posting

Emergency Vehicle Technician Mechanic

The Municipality is currently accepting resumes for the position of Emergency Vehicle Technician Mechanic. The Emergency Vehicle Technician Mechanic is responsible for performing service, maintenance, repair, testing, and preventative maintenance work on the Cumberland Fire Service emergency apparatus and other vehicles. This position will assist other municipal departments with maintenance and repair work on equipment as needed. Work requires high degree of technical knowledge, as well as the ability to exercise independent judgment when determining repair methods.

Please visit our website at www.cumberlandcounty.ns.ca for a detailed description and pay scale.

Deadline for resumes is Wednesday, February 20, 2019 at 1:00 pm.

Please forward your resumes to:

Municipality of the County of Cumberland
Kellie Seaman, Recruitment & Procurement Officer
1395 Blair Lake Rd
Upper Nappan NS B4H 3Y4

kseaman@cumberlandcounty.ns.ca

*Clearly mark your resume "Emergency Vehicle Technician Mechanic"

MUNICIPALITY OF THE COUNTY OF CUMBERLAND

Position Description

Emergency Vehicle Technician Mechanic

Department of Engineering & Operations

Overview

The Emergency Vehicle Technician (EVT) Mechanic is responsible for performing service, maintenance, repair, testing, and preventative maintenance work on the Cumberland Fire Service emergency apparatus and other vehicles. This position will assist other municipal departments with maintenance and repair work on equipment as needed. Work requires high degree of technical knowledge, as well as the ability to exercise independent judgment when determining repair methods.

This position reports to the Fire Protection Services Coordinator.

Behavioural Competencies

Behavioural competencies are how we behave, act, and think in the workplace. They are attained through formal and informal education and training, life and work experiences, and in our relationships. The core competencies required by this position include:

- Innovation
- Analytical Thinking
- Customer Service

Key Outcomes and Responsibilities

Health and Safety – Work with Others Inside and Outside the Team to Create Effective Health and Safety Plans

- Develop a work plan, and the business processes and systems that will ensure team and public safety, including the contractors and partners of the Municipality;

- Maintain a clean and safe working environment;
- Work with the Fire Protection Services Coordinator to create a plan for site and project work as well as the regular duties of the team, to ensure protection of health;
- Develop work practices and implement and monitor compliance associated with departmental occupational health and safety program. Ensure site risk management and all work is conducted in a cost-effective manner and in the best interest of the Municipality; and
- Select and use tools and equipment that meet the safety, cost, effectiveness, and operational needs suitable for the work undertaken by the team, in consultation with staff.

Planning and Accountability (Self and Others) – Work within the Departmental Plans that Engage the Team as well as Internal and External Clients and which will Support Successful Customer Service.

- Ensure that organizational standards of equipment operation are in accordance with, or exceed, design, and regulatory requirements;
- Responsible for safe and cost-effective activities reflecting all regulatory, operational, provincial, federal, and municipal standards;
- Develop a preventive maintenance schedule, as well as emergency and unscheduled repairs for the Municipality's fleet of equipment, while keeping appropriate authorities apprised of decisions;
- Assist in planning asset management planning management, providing recommendations for equipment retirement and replacement; and
- Ensure the purchases of materials and equipment as required for project completion, when assigned.

Technical Services and Customer Responsibility – Apply and Develop the Skills Necessary to Discharge the Technical Assignments of the Team in a Cost Efficient and Effective Manner that Meets the Technical and Customer Service Standards of the Municipality.

- Repair and rebuild gasoline and diesel engines, drive trains, and chassis components;
- Service and repair heating, ventilation, and air conditioning systems and other electrical components;
- Perform preventative maintenance tasks and diagnose problems on all types of emergency vehicles, heavy construction equipment, light vehicles, and other equipment;
- Troubleshoot hydraulic and electrical problems;
- Operate department vehicles as needed for inspection and testing;
- Use common air and hand tools for the maintenance and repair of equipment;
- Operate other equipment and tools to fabricate, service, and repair vehicles;
- Perform physical inventories of service truck parts, tools, and supplies; and
- Prepare repair order comment sheets and reports regarding repairs made and equipment status.

Reporting and Data – keeps, applies and records data that support team and corporate effective decision making

- Prepare and maintain all information, data, forms, reports, and maintenance schedules necessary to maintain all department and organizational functions;
- Use operation manuals and document changes and upgrades per assignments; and
- Ensure required regulatory certifications are obtained/maintained.

People Leadership, Communication and Management – Create a Strong Team that Collaborates with Others and Supports Municipal Services, Directions, and Strategy.

- Maintain and observe all team, department, and organizational standards as assigned, or arises from duties regarding effective people management practices;

- Communicate with co-workers, supervisors, and district personnel to establish and maintain effective working relationships;
- Execute work in a safe manner in accordance with organizational and other legislated policies, procedures, regulations, guidelines and/or standards; and
- Use human resource tools and systems such as policies and procedures, professional development plans, coaching, and position descriptions to create an effective and focused team.

Qualifications

Licensed Heavy-Duty Equipment Technician with 5-10 years experience.

Knowledge of the principles of internal combustion and diesel engine operation.

Knowledge of methods, materials, tools, and standard practices for automotive and truck repair.

Thorough understanding of the hazards and safety precautions required during vehicle repair and maintenance.

Knowledge of methods of basic fabrication.

Knowledge of electronic control systems (i.e., engine, transmission, anti-lock brake system, etc.).

Class 3 driver's license with an airbrake endorsement.

Advanced fire apparatus maintenance and repair including the principals of internal combustion and diesel engine operations.

Knowledge of all components of modern fire apparatus.

Knowledge of principals of fire pump troubleshooting, repair and testing.

Ability to perform motor vehicle inspections.

Flexibility to work after regular work hours and on weekends on occasion.

WHIMS, First Aid, Fire Extinguisher use, Defensive Driving, Workplace Inspections, Due Diligence for Supervisors, Lockout and Confined Space and Advanced Incident Investigation certification required (or willing to obtain within 12 months or as training available)

Terms and Conditions of Employment

The Municipality has an approved salary scale for this position. Placement and incremental increases on this scale are based on qualifications, experience and demonstrated ability to perform the responsibilities of this position.

The Municipality's *Personnel Policy* should be referred to for additional information regarding conditions of employment.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$50,887	\$53,431	\$55,975	\$58,520	\$61,064	\$63,608