



**Ice Time  
Application  
Rental Agreement**

**Community Development  
Dr. Carson & Marion Murray Community Centre  
Richard Calder Arena  
Lions Park**

Contact Name: \_\_\_\_\_

Team/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Night Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Description of Event:** \_\_\_\_\_

\_\_\_\_\_

DATE & TIME: \_\_\_\_\_ Starting Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_

DATE & TIME: \_\_\_\_\_ Starting Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_

Please list any special needs you may have concerning your request: \_\_\_\_\_

**ICE USAGE WAIVER**

The License hereby releases the Community Centre, their successors and assigns, of and from any and all liability of any kind for any foreseen or unforeseen bodily and personal injuries, or damage to personal property, and the consequence thereof arising directly or indirectly out of or occurring during the Lessee's rental or occupation of the Community Centre or any part thereof and the Lessee agrees to and does hereby indemnify, hold and save harmless, the Community Centre against any claim for bodily and personal injuries or damage to property and the consequences thereof by or through persons who were in attendance at the Richard Calder Arena under the auspices of, sponsorship of, or as a member, guest, or customer of, or otherwise in connection with, the Lessee.

I/We agree to be fully responsible for the facilities per conditions as outlined in this application. I understand that this request should be returned to the Community Centre before the desired event date and that this application is subject to the approval of the Community Centre.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Deposit Paid: \$ \_\_\_\_\_

Date: \_\_\_\_\_

Payment Type: \_\_\_\_\_

Rental Fee Paid: \$ \_\_\_\_\_

Date: \_\_\_\_\_

Payment Type: \_\_\_\_\_

Event Cancelled: \_\_\_\_\_

Eligible for Refund: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Date: \_\_\_\_\_



## LEASING & RENTING

The Community Centre sanctions the use of the Dr. Carson & Marion Murray Community Centre & Richard Calder Arena in the community of Springhill, provided the use does not interfere with other events and activities. The Richard Calder Arena may be reserved by individuals or other type of legal entities, subject to the terms and conditions listed herein and elsewhere.

### RENTAL FEES

Rates are subject to change as deemed necessary by the Community Centre.

Included in the ice rental are Hockey Nets, Score Clock, and **One** Guaranteed Dressing Room.

#### STANDARD TIME - ATI

Monday through Friday (8:00am – 5:00pm)

#### COST

\$90.00

#### PRIME TIME ATI

Monday through Friday (5:15pm – 11:00pm)

\$130.00

Saturday & Sunday (8am – 11:00pm)

\$130.00

#### BIRTHDAY PARTIES ATI

Includes One hour of ice & One hour in Hospitality Room

\$100.00

*When the Richard Calder Arena is being booked for a major event, the Community Centre employees will have the ability to negotiate a specialized contract agreement.*

#### ADDITIONAL SERVICES

Score Clock	Included
Kitchen Access	\$25.00
Microphone (set up fee)	\$10.00
Sound System	Included
Wi-Fi Access	Included
Red Carpet	Included
Additional Dressing Room	Included

*Arrangements must be made at time of booking*

***\*\*If any damages occur to the above additional services, the Lessee will be responsible in paying a \$500.00 replacement fee\*\****

## ***Contact Information***

### Bookings

Michelle Herrett, Administrative Assistant

**Phone:** (902)763-3000      **Fax:** (902)763-3012

Email: [mherrett@cumberlandcounty.ns.ca](mailto:mherrett@cumberlandcounty.ns.ca)

### Events Coordinator

Heather Laurie, Events Coordinator

**Phone:** (902)763-3011      **Fax:** (902)763-3012

Email: [hlaurie@cumberlandcounty.ns.ca](mailto:hlaurie@cumberlandcounty.ns.ca)



## **TERMS & CONDITIONS FOR ICE RENTALS**

- Rates are subject to change without notice (as deemed necessary by the Community Centre). Included in the ice rental are hockey nets, score clock and one guaranteed dressing room.
- Immediate payment is required to confirm bookings – cash, cheque, debit or credit card. The cheque must be accompanied by a Visa or Master Card number. Office hours are Monday through Friday from 8:30am – 4:30pm.
- An Ice Usage Agreement must be signed and submitted to the Community Centre at the time of booking along with payment.
- A 48 hour notice (with exception to storm cancellations) is required. When necessary, ice rentals are cancelled by the Community Centre to accommodate upcoming events.
- If cancellations occur due to extreme weather conditions, then the Lessee will be assigned another rental date if available; if not, they will be reimbursed.
- Scheduled ice usage times are not transferable to anyone else. The Lessee will be held responsible.
- The maximum number of people permitted on the ice surface at one time is not to exceed 200.
- The Dr. Carson & Marion Murray Community Centre and Richard Calder Arena is a **TOBACCO FREE** facility. Anyone smoking/vaping in the facility will be removed.
- The Maintenance Staff on duty is in complete charge of the facility, and his/her instructions are to be followed at all times.
- **All users are to vacated dressing rooms within one-half (1/2) hour following the ice usage.**
- No early starts or late finishes. Ice usage must start at scheduled time and end at scheduled time.
- **When the buzzer sounds, please leave ice surface immediately**
- When the Maintenance Staff opens the end door for the Zamboni, all skaters must leave the ice surface
- **DO NOT ENTER ONTO ICE SURFACE UNTIL ZAMBONI DOORS ARE CLOSED**
- **HELMETS ARE MANDATORY FOR ALL SKATERS!**